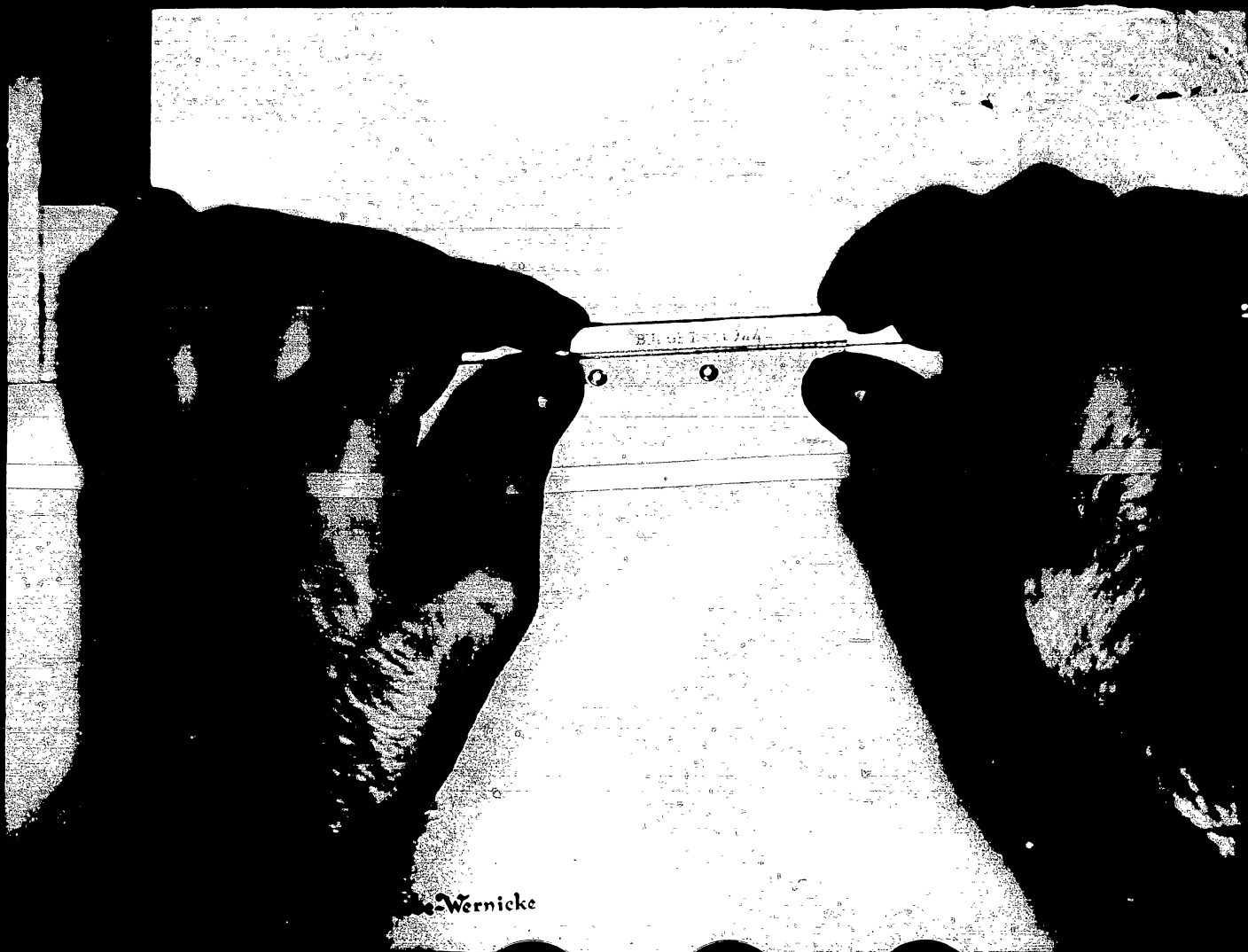
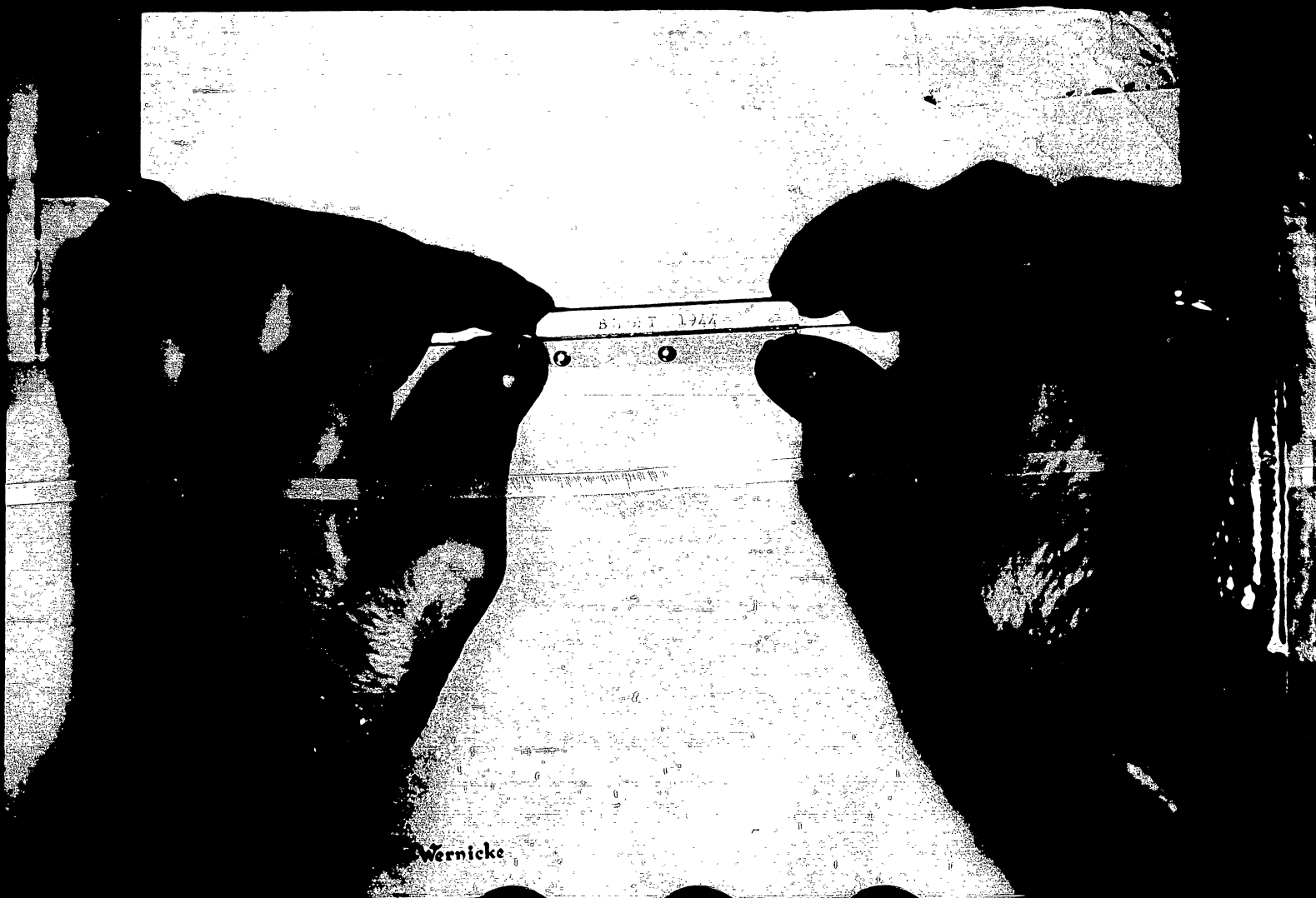


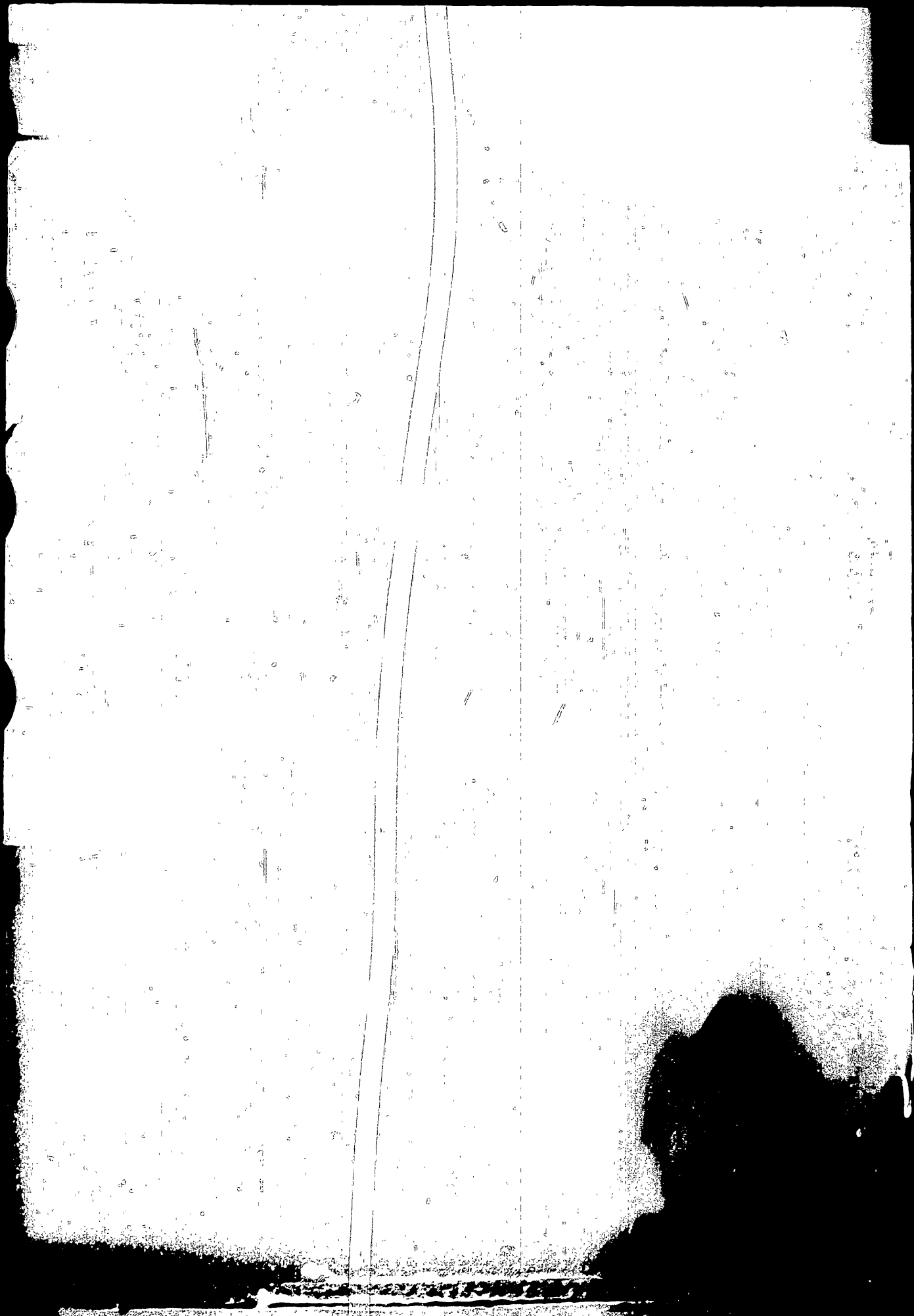
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A. Unencumbered balance as of June 30, 1943	5,000,436
B. Additional obligations estimated to be incurred and incurred, to operate U.S. and F.I.L. (with 197,000 applicable to U.S. operations)	1,500,000
C. Estimated unencumbered free balance as of June 30, 1943	4,008,436
D. Estimated unencumbered free balance as of June 30, apportionable to C.W.I. (F.I.L. unencumbered balance)	1,000,000
E. Remainder	3,008,436
F. Estimated net recoverable from Public Building Administration (375,000 allocated less estimated architectural costs incurred of 150,000)	225,000
G. Estimated available for U.S. operations first quarter of fiscal year 1943, as applicable carryover balance made available	4,008,436
H. Preliminary estimated requirements for U.S. for first quarter of fiscal year 1943	4,068,272
I. Total amount required from	59,836



Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

There are attached the budget requests for the Office of Strategic Services for the 1948 fiscal year. In accordance with the request of your office, the attached budget submissions have been prepared to cover the full fiscal year, with the understanding that appropriate adjustments are to be made at a later date with regard to expenditures made during the quarter ending September 30, 1947.

The various aspects of the budget have been discussed with the U. S. Joint Chiefs of Staff and the attached requests have been reviewed by their representatives. It is essential that the Office of Strategic Services have considerable latitude in developing projects and undertaking activities required within the jurisdiction of the Joint Chiefs of Staff. The request for the 1948 fiscal year includes the following amounts by objects of expenditures:

01 Personal Services (not)	\$4,787,334
02 Travel	1,075,584
03 Transportation of Things	249,800
04 Communication	363,950
05 Rents and Utilities	22,422
06 Printing and Binding	131,540
07 Other Contractual Obligations	2,083,091
08 Supplies and Materials	1,263,370
09 Equipment	1,507,763
Total	12,334,854
Library of Congress project	1,005,656
Total Vouchered	13,340,490
Unvouchered Funds	50,064,000
Grand Total Requested	\$63,404,490

I will be pleased to provide any additional information the Bureau of the Budget may desire relative to these requests.

Very truly yours,

William J. Donovan

Approved:

N. D. Leahy
For the United States
Joint Chiefs of Staff

I hereby certify that this statement has been prepared
in conformity with the requirements of Executive Order No. 8512
and the regulations thereunder.

C. W. Barnes
(Signature)

August 14, 1968
(Date)

C. W. Barnes
Chief, Budget and Finance Division
(Title)

SUMMARY OF PERSONAL SERVICES

DETAILED PERSONNEL

Post or Position	Number of Employees	Annual Salary Rate
Director, Personnel	32	110,720.00
Director, Research and Analysis Branch	478	1,706,180.00
Director, Intelligence Branch	8	19,840.00
Director, Maritime Intelligence Branch	31	89,660.00
Director, Cryptographic Branch	28	46,220.00
Director, Communications Branch	381	641,500.00
Director, Office	11	43,600.00
Director, Office	24	62,960.00
Director, Office	4	6,660.00
Director, Information Office	17	40,960.00
Director, Activities	104	198,340.00
Director, Activities	24	45,400.00
TOTAL	1,138	2,601,090.00
Personnel Services		
Director, Research and Analysis Branch	25	50,740.00
Director, Intelligence	14	15,193.80
TOTAL	39	65,933.80
TOTAL	1,177	2,667,023.80

*Includes Stenographic Services, Registry, Reproduction and New York Central Administrative Services.

ANALYSIS OF APPROPRIATION STATUS

Page 1

Appropriation: 111,500,000 Emergency Fund For
The President, National Defense (Allotment
to Office of Strategic Services) 1942-43

Description	Distribution of Apportioned Funds		Obligations		
	Total	01 Personal Services	03 Transportation of Things	04 Communication Services	
(1)	(2)	(3)	(3a)	(3c)	(3d)
PARTIAL OF FUNDING:					
1. Director's Office	25,510.00	10,957.54	8,000.00	-0-	-0-
2. Research and Analysis Branch	516,639.00	241,589.21	216,366.48	101.49	519.00
3. Interdepartmental Committee	50,846.00	5,050.39	4,000.00	3.67	-0-
4. Foreign Nationalities Branch	26,520.00	16,427.14	10,000.00	39.00	-0-
5. Field Photographic Branch	232,685.00	22,382.27	5,000.00	257.22	-0-
6. Administration	224,055.00	76,972.82	54,096.77	1.00	6,286.00
7. Foreign Offices	16,226.00	2,945.00	2,500.00	-0-	-0-
8. Liaison Office	12,325.00	5,025.42	5,000.00	-0-	-0-
9. Security Office	10,585.00	804.00	800.00	-0-	-0-
10. Mail Information Office	9,730.00	3,000.00	3,000.00	-0-	-0-
11. Special Activities/7	441,000.00	129,376.86	15,700.00	-0-	-0-
12. Special Activities/6	830,000.00	263,147.00	4,000.00	233.15	-0-
13. Consultants	15,000.00	5,000.00	5,000.00	-0-	-0-
14. Apportioned Funds Not Yet Distributed	783,880.00				
TOTALS	3,175,000.00	782,675.65	335,463.25	34,403.70	635.53
					6,806.00

Cumulative Apportionments (through end of current quarter) 3,175,000.00
Obligations incurred this fiscal year 782,675.65
Unobligated balance of apportionments 2,392,324.35

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THE FISCAL YEAR-ENDING JUNE 30, 1994

Division of Social Security (Section of Internal)

	Grade	No. of Positions	Average Salary	Total	Remarks
Losses - Lapses-----	XXXX	XXXX	XXXX		
Total Retirement Employees	XXXX	XXXX	XXXX		
All Temporary Employees.	XXXX		XXXX		
All	Personal Services (NFT)				

The following information is being furnished for your information:

 1. The total number of positions in your organization for the

 period January 1, 1943, to January 1, 1944, should be

 indicated in your budget. The total number of

 positions indicated in your budget would agree with

 the total number of positions in your organization for the

 period January 1, 1943, to January 1, 1944, minus the

 positions for which actions are not anticipated.

 2. The total number of positions in your organization for the

 period January 1, 1943, to January 1, 1944, should be

 indicated in your budget. The total number of

 positions indicated in your budget would agree with

 the total number of positions in your organization for the

 period January 1, 1943, to January 1, 1944, minus the

 positions for which actions are not anticipated.

 3. The total number of positions in your organization for the

 period January 1, 1943, to January 1, 1944, should be

 indicated in your budget. The total number of

 positions indicated in your budget would agree with

 the total number of positions in your organization for the

 period January 1, 1943, to January 1, 1944, minus the

 positions for which actions are not anticipated.

other objects of expenditure such as 03 -

 Travel, 03 - Transportation of Things, etc.; it is

 desired that as much detail as possible be furnished

COI
Form 70

COORDINATOR OF INFORMATION
REPORT OF OBLIGATIONS AND EXPENDITURES
BY INTERAGENCY COORDINATIONS

OFFICE

PERIOD COVERED

Objectives (Classification)	Estimated Obligations	Actual Expenditures	Total Obligations
Personal Services			
Travel			
Transportation of Things			
Communications			
Rents and Utilities			
Printing and Binding			
Other Contractual Services			
Supplies and Materials			
Equipment			
TOTAL	1,175,010.00	1,175,010.00	2,350,020.00

Total Allotments \$ 2,370,000.00
Less Total Obligations 1,020,000.00
Unobligated Balance \$ 1,350,000.00

Approved for

Allocated to

John A. Stacey

John A. Stacey
Fiscal Officer

THE OFFICE OF STRATEGIC SERVICES
OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.
MEMORANDUM

FROM: Cecil W. Barnes
DATE: September 2, 1942
TO: Colonel William J. Donovan
RE: Report of obligations and expenditures, July 1 through August 31, 1942

For your information, there is attached a consolidated summary showing the amounts obligated and expended by the Office of Strategic Services for the period July 1 through August 31, 1942. If there are any questions regarding this report, I shall be glad to provide any additional data necessary.



EXCERPT FROM

EXTENSION OF THE PROVISIONS OF EXECUTIVE ORDER NO. 9001 OF DECEMBER
27, 1941, TO CONTRACTS OF OFFICE OF STRATEGIC SERVICES.

By virtue of the authority vested in me by the act of Congress
entitled "An Act to expedite the prosecution of the war effort",
approved December 18, 1941, and as President of the United States,
and deeming that such action will facilitate the prosecution of
the war, I hereby extend the provisions of Executive Order No.
9001 of December 27, 1941, to the Office of Strategic Services
with respect to all contracts made or to be made by it; and sub-
ject to the limitations and regulations contained in such Execu-
tive Order, I hereby authorize the Director of the Office of
Strategic Services, and such officers and employees as said Direc-
tor may designate, to perform and exercise, as to the Office of
Strategic Services, all the functions and powers vested in and
granted to the Secretary of War, the Secretary of the Navy, and
the Chairman of the United States Maritime Commission by such
Executive Order.

THE WHITE HOUSE

, 1942

Mr. Arnold J. Smith, Director
Bureau of War Relocation
Washington, D.C.

Dear Mr. Smith:

There is attached a draft of a proposed Executive Order for the purpose of granting the Office of Strategic Services certain authorities in connection with the War Relocation Authority, approved October 1, 1943.

The authorities granted by the Executive Order of the Secretary of War, and the Chairman of the War Relocation Authority under the terms of Executive Order 9001 of December 17, 1941, which have subsequently been granted to several other Government agencies, are needed by the Office of Strategic Services in order to permit the proper utilization of the facilities available to this office for the purpose of carrying out the directives issued by the War Relocation Authority and those contained in the Military Order of June 16, 1943. The nature of the work being conducted by this office in carrying out the present national effort is such that the types of purchases made and contracts executed cannot be restricted to the extent that the provisions of various regulations and laws relating to such matters, from which Executive Order 9001 grants exemption, can be readily adhered to. We are accordingly requesting the assistance of your office in obtaining an Executive Order, as suggested by the attached draft, to permit this office to continue operations without any unduly handicapped.

Your immediate assistance in this matter will be appreciated.

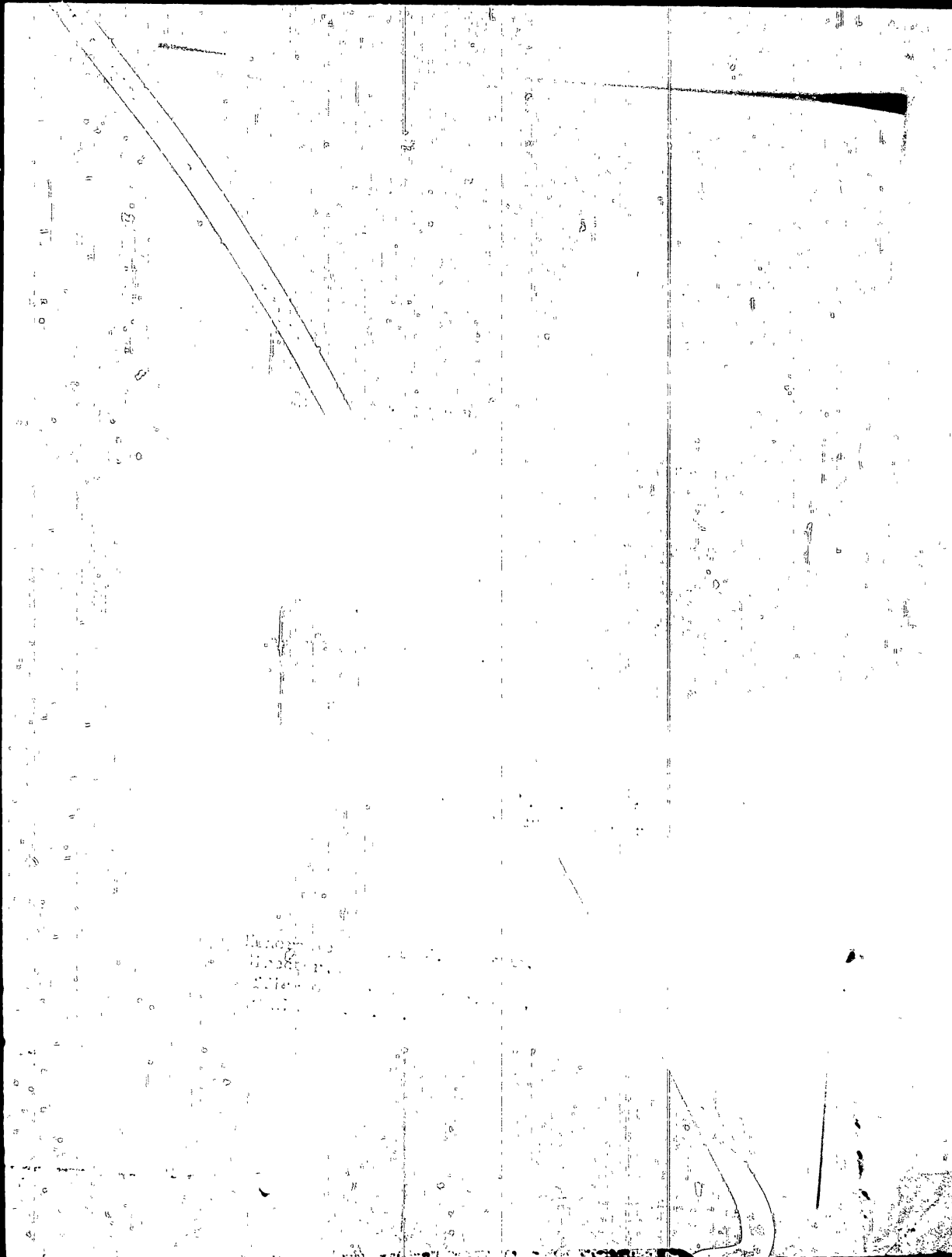
Very truly yours,

William J. Donovan

Attachment

WJW:mdr:mab

cc Captain Doring, Mr. Barnes,
Mr. McHugh, Mr. Stacy



THE JOINT CHIEFS OF STAFF
OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

MEMORANDUM

FROM: Cecil W. Barnes
TO: Colonel William T. Donovan
RE: Authority to Negotiate Contracts

DATE: September 11, 1942

The Office of Strategic Services has now been granted by Executive Order of September 1, 1942, authority to negotiate contracts without advertising. This authority will enable us to handle many accounts from vouchered funds that have heretofore been paid from unvouchered funds, since we can preserve the element of secrecy and achieve desired security and still use vouchered funds.

All contracts will, of course, be checked by the General Counsel's Office for legal sufficiency before final execution by the Budget and Finance Division. We hope that the various branch and division chiefs will utilize the services available in the Budget and Finance Division and permit the trained purchasing clerks and priority analysts to assist them in the location and purchase of critical materials and equipment required for our operations.

This is being called to the attention of deputy directors and branch directors by a copy of this memorandum in order that they may avail themselves of the services of the Budget and Finance Division in the preparation of contracts and handling of purchases.

August 24, 1948

Mr. Harold W. Smith
 Director, Bureau of the Budget
 Executive Office of the President
 Washington, D. C.

Dear Mr. Smith:

In accordance with the provisions of the Act of Congress approved December 29, 1934 (48 Stat. 1049; 16 U.S.C. 215-217), I have considered, ascertained, audited, and determined the following described claim on account of damage to or loss of privately owned property caused by the negligence of officers or employees of the Office of the Coordinator of Information acting within the scope of their employment. This claim was presented by the claimant within one year from the date of its accrual, and it is recommended that the amount found due the claimant, as hereinafter indicated, be reported to Congress for payment:

1. S. A. Webber, c/o Lincoln Electric Company
 330 West 42nd Street, New York City, New York

On June 11, 1948, the operator of a Crosley Station Wagon owned by the Coordinator of Information failed to exercise the proper precautions when following the claimant's car in a line of traffic and when the traffic came to a stop at an intersection in obedience to a traffic signal light, damaging it to the extent of \$25.60.

Amount claimed, \$25.60; amount allowed, \$25.60.

Very truly yours,

William J. Donovan

WJD:mev
 cc: Mr. Horton S. Allen

THE PRESIDENT

SUGGEST

SUGGEST

JUN 1 1944

My dear Colonel Donovan:

Because of the recent transfer of the strategic services of your office to the jurisdiction of the Joint Chiefs of Staff and the transfer of the foreign information activities to the Office of the Information Action has been deferred on the 1943 appropriation covering these services pending development of a program adjusted to these changes. In view of the above, it has been determined that for the first three months of the new fiscal year the administrative and other expenses of the Office of Strategic Services (exclusive of R and I activities) will be financed from the President's Emergency Fund. Following that period, a regular request for appropriation will be prepared by your office for submission to Congress.

After the submission of your request for an allocation from the President's Emergency Fund for the first quarter of the next fiscal year, you will be in contact with representatives of the Joint Chiefs of Staff and the Office of the Information Action to develop a revised program of activities for the fiscal year. The Joint Chiefs of Staff of this joint agency will submit proposals to the President's Emergency Fund. The Office of Strategic Services be in contact with the Joint Chiefs of Staff and the Office of the Information Action to develop programs.

The Joint Chiefs of Staff and the Office of the Information Action are requesting the Joint Chiefs of Staff to be in contact with the Office of the Information Action, at least for the first quarter of the fiscal year, to be available to the Army and Navy.



THE PRESIDENT

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My dear Colonel Donovan:

Because of the recent transfer of the strategic services of your office to the jurisdiction of the Joint Chiefs of Staff and the transfer of the foreign information activities to the Office of War Information, action has been deferred on the 1943 appropriation estimate covering these services pending development of a program adjusted to these changes. In view of the above, it has been determined that for the first three months of the new fiscal year the administrative and other expenses of the Office of Strategic Services (exclusive of I and L activities) will be financed from the President's Emergency Fund. Following that period, a regular request for appropriation will be prepared by your office for submission to Congress.

Prior to submission of your request for an allocation from the President's Emergency Fund for the first quarter of the next fiscal year, I request that you consult with representatives of the Joint Chiefs of Staff to develop a revised program of activities for the Office of Strategic Services of this joint agency. The Joint Chiefs of Staff will submit proposals submitted by your office for consideration. The Office of Staff Indicatives will submit proposals for consideration. The Office of Staff Indicatives will submit proposals for consideration.

The Office of Staff Indicatives will submit proposals for consideration. The Office of Staff Indicatives will submit proposals for consideration. The Office of Staff Indicatives will submit proposals for consideration.

Very truly yours,



Office of War Information
Washington, D. C.

My dear Colonel Donovan:

Because of the recent transfer of the strategic services of your office to the jurisdiction of the Joint Chiefs of Staff and the transfer of the foreign information activities to the Office of War Information, action has been deferred on the 1947 appropriation estimates covering these services pending development of a program adjusted to those changes. In view of the above, it has been determined that for the first three months of the new fiscal year the administrative and other expenses of the Office of Strategic Services (exclusive of X and L activities) will be financed from the President's Emergency Fund. Following that period, a regular request for appropriation will be prepared by your office for submission to Congress.

Prior to submission of your request for an allocation from the President's Emergency Fund for the first quarter of the next fiscal year, I suggest that you consult with representatives of the Joint Chiefs of Staff in developing a revised program of operations which will meet the requirements of this joint agency after July 1st. It is also requested that budget proposals submitted to this Bureau by the Office of Strategic Services be accompanied by a statement from the Joint Chiefs of Staff indicating approval of the nature and extent of the proposed programs.

With reference to funds for the Secret Intelligence and Special Operations functions of your office, we are requesting the Joint Chiefs of Staff to arrange for financing these activities, at least for the first quarter, from funds already available to the Army and Navy.

Very truly yours,

ROBERT D. SMITH

Director

Colonel William J. Donovan
Director
Office of Strategic Services
Washington, D. C.

...of your request for information regarding the President's Emergency Fund for the Americas on the part of the past fiscal year, I suggest that you consult with representatives of the Joint Chiefs of Staff in developing a budget program of operations which will meet the requirements of this joint agency for July 1951. It is also requested that budget proposals submitted to this agency by the Office of Strategic Services be accompanied by a statement from the Joint Chiefs of Staff indicating the nature and extent of the proposed programs.

In accordance with funds for the Secret Intelligence and Special Operations functions of your office, we are requesting the Joint Chiefs of Staff to arrange for financing these activities, at least for the fiscal quarter, from funds already available to the Army and Navy.

Very truly yours,

Colonel William J. Donovan
Director
Office of Strategic Services
Washington, D. C.

W. J. Donovan

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**EXECUTIVE ORDER OF THE PRESIDENT
OFFICE FOR EMERGENCY MANAGEMENT
WASHINGTON, D. C.**

OFFICE OF WAR INFORMATION

Colonel William J. Donovan
Director
Office of Strategic Services
Washington, D. C.

My dear Colonel Donovan:

I have been informed by the Bureau of the Budget that funds heretofore made available for the foreign information services which were transferred from the Coordinator of Information to the Office of War Information by Executive Order No. 9182, dated June 11, 1942, will continue to be available in your office for such purposes until the close of business on June 30, 1942. This arrangement has my approval.

I have arranged to review and clear all requests to incur obligations against such funds, and have designated Mr. Ralph Smiley to certify such requests to the administrative branch of your office.

Very truly yours,

Elmer A. [Signature]
Director

OFFICE OF THE INFORMATION

Colonel William J. Donovan
Director
Office of Strategic Services
Washington, D. C.

My dear Colonel Donovan:

I have been informed by the Bureau of the Budget that funds heretofore made available for the foreign information services which were transferred from the Coordinator of Information to the Office of War Information by Executive Order No. 9182, dated June 13, 1942, will continue to be available in your office for such purposes until the close of business on June 30, 1942. This arrangement has my approval.

I have arranged to review and clear all requests to incur obligations against such funds, and have designated Mr. Ralph Smiley to certify such requests to the administrative branch of your office.

Very truly yours,

Elmer Davis
Director

**DEPARTMENT OF THE ARMY
OFFICE FOR MANAGEMENT & ADMINISTRATION
WASHINGTON, D. C.
OFFICE OF THE INFORMATION**

**Colonel William J. Donovan
Director
Office of Strategic Services
Washington, D. C.**

My dear Colonel Donovan:

I have been informed by the Bureau of the Budget that funds heretofore made available for the foreign information services which were transferred from the Coordinator of Information to the Office of War Information by Executive Order No. 9182, dated June 13, 1942, will continue to be available in your office for such purposes until the close of business on June 30, 1942. This arrangement has my approval.

I have arranged to review and clear all requests to incur obligations against such funds, and have designated Mr. Ralph Soley to certify such requests to the administrative branch of your office.

Very truly yours,

Elmer Davis

Director

**OFFICE OF THE SECRETARY
OFFICE OF THE SECRETARY
WASHINGTON, D.C.
OFFICE OF THE INFORMATION**

Colonel William J. Donovan
Director
Office of Strategic Services
Washington, D. C.

My dear Colonel Donovan:

I have been informed by the Bureau of the Budget that funds heretofore made available for the foreign information services which were transferred from the Coordinator of Information to the Office of War Information by Executive Order No. 9182, dated June 13, 1942, will continue to be available in your office for such purposes until the close of business on June 30, 1942. This arrangement has my approval.

I have arranged to review and clear all requests to incur obligations against such funds, and have designated Mr. Ralph Smiley to handle such requests in the administrative branch of your office.

Very truly yours,

W. L. Davis

Director



Col. William J. Donovan
 Director
 Office of Strategic Services
 Washington, D. C.

Dear Colonel : - and :

Fiscal arrangements to become effective July 1 are now being made in connection with the various transfers and consolidations provided for in Executive Order No. 91, dated June 13, 1942, establishing the Office of Strategic Services. The funds heretofore made available for operations and duties transferred to the new agencies shall continue to be available to the agencies for such purposes until the end of June 30, 1942. Accordingly, the work of your office should continue until necessary obligations for the foreign information effort are completed by the Office of War Information.

Very truly yours,

Director

Copy to be made of this document and distributed to the appropriate personnel.

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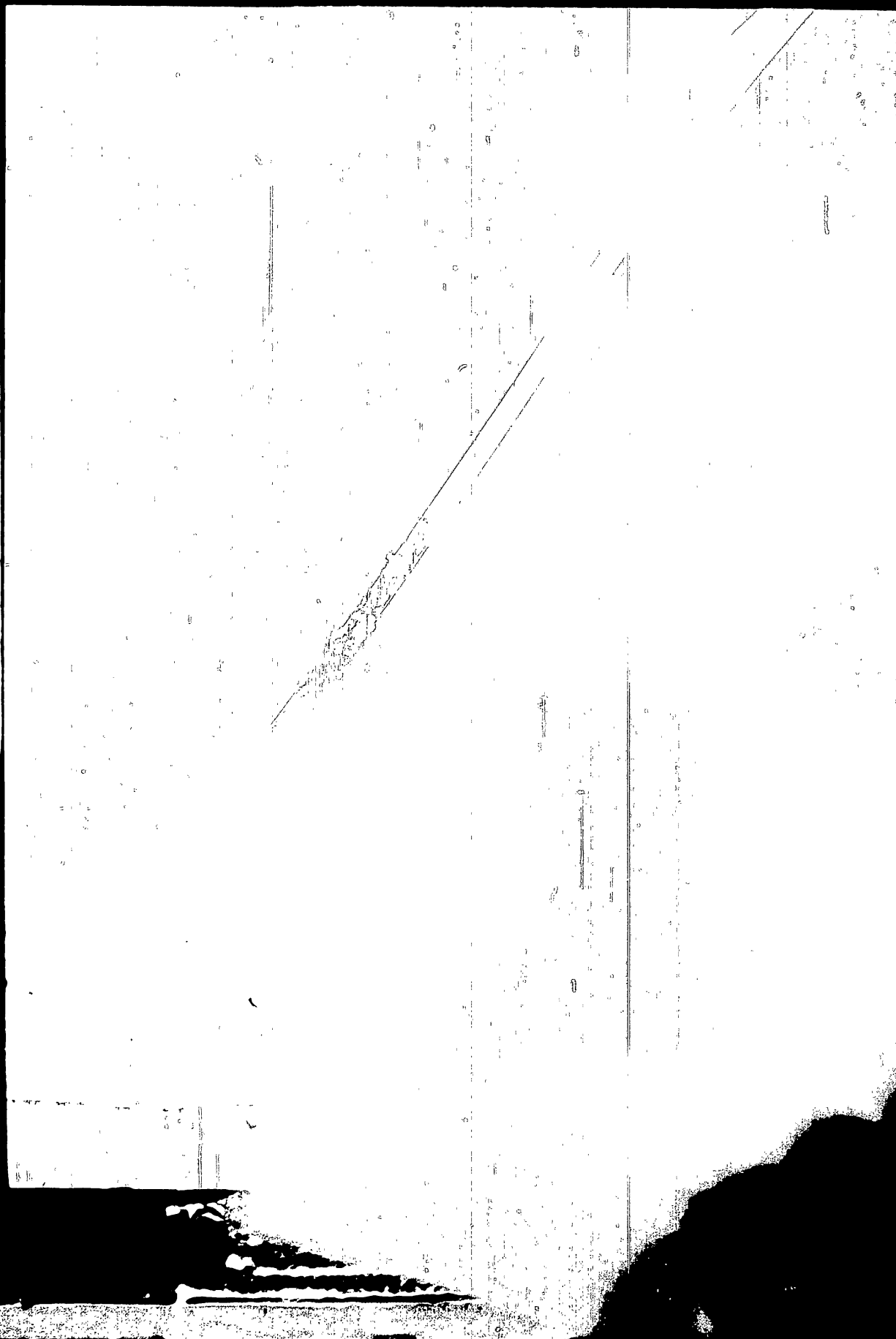
to be made of this document and distributed to the appropriate personnel.

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to be made of this document and distributed to the appropriate personnel.

I hereby certify that the publication of the
 portfolio entitled "THE AMERICAN WAY" is
 necessary in the struggle for freedom and
 justice, and that it is in the public interest,
 as required by law, to publish this document,
 in the office of establishment.

J. Edgar Hoover,
 Acting Director



Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

Supplementing our letter of May 20, 1947, signed by Thomas G. Barry, Chief of Office, regarding "The War Week", there is attached a certification required by your Bureau, Circular No. 78 to be executed by the head of a department or agency, or the person acting in his stead.

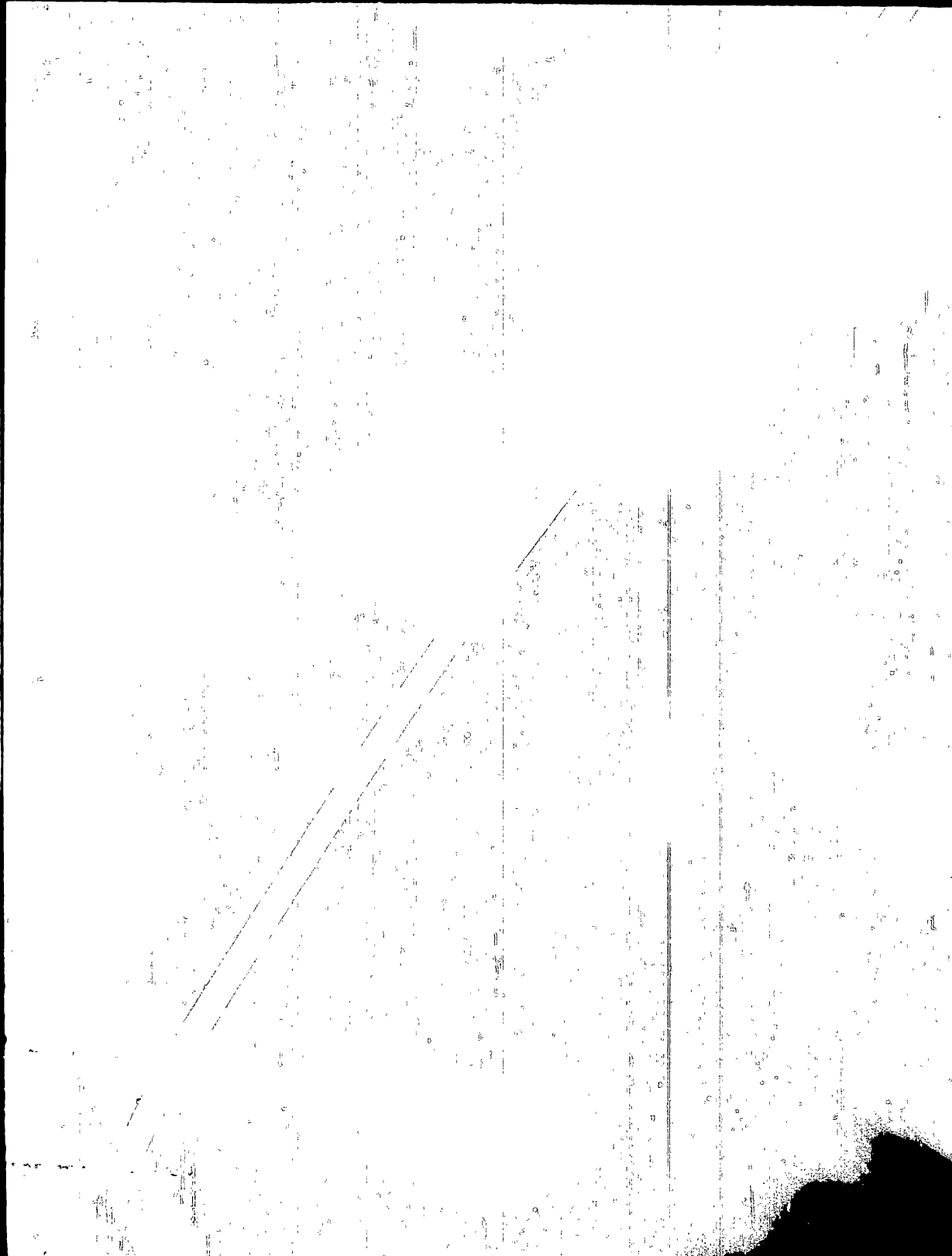
It is trusted that the attached certification will be adequate to permit you to complete consideration of our request for authority to continue publication of "The War Week", which, we have been informed, has been of considerable interest and value to government officials and departments to which distributed.

Very truly yours,

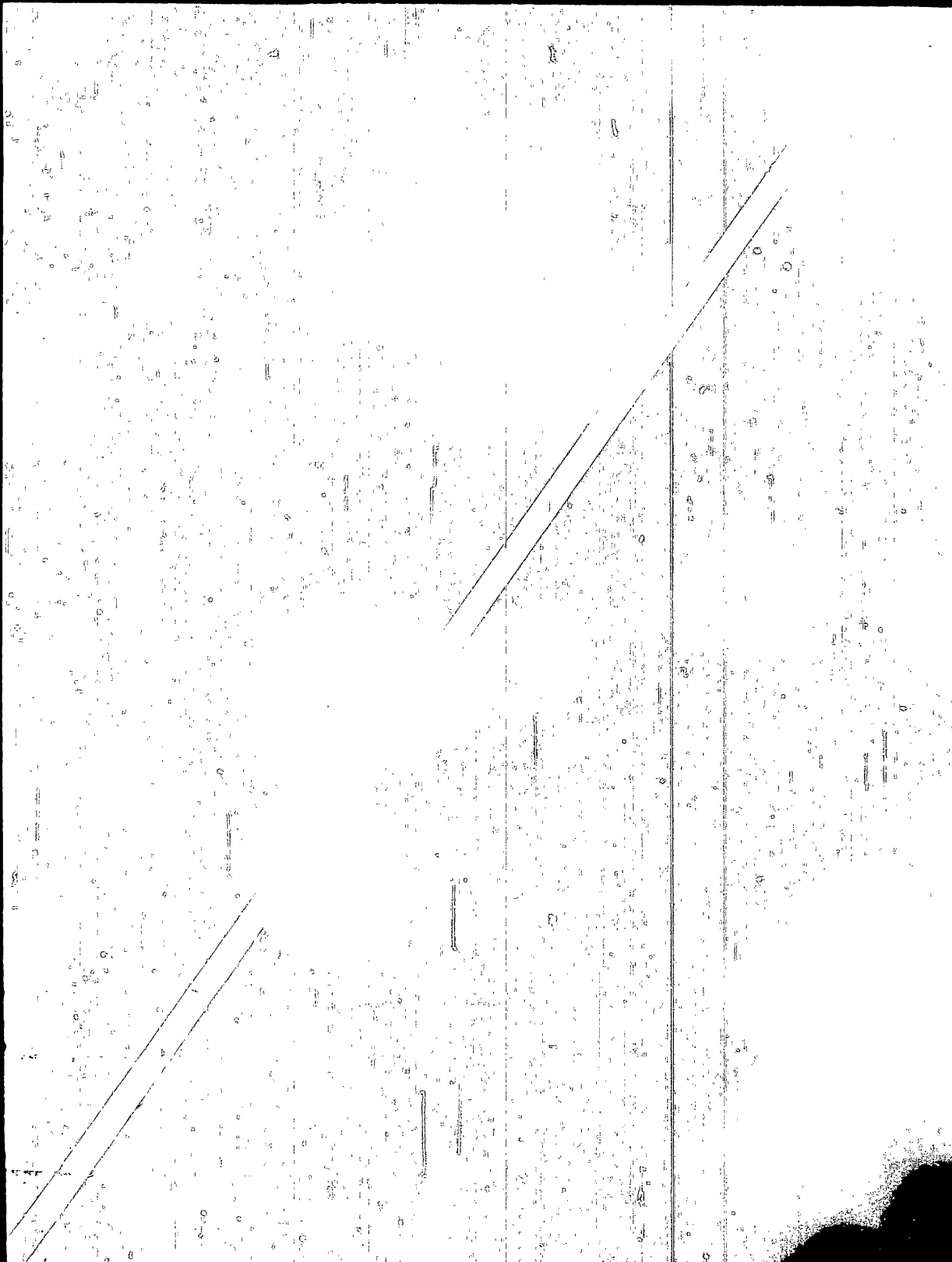
G. Edward Buxton
Acting Director

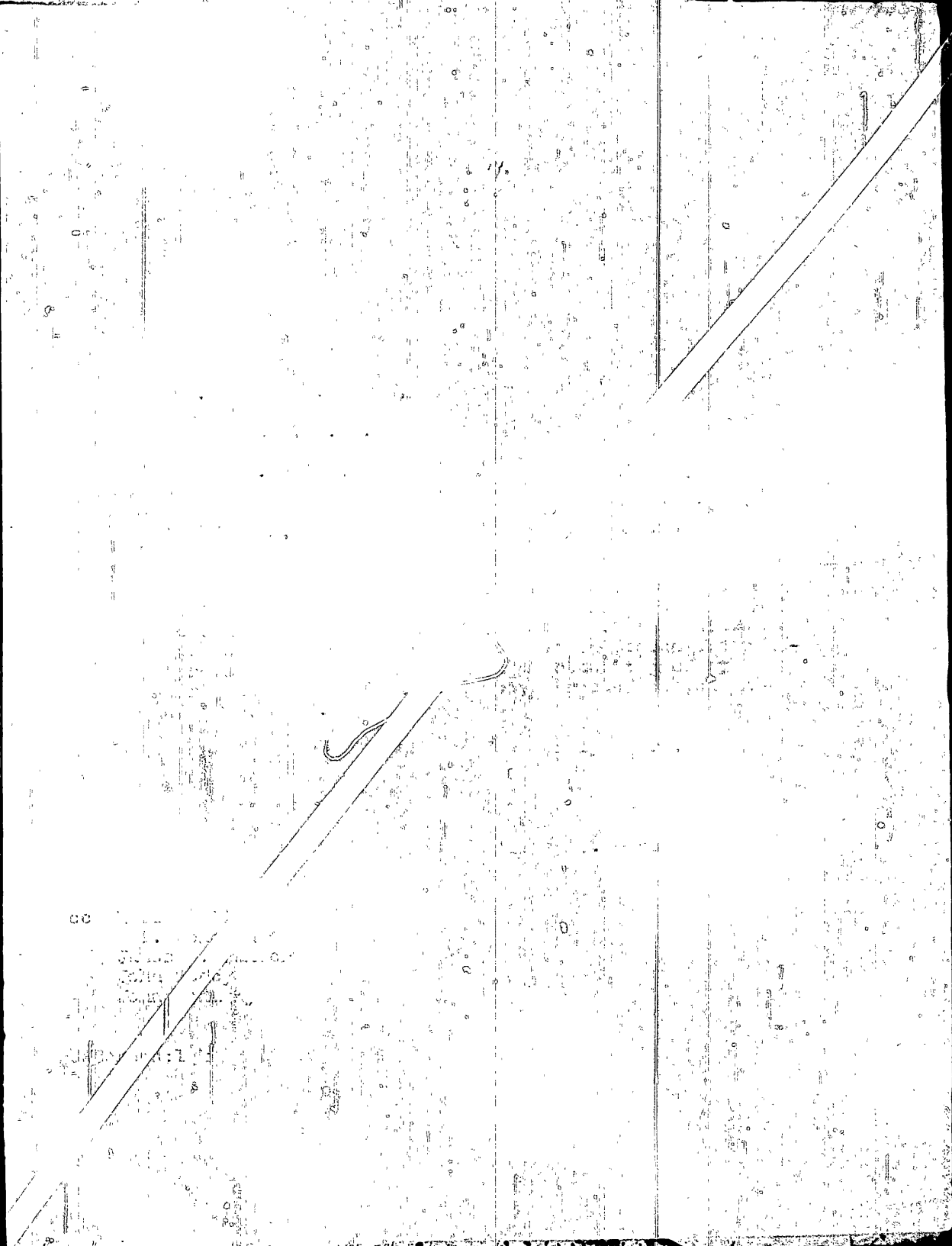
C. I. Barnes
James E. Baxter, III
James E. Opsata

CWB:jjk









EXECUTIVE OFFICE OF THE PRESIDENT

BUREAU OF THE SECRET

Washington, D. C.

AUG 5

My dear Colonel Donovan:

Reference is made to your letter of July 14, supported by approval of the Joint Chiefs of Staff in a letter of July 9 requesting that authority be granted to continue publication of the weekly bulletin entitled "The War This Week." Approval is hereby given, under Section 220, Title 33, U.S. Code, for the use of not to exceed \$5,200 of the funds allocated to Office of Strategic Services for the weekly printing of not to exceed 250 copies of this bulletin during the fiscal year 1943.

It is requested that a statement be included in this publication that it is printed with the approval of this office, as required by Rule 42 of the Joint Committee on Printing.

Very truly yours,

(Signed) Thomas Cox
Acting Director

Colonel William J. Donovan
Director
Office of Strategic Services
Washington, D. C.



EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON

July 3

My dear Colonel Donovan:

Reference is made to your letter of July 14, supported by approval of the Joint Chiefs of Staff in a letter of July 9 requesting that authority be granted to continue publication of the weekly bulletin entitled "The War This Week." Approval is hereby given, under Section 220, Title 33, U.S. Code, for the use of not to exceed \$5,200 of the funds allocated to Office of Strategic Services for the weekly printing of not to exceed 250 copies of this bulletin during the fiscal year 1943.

It is requested that a statement be included in this publication that it is printed with the approval of this office, as required by Rule 42 of the Joint Committee on Printing.

Very truly yours,

Wayne Coy
Director

Colonel William J. Donovan
Director
Office of Strategic Services
Washington, D. C.

EXECUTIVE OFFICE OF THE PRESIDENT

OFFICE OF THE DIRECTOR

WASHINGTON, D. C.

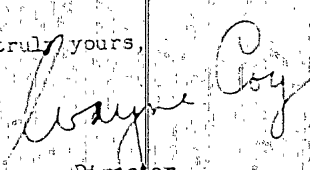
JUL 15

My dear Colonel Donovan:

I have your letter of July 9, 1967 requesting approval to transfer \$176,749 to the Library of Congress for continuation of the Division of Special Information established pursuant to an agreement dated June 30, 1961.

The budget estimate for the Division of Special Information has been carefully considered, and approval is given to transfer \$145,319 for the first quarter. This amount provides for a total of 204 employees, with annual salaries totaling \$595,040, and includes \$138,220 for permanent personnel, \$3,000 for temporary personnel, \$2,100 for travel, \$519 for communication services, \$105 for printing and binding, \$1,000 for supplies and material, and \$375 for equipment.

Very truly yours,


 Robert F. Kennedy, Director

Colonel William J. Donovan
 Director
 Office of Strategic Services
 Washington, D. C.

Allocation No. 44-20

My dear Mr. Secretary:

By virtue of the authority vested in me by the provisions of the appropriation entitled "Emergency Fund for the President," contained in the Third Supplemental National Defense Appropriation Act, 1942, approved December 17, 1941, I hereby allocate from the fund of \$100,000,000 provided by said appropriation as follows:

<u>To</u>	<u>Amount</u>
Office of Strategic Services	1,675,000

to be expended by the Office of Strategic Services in connection with emergencies affecting the national security and defense, for carrying out the functions and activities as prescribed by the Military Order of June 15, 1942, establishing the Office of Strategic Services. The funds hereby allocated shall be consolidated with the funds allocated by letter of July 3, 1942 (42/3-18), and said consolidated fund shall be available for all the objects and purposes for which said allocation of July 3, 1942, is available.

Please arrange for the necessary transfer of funds and advise the Office of Strategic Services accordingly.

Sincerely yours,

(Signed) FRANKLIN D. ROOSEVELT

The Honorable

The Secretary of the Treasury

AET: m mcg 7-14-42



household goods and effects as provided by the Act of October 18, 1940 (54 Stat. 1105); preparation and transportation of the remains of officers and employees who die abroad or in transit, while in dispatch of their official duties, to their former homes in this country or to a place not more distant for interment and for the ordinary expenses of such interment; purchase and exchange of law books, books of reference, newspapers, magazines and periodicals; rental of news reporting services; purchase or rental and operation of photographic, reproduction, and duplicating machines, equipment and devices, and purchase or rental of typewriters, adding machines and other labor-saving devices, and repair and exchange of same; maintenance, operation, repair and hire of motor-propelled or motor-drawn passenger-carrying vehicles; printing and binding; payment of living allowances to employees with official headquarters located abroad in accordance with the Act of June 26, 1930 (5 U.S.C. 113a) and regulations promulgated thereunder; exchange of funds without regard to Section 3651, Revised Statutes; Provided, That the Director may delegate the power to a designated official to determine the need for and authorize (1) the change of official station of employees including the movement of household effects, and (2) the purchase of articles and materials of foreign origin. Provided further, That not to exceed \$1,000,000 of the funds hereby allocated shall be available for objects of a confidential nature and shall be charged against the limitation of \$10,000,000 for such purpose under said appropriation, and shall be accounted for solely on the certificate of the Director of the Office of Strategic Services as authorized in said Appropriation Act: Provided further, That no other agency of the Government shall perform work or render services for the Office of Strategic Services, whether or not the performance of such services involves the transfer of funds or reimbursement of expenditures, unless authority therefor from the Bureau of the Office of Strategic Services has been obtained in advance.

transfer of funds and
accordingly.

YOURS,

W. L. Rusk

JUL 3 1942

My dear Mr. Secretary:

By virtue of the authority vested in me by the provisions of the appropriation entitled "Emergency Fund for the President", contained in the Third Supplemental National Defense Appropriation Act, 1942, approved December 17, 1941, I hereby allocate from the fund of \$100,000,000 provided by said appropriation as follows:

<u>To</u>	<u>Amount</u>
Office of Strategic Services	\$1,500,000

to be expended by the Office of Strategic Services in connection with emergencies affecting the national security and defense for carrying out the functions and activities as prescribed by the Military Order of June 13, 1942, establishing the Office of Strategic Services.

The funds hereby allocated shall be available for all necessary expenses of the Office of Strategic Services in carrying out the above described activities, including the employment of a Director and an Assistant Director at not exceeding \$10,000 and \$9,000 per annum respectively; personal services (including aliens) in the District of Columbia and elsewhere; acceptance and utilization of voluntary and uncompensated services; not to exceed \$100,000 for the temporary employment of persons or organizations by contract or otherwise, without regard to the civil service and classification laws or Section 3709, of the Revised Statutes; procurement of necessary services, supplies and equipment without regard to Section 3709, Revised Statutes; (1) outside the continental limits of the United States, including the rental of office space, and (2) within the United States, the aggregate amount involved in any one year from all such traveling expenses, including (1) expenses of attendance at meetings, conferences, and other gatherings of organizations concerned with the work of the Office of Strategic Services; (2) actual transportation and other expenses, not to exceed \$10 per diem in lieu of subsistence, while away from their homes and places of business in the United States in an advisory capacity; (3) expenses outside the United States in accordance with Government Travel Regulations of 1926, as amended, and Section 2015 of the Revised Statutes; transfer of

My dear Mr. Secretary:

By virtue of the authority vested in me by the provisions of the appropriation entitled "Emergency Fund for the President," contained in the Third Supplemental National Defense Appropriation Act, 1942, approved December 17, 1941, I hereby allocate from the fund of \$100,000,000 provided by said appropriation as follows:

<u>To</u>	<u>Amount</u>
Office of Strategic Services	\$ 1,675,000

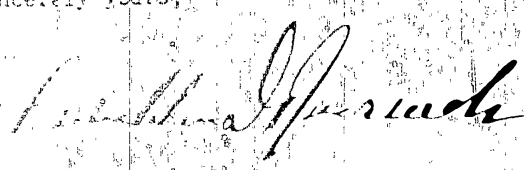
to be expended by the Office of Strategic Services in connection with emergencies affecting the national security and defense, for carrying out the functions and activities as prescribed by the Military Order of June 13, 1942, establishing the Office of Strategic Services. The funds hereby allocated shall be consolidated with the funds allocated by letter of July 3, 1942 (42/3-18), and said consolidated fund shall be available for all the objects and purposes for which said allocation of July 3, 1942, is available.

Please arrange for the necessary transfer of funds and advise the Office of Strategic Services accordingly.

Sincerely yours,

The Honorable

The Secretary of the Treasury



Director, Office of Strategic Services,
Washington, D.C.
Dear Sir:
Reference is made to your letter of
October 10, 1945, regarding the
transfer of funds from the Office of
Strategic Services to the Office of
Naval Intelligence for the purpose of
conducting research in the field of
naval intelligence.
The Bureau of the Budget has been
advised of the proposed transfer and
has recommended that the transfer be
made on the basis of a certificate of
the Director of the Office of Strategic
Services, certifying that the transfer
is necessary for the conduct of the
research and that the funds are to be
used for the purpose specified in the
certificate.
The Bureau of the Budget has also
recommended that the transfer be made
on the basis of a certificate of the
Director of the Office of Strategic
Services, certifying that the transfer
is necessary for the conduct of the
research and that the funds are to be
used for the purpose specified in the
certificate.

The Bureau of the Budget has also
recommended that the transfer be made
on the basis of a certificate of the
Director of the Office of Strategic
Services, certifying that the transfer
is necessary for the conduct of the
research and that the funds are to be
used for the purpose specified in the
certificate.
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recommended that the transfer be made
on the basis of a certificate of the
Director of the Office of Strategic
Services, certifying that the transfer
is necessary for the conduct of the
research and that the funds are to be
used for the purpose specified in the
certificate.
The Bureau of the Budget has also
recommended that the transfer be made
on the basis of a certificate of the
Director of the Office of Strategic
Services, certifying that the transfer
is necessary for the conduct of the
research and that the funds are to be
used for the purpose specified in the
certificate.
The Bureau of the Budget has also
recommended that the transfer be made
on the basis of a certificate of the
Director of the Office of Strategic
Services, certifying that the transfer
is necessary for the conduct of the
research and that the funds are to be
used for the purpose specified in the
certificate.

Please arrange for the necessary transfer of
funds and advise the Office of Strategic Services accordingly.

Sincerely yours,

/s/ Franklin D. Roosevelt

The Honorable,

The Secretary of the Treasury

to Mr. Secretary

by virtue of the authority vested in me by the
for the purpose of carrying out the above described activities,
Nations before the Commission on the Third Supplemental
December 17, 1944. I hereby allocate from the fund of
\$100,000, to be provided by the Department as follows:

to the Director of Strategic
Services in carrying out the above described activities,
including the employment of Director and an Assistant
Director at not exceeding \$10,000 and \$9,000 per annum
respectively; personal services (including aliens) in
the District of Columbia and elsewhere; acceptance and
utilization of voluntary and uncompensated services;
not to exceed \$100,000 for the temporary employment
of persons or organizations by contract or otherwise;
without regard to the civil service and classification
laws of Section 3709, of the Revised Statutes; procure-
ment of necessary services, supplies and equipment
without regard to Section 3709, Revised Statutes,
(1) outside the continental limits of the United States,
including the rental of office space, and (2) within
the United States when the aggregate amount involved
in any one case does not exceed \$300; traveling ex-
penses, including (1) expenses of attendance at
meetings of organizations concerned with the work of
the Office of Strategic Services (2) actual transporta-
tion and other necessary expenses, and not to exceed
\$10 per diem in lieu of subsistence, or persons serving
while away from their homes without other compensation
from the United States in an advisory capacity to the
Director, (3) expenses outside the United States

SCHEDULE OF OVERTIME PAYMENTS

Agency or Division	No. of Employees	No. of Employees Receiving Overtime	Pay Period	Overtime Paid
Administrative Office	19	15	\$272.34	\$6,512.16
Special Projects	3	1	23.47	563.28
Security Office	14	11	190.04	4,560.96
Service Division	38	37	552.36	13,256.64
Technical Specialists and Special Assistant	6	6	102.90	2,469.60
Assistant	5	1	18.05	433.20
Secretariat	7	6	119.33	2,863.92
Director's Office	1	1	26.18	628.32
Deputy Director - Special Activities	113	111	1,872.44	44,938.56
Special Projects Division	18	18	334.69	8,032.56
Special Training				
Communication Training				
Research and Development	20	20	306.53	7,356.72
Deputy Director - Services	1	1	18.05	433.20
Procurement and Supply	7	6	114.99	2,759.76
Special Procurement	35	34	507.67	12,184.08
Budget and Finance	48	47	791.33	18,991.92
Special Fund Reserve				
Administrative Services	74	74	1,060.53	25,452.72
Reproduction	63	63	833.24	19,947.76
Military Personnel				
Civilian Personnel				
Communications - Washington	60	59	908.66	21,807.84
Communications - Field	29	29	472.62	11,342.88
Medical Service				

Colonel William J. Donovan

January 11, 1949

Cecil W. Harris

Overtime Payments

The attached Schedule of Overtime Payments has been prepared to show by division: (1) the number of employees on the pay roll for the division; (2) the number of employees who will receive overtime under the recent legislation; and (3) the amount of overtime payable per pay period and per year.

The figures presented have been taken from the first pay roll on which the overtime payment has been made and do not include overtime paid or payable to employees working by appointment under unvouchered funds, nor do they include military employees of any classification.

Briefly, on January 13, the Office of Strategic Services will pay 1,046 out of 1,133 regular employees a total sum of \$18,653.64 for overtime. On the basis of the present number of employees on the regular rolls of this office, the annual cost for payment of overtime compensation will be approximately \$447,687.56.

Attachment

TO: Colonel William J. Donovan
 FROM: Cecil J. Burgess
 SUBJECT: Overtime Payments

Date: January 11, 1941

The attached Schedule of Overtime Payments has been prepared to show by division: (1) the number of employees on the pay roll for the division; (2) the number of employees who will receive overtime under the recent legislation; and (3) the amount of overtime payable per pay period and per year.

The figures presented have been taken from the first pay roll on which the overtime payment has been made and do not include overtime paid or payable to employees working by appointment under unvouchered funds, nor do they include military employees of any classification.

Briefly, on January 13, the Office of Strategic Services will pay 1,046 out of 1,133 regular employees a total sum of \$13,653.44 for overtime. On the basis of the present number of employees on the regular rolls of this office, the annual cost for payment of overtime compensation will be approximately \$447,637.56.

Attachment

SECURITY ADVISORY BOARD

Admiral McCullough

Lt. Colonel Winters, G-2
Lt. Comdr. Daly, ONI
Mr. Fly, Dept. of Commerce
Miss Milliken, Bureau of the Budget
Mr. Cherdorfer, Bureau of the Budget
Dr. Pearson, Bureau of Mines
Lt. Colonel O'Connor

Lt. Comdr. Denefford
Mr. Roosevelt, ONI
Mr. McClure, Dept. of Commerce
Mr. Rice, Bureau of Budget
Mr. Photo, Secretary
Miss Sawayo, Stenographer
Mr. Gale, SEN

by virtue of the disclosure, we are

not to be held liable (in part or in whole)

for any loss or damage, whether or not

such loss or damage is caused in whole or in part

by the use of the information contained herein

or by the disclosure of the information contained herein

to any person, whether or not such person is

acting in good faith.

1. The Director of the Bureau of the Census shall

conduct surveillance of the activities of all persons

and shall determine in each instance whether the collection

of data by any person or agency would be in a manner

inconsistent with the policy of the Government

of vital statistics taken "blindly" formulated by a person

acting in good faith.

Statistical data previously released to the public but

from general publication during which shall be released to

authorized users in Federal agencies in such manner and under such

rules and regulations as the Director of the Bureau of the Census

may prescribe. This section shall not apply to statistics

classified by the War Relocation Authority or the War Production Board

as "secret."

FRANK D. MOORE, JR.

THE WHITE HOUSE
March 18, 1942

(E.R. Doc. 42-2385; Filed March 19, 1942; 11:25 a.m.)

Dear Admiral R. G. Canine, J. C. S. J.
 Chairman, Security Advisory Board,
 Office of War Information,
 301 Social Security Bldg.,
 Washington, D. C.

Dear Sir:

We are advised that the subject of basic information of censorship of industrial statistics is under consideration. We strongly urge that the release of such information be of national interest.

The mining industry makes genuine use of the basic statistical information commonly released by the Bureau of Mines and by trade associations. The lack of, or delay in securing, such information considerably reduces our ability to serve the mining industry and metal trades in this respect.

We realize the continued necessity of suppressing such information as is highly strategic. Nevertheless we believe that with few exceptions, such information as is ordinarily released by the Bureau of Mines and trade associations is of little value to the enemy, and that any value to them is outweighed by the gain to productive industry here. Virtually all that can be said about our mineral industry and its achievements is undiluted bad news to the enemy.

In addition, much of the desired information is already being released in form suitable for enemy use, but useless to our industry. For example, when some official releases the figures on plane production, which is done regularly, the enemy can certainly make a working estimate of the raw materials involved.

Respectfully yours,

/s/ H. C. Parmelee

H. C. Parmelee

Editor



- The following subject to the following:
- 1 - Current statistical data on mineral raw materials shall be considered as having military significance sufficient to require continued censorship.
 - 2 - Current statistical data on foreign trade in raw materials shall be considered as having military significance sufficient to require continued censorship.
 - 3 - No data on foreign trade in raw materials shall be released until after a lapse of 12 months.
 - 4 - Annual statistics on total imports and exports of petroleum and petroleum products can be released as soon as compiled, without details as to countries of origin and destination and receipts by customs districts. Total annual foreign trade on all other commodities also can be released, with details for contiguous countries (Canada, Newfoundland and Labrador, Mexico and Cuba), as soon as compiled. Monthly data on foreign or waterborne domestic coast-wise trade shall be confidential.
 - 5 - Statistics on use that reveal details of military construction or production of military equipment shall be confidential.
 - 6 - With the exceptions above noted, all other weekly, monthly and annual statistical services given by industry or government can be published currently.
 - 7 - After a lapse of 12 months no basic statistical data on mineral raw materials shall be considered as having military significance sufficient to require continued censorship.

morning, I am not sure if I can go to work tomorrow. I am not sure if I can go to work tomorrow. I am not sure if I can go to work tomorrow.

[illegible]

Approximately 80% of our submitted statistical surveys will be completed. The remainder will be completed, if this letter is provided in order to facilitate the publication of these data, as reported without delay. This is a matter of the forwarding copies of this letter and our recommendations to Admiral McCallough and Mr. Roosevelt.

I shall be glad to discuss with you any parts of the recommendations that you feel need clarification or modification.

Sincerely yours,

/s/ 20 n. layers

Director.

Enclosure 31

cc-Mr. Adm. A. J. McCullough,
Mr. Nicholas Roosevelt.

OFFICE OF THE DIRECTOR

Room 3050, 1600 Pennsylvania Avenue, N.W.
Washington, D.C. 20505

Dear Mr. L. G. Sullivan:

As requested, our statistics have been forwarded to Doctor Rice of the Bureau of Education for the Blind to present at the statistics, a copy of which is enclosed for your information.

I take this opportunity to thank you again for your very

Respectfully,
Sincerely,
Director

Enclosure 32

The following information was obtained from a review of the records of the Department of Defense, Office of War Information, and the Central Intelligence Agency, and is being furnished to you for your information. The information is being furnished to you in confidence and is not to be distributed outside your agency without the express approval of the Central Intelligence Agency.

The information is being furnished to you in confidence and is not to be distributed outside your agency without the express approval of the Central Intelligence Agency.

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The information is being furnished to you in confidence and is not to be distributed outside your agency without the express approval of the Central Intelligence Agency.

Mr. Robert L. Davis
 Director, Office of War Information
 Washington, D. C.

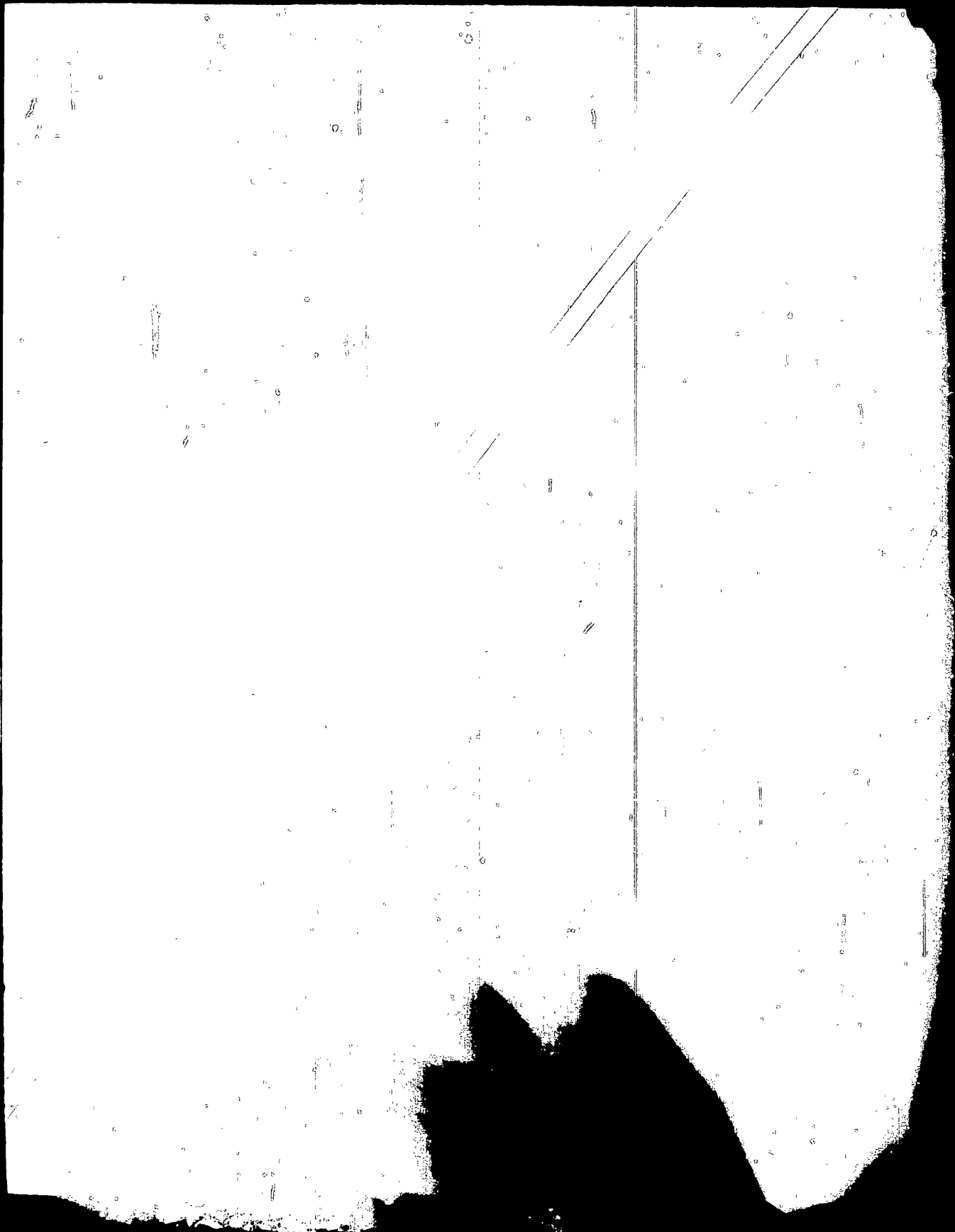
[illegible]

in view of the routine of the Commission in correcting the administrative information policies and feel that a reexamination of existing restrictions of statistics originally placed on Federal agencies is appropriate at this time. It seems probable that such a reexamination of these restrictions would contribute toward the elimination of those inconsistent and realistic Federal government policies.

The principal points of concern are:

The principal types of such information withheld from publication since 1945 are:

- Declassified and Approved For Release 2013/10/01 : CIA-RDP13X00001R000100350002-4



SUBJECT:

Committee on Intelligence and Security
 personnel, foreign, domestic, and
 statistical information, and
 an intelligence report on the
 situation concerning the

- (1) statistical information, and
- (2) statistical information, and
- (3) statistical information, and
- (4) statistical information, and
- (5) statistical information, and
- (6) statistical information, and
- (7) statistical information, and
- (8) statistical information, and
- (9) statistical information, and
- (10) statistical information, and
- (11) statistical information, and

This recommendation should be brought to the attention of all personnel concerned. Agency officials are expected to interpret the recommendation when its applications are obvious, and immediately to inform the Division of Statistical Standards of any decisions by their agency to withhold information from publication. Cases of doubtful interpretation should be referred to the Division of Statistical Standards. Definitive lists of strategic and critical materials and services, referred to in item 11, will be issued from time to time as specific interpretations are made.

[illegible][illegible][illegible][illegible][illegible][illegible]

SECRET

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

CONFIDENTIAL REPORTS RECEIVED IN THE ADMINISTRATION OF JUNE 28, 1954 BY THE OFFICE OF THE DIRECTOR.

5. [Illegible text] (1)

DATE 11-10-53, a further recommendation for loosening of controls, and the submission of the report to the

(c) In a letter from the Editor of the Journal, dated 1950, the following was stated:

-2-

to all Federal Statutes, dated March 10, 1942, on June 3, 1942. (ARF-DIX "A")

On May 11, 1943, the Security Officer, War Information Office, in a letter to the Bureau of the Budget, proposed the modification of the present policy regarding publication of statistics concerning strategic and critical raw materials and services.

On May 11, 1943, the Security Officer, War Information Office, in a letter to the Bureau of the Budget, proposed the modification of the present policy regarding publication of statistics concerning strategic and critical raw materials and services.

(1) That there is inconsistency in the publication policy to the extent that certain information concerning war is and is not published by some agencies and published by others, either in the form of components, or as end products.

(2) That the Bureau of Mines recommends liberalization of the present policy regarding publication of statistics concerning strategic and critical raw materials and services.

(3) As a result of this meeting, the Bureau of Mines submitted to the Bureau of the Budget a proposal for the modification of item 11 of the Budget Bureau's memorandum of March 10, 1942. This proposal is contained in a letter of May 15, 1943. (ARF-DIX "E")

(4) In a memorandum of June 3, 1943, to the Security Officer, Office of War Information, the Bureau of the Budget submitted comments on the Bureau of Mines' proposal of May 15, 1943. (ARF-DIX "L")

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
Washington, D.C.

August 17, 1945

Meeting: Publication of Foreign Trade Statistics, Monday, August 17, 1945.
Room 526, War Relocation Authority Building, at 1000 E.A.

Persons Invited:

Leroy D. Stinebaugh, State Department
Lt. Col. John D. Witten, War Department
Capt. R. S. McDowell, Navy Department
N. H. Gates, Office of Economic Warfare
Albert Waterston, Office of Economic Warfare
Lt. Col. James G. O'Connor, Office of Strategic Services
Howard H. McClure, Commerce Department
J. Edward Nly, Census Bureau
Raymond Bowman, War Production Board
Stuart A. Rice, Division of Statistical Standards
Donald C. Riley, Division of Statistical Standards
Douglas W. Oberdorfer, Division of Statistical Standards

Agenda: I. The General Problem

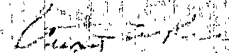
Does the changed strategic position of the United States in the present war warrant relaxation of the present policy providing for the withholding of publication of detailed statistical information on the foreign trade of the United States?

II. Specific Issues Raised at This Time

1. Should publication of export statistics by commodities to countries be resumed?
2. How may the present policy regarding the publication of foreign trade statistics be modified in order to resolve the inconsistency with current releases pertaining to Lend-Lease operations?
3. What ruling should be made with respect to the advisability of resuming the publication of collections of customs' duties by districts?
4. What ruling should be made with respect to the request of the Coordinator of Inter-American Affairs to secure permission for the publication of charts based in part or in whole on unpublished statistics of U.S. foreign trade?
5. What action should be taken to resolve the inconsistency brought about by the fact that certain Latin American countries are publishing detailed information concerning trade with this country, this having the effect of nullifying restrictions placed by the United States upon the publication of its own foreign trade data with the same countries?

In view of these considerations, we should like to have your opinion on the advisability of re-evaluating foreign trade statistics for the last three months of 1941 at this time. We should also appreciate any observations which you may wish to make on present policies in respect to restrictions upon the publication of more recent foreign trade information, and any suggestions respecting possible modifications therein which you may deem to be advisable in the light of security considerations.

Sincerely yours,



Stuart A. Rice
Assistant Director in Charge
of Statistical Standards

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON, D. C.

January 3, 1942

Colonel William J. Donovan
Director, Office of Strategic Services
Washington, D. C.

Dear Colonel Donovan:

A number of Federal agencies have raised the question of the desirability of releasing foreign trade statistics for the complete calendar year 1941. As you know foreign trade data of the Department of Commerce, with the exception of export commodity-by-country figures, were published through September 1941 but have been withheld from publication since the entrance of this country into the war on account of their usefulness to the enemy.

The argument in favor of releasing 1941 data is that figures for nine months have already been published and that it is therefore possible to estimate yearly totals for nearly all commodities within close limits. The argument is also advanced that 1941 figures are now more than a year out of date and for that reason would probably be of little use to the enemy. The availability of these figures would make it possible to include annual data for 1941 in a number of yearbooks which are now in process of preparation as well as to publish complete monthly tabulations for that year.

The argument against releasing data for the last three months of 1941 at this time is based primarily on the assumption of a long war. Analysis of foreign trade statistics may reveal changes in shipping routes, in cargo capacity and allotment of cargo space, and in the supply position of the United States and other allied countries. Current information of this type assists the enemy in gauging the effectiveness of its submarine warfare and in predicting areas of future military operations, as well as in other economic warfare activities. Estimates of current data become progressively less accurate as they are based on actual figures for periods further and further in the past. Such estimates made by analysts in enemy countries will presumably be wide of their mark after the war has continued for several years if actual data are withheld as far back as possible.

*These reasons, a balance, seem to me
to be determining* *WMS*

Emiles Depres

Would you please let me
have your views on this.

X.J.D.

Director's Office

(1308)

TO

FROM

SUBJECT

10455

The Secretariat

Please refer to a letter
to this effect.

W.J.D.

(3308)
Director's Office

OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

January 20, 1941

Mr. Stuart A. Rice
Assistant Director
in charge of Statistical Standards
Bureau of the Budget
Executive Office of the President
Washington, D. C.

Dear Mr. Rice:

I have referred your letter of January 6, 1941, to the ~~one or two~~ members of this Agency who are best qualified to judge of what value to the enemy would be the publication of U. S. foreign trade statistics for the complete calendar year 1941, and have received their comments.

It is my opinion that since foreign trade statistics have already been published for the first nine months of 1941, no great harm would be done by publishing them for the entire year. It is doubtful whether the enemy would derive enough information of current significance from these figures to justify the effort and time which they will spend in analyzing them.

I hope that you will find this opinion of help in reaching a decision on this question.

Yours very truly,

William J. Donovan
Director

While it is my view that the problem presented is without the proper province of this office,

[illegible]

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Various pieces of information, including the
of the above, and the fact that the above is not
to be used, in the opinion of the above, to the
of the above. However, in the above, the
of the above, and the fact that the above is not
of the above, it is not clear that the
national security in the above is not relevant.

10-11-44. The proposed changes to the 1944-45 season
to comply with the 1944-45 season.

Very truly yours,

Director

TO: Colonel [redacted]

FROM: Captain [redacted]

SUBJECT: Publication of Foreign Trade Statistics

1. I am attaching a proposed letter submitted by Mr. [redacted] in reply to Mr. [redacted]'s letter.

2. I think this will meet the problem which you, Jim Murphy and I discussed.

O.C.D., Jr.

January 25, 1941

Mr. Stuart A. Rice
Assistant Director
in charge of Statistical Standards
Bureau of the Budget
Executive Office of the President
Washington, D. C.

My dear Mr. Rice:

I have carefully considered your letter of the 6th instant in which you have asked our opinion of the desirability of releasing foreign trade statistics for the calendar year 1941.

Certainly the information will be sought by the intelligence services of enemy countries. Therefore, if the question presented were one of all of our foreign trade statistics for the year, I would have no hesitation in saying this should not be done. However, since those trade statistics have already been published for the first nine months of 1941, I suppose but very little harm would be done by their publication. The national security would certainly best be served by not releasing figures of this sort especially for the calendar year subsequent to 1941. It must be apparent to anyone that just as we study carefully the statistics of enemy countries they must do likewise with ours.

Sincerely,

William J. Donovan
Director

Date 23 May

Mrs O'Donnell
 To: MAJOR DOMINGO

Ed Roy brought this in and said
 that a Mr. Oberdorff was coming
 over here this afternoon re this
 matter. Thought you should take
 care of it or I refer it to someone
 in the Secretariat.

L. McG

*He has not come in
 yet so far as I know.*

26 May -

Office of the Secretary
[Signature]

(0132)

As of this date, the following materials are deemed to include the following:

- alcohol
- aluminum
- antimony (and ores)
- asbestos
- bauxite
- chromium (and ores)
- copper (and ores) (1941 data publishable)
- cork
- diamonds (industrial and gemstone)
- explosives (munitions types)
- ferro-alloys
- gasoline, aviation (100 octane)
- graphite
- iodine
- lead (1941 data publishable)
- magnesium
- manganese, ferrograde (and ores)
- mercury
- methanol
- mica
- molybdenum (and ores)
- nickel (and ores)
- nitrogen compounds (including ammonia, and Chilean nitrates)
- optical glass
- phenol
- plastics
- platinum (and platinum group and ores)
- quartz crystal
- quinine
- rubber
- silk
- sulphuric acid
- tin (and ores)
- toluol
- tungsten (and ores)
- vanadium (and ores)
- zinc (1941 data publishable)

EXECUTIVE OFFICE OF THE PRESIDENT

BUREAU OF THE BUDGET

WASHINGTON, D. C.

MEMORANDUM

TO: Federal Statistical Agencies

FROM: Stuart A. Rice
Assistant Director, in Charge
of Statistical Standards

SUBJECT: Publication of Statistics During the War

The following recommendation has the approval of the Committee on War Information and should be regarded as definitive, pending further executive action.

Statistical information, including production schedules and progress reports, which would reveal the current or prospective situation concerning the following subjects should not be published.

- (1) Aircraft and parts
- (2) Ordnance, including guns, ammunition, combat vehicles, etc.
- (3) Shipbuilding, including combat vessels and merchant ships
- (4) Overseas bases
- (5) Utilization or movement of ships, or amount of ship tonnage, on the high seas or in coastal waters
- (6) Size, composition and movement of armed forces
- (7) Machine tools (other than total production)
- (8) War Contract awards
- (9) Military installations
- (10) Site locations or operations of individual plants or companies holding war contracts
- (11) Supplies of strategic and critical materials and services

This recommendation should be brought to the attention of all personnel concerned. Agency officials are expected to interpret the recommendation when its applications seem obvious, and immediately to inform the Division of Statistical Standards of any decisions by their agency to withhold information from publication. Cases of doubtful interpretation should be referred to the Division of Statistical Standards. Definitive lists of strategic and critical materials and services, referred to in item 11 will be issued from time to time as specific interpretations are made.

C O P Y

BUREAU OF MINES PROPOSAL FOR MODIFICATION OF
REGULATIONS ON MINERAL STATISTICS

The following interpretation shall apply to minerals and mineral products under item 11 of the Budget Bureau memorandum of March 16, 1942 on censorship of government statistics:

- 1 - Current data on mineral stocks held by the Federal Government shall not be released, nor shall any statistical data on aviation gasoline, helium and uranium be published.
- 2 - Current data on industry stocks of the following commodities shall not be released: Manganese ore, chromite, tin, tungsten, bauxite, mica, industrial diamonds, quartz crystals and asbestos.
- 3 - No data on foreign trade in the commodities enumerated in item 2 shall be released until after a lapse of 12 months. Annual statistics on total imports and exports of petroleum and petroleum products can be released as soon as compiled, without details as to countries of origin and destination and receipts by customs districts. Total annual foreign trade on all other commodities also can be released, with details for contiguous countries (Canada, Newfoundland and Labrador, Mexico and Cuba), as soon as compiled. Monthly data on foreign or water-borne domestic coast-wise trade shall be confidential.
- 4 - Statistics on use that reveal details of military consumption or production of military equipment shall be confidential.
- 5 - With the exceptions above noted, all other weekly, monthly and annual statistical services given by industry or government can be published currently.
- 6 - After a lapse of 12 months no basic statistical data on mineral raw materials shall be considered as having military significance sufficient to require continued censorship.

1. The following information is being furnished to you for your information and use only. It is not to be distributed outside your agency.

2. This information is being furnished to you for your information and use only. It is not to be distributed outside your agency.

3. This information is being furnished to you for your information and use only. It is not to be distributed outside your agency.

RESTRICTED



Major General
Office
Release of such
information

Dispute
Director's Office
(330a) [Signature]
in the Department
of Defense (Approved)

INTEROFFICE MEMO

1720 AM

SUBJECT

[illegible][illegible]

When the attached file has served
your purpose, we would appreciate your returning
it to us.

D. J. P., Jr.

series and with a complete commodity breakdown, are known to be used by analysts in energy countries as indicators of changes in shipping capacity, cargo adjustments, trade surplus, shipping policy, and the supply position of friendly nations. The release of such information even after the lapse of considerable period of time must necessarily increase the accuracy of estimates of the current situation. For these reasons it is recommended that the Bureau of Plans recommend that such annual statistics on foreign trade broken down by commodity, be released as soon as compiled except in the case of a few strategic minerals on which annual data should be released after a lapse of 12 months, should be based upon the advice of intelligence officers and economic warfare analysts who are familiar with the data which are made of foreign trade data for an enemy country during a war.

4. This recommendation should be accepted.
5. A "catch all" recommendation of this sort is unnecessary and should be eliminated.
6. It is questionable whether data on Government stockpiles of aviation gasoline, helium and uranium should be released after a lapse of 12 months.

June 5, 1947

MEMORANDUM

To: Dear Admiral C. D. Bouchillon
Security Officer
Office of War Information

From: Stuart J. Rice
Division of Statistical Standards

Subject: Comments on Bureau of Mines Proposal for Modifying Censorship
Regulations on Mineral Statistics

The following comments refer to the numbered paragraphs in the proposal for modifying censorship regulations on mineral statistics which has recently been submitted to you by the Bureau of Mines.

1. Data on Government stockpiles and on aviation gasoline, helium and uranium should not be released, regardless of whether such data are or are not "current."

2. The list of commodities on which the Bureau of Mines recommends that current data on industry stocks shall not be released, apparently includes minerals which must be obtained from abroad. Presumably the Bureau of Mines intends to recommend the release of data on industry stockpiles of these items after a lapse of the same period of time (12 months) recommended in connection with foreign trade data for these commodities. The question may be raised as to whether the list given by the Bureau of Mines should be extended to include additional items such as aluminum, magnesium, manganese, nickel, molybdenum, vanadium, antimony, etc. Decision of this suggestion should rest upon judgment of the extent to which current industry stocks figures may be used in forecasting future output of munitions.

3. This is a far reaching recommendation for changing present policy. The decision to withhold publication of all detailed foreign trade data, regardless of the commodities or countries involved, was made originally by the Department of Commerce on its own initiative but was subsequently confirmed by the Interdepartmental Committee on War Information. The decision to restrict these statistics was based on the fact that foreign trade data, especially in the form of time

C O P Y

OFFICE OF LEND-LEASE ADMINISTRATION
Five Fifteen and 3000, N. Y.
Washington, D. C.

E. R. Stettinius, Jr.
Administrator

AUGUST 24, 1945

Dr. Stuart A. Rice
Assistant Director in Charge
of Statistical Standards
Bureau of the Budget
Washington, D. C.

Dear Dr. Rice:

Thank you very much for sending me copies of your letters of August 24th to Mr. Stimson, Mr. Knox and General Donovan. The following information will, I think, be of interest to you in considering the possible inconsistencies which you feel exist between reports of the Department of Commerce and the Lend-Lease Administration.

I think it is important to emphasize that under the Lend-Lease Act the President is required to make periodic reports to Congress. These reports are transmitted to Congress either by the President or by me acting at the President's direction and constitute reports of the President rather than of an administrative department of the Government.

The information on lend-lease exports is an important part of our statistical reporting of lend-lease operations, and is essential if a full and accurate report of the scope of these operations is to be given. Committees of Congress, before which representatives of the Lend-Lease Administration have appeared, have expressed considerable interest in these export figures, and have indicated that they believe it important that this information be made available to the public.

As to your having been informed that much of the data in the lend-lease reports would be regarded as secret or confidential by the War and Navy Departments, I think you should know that all the reports have been approved for publication by the proper authorities in both of these Departments.

Sincerely yours,

E. R. Stettinius, Jr. /s/

cc: Secretary of War
Secretary of the Navy
General William J. Donovan
Isador Rubin

letter to the Secretary of War, dated 10/10/44, in which you
 requested that the War Department be authorized to release to the public
 to further the war effort, the information contained in the report of the
 for the future will be of great value to the public and the
 that will provide the public with the full and complete information
 the War Department should be authorized to release to the public the
 information contained in the report of the War Department dated 10/10/44
 the War Department should be authorized to release to the public the
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 the War Department should be authorized to release to the public the
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It is requested that the War Department be authorized to release to the public the
 information contained in the report of the War Department dated 10/10/44
 the War Department should be authorized to release to the public the
 information contained in the report of the War Department dated 10/10/44
 the War Department should be authorized to release to the public the
 information contained in the report of the War Department dated 10/10/44

Sincerely yours,

Harry L. Hinson
 Secretary of War

Dear Dr. Rice:

In your letter of 24 August 1947 you indicated the views of the Navy Department concerning the advisability of releasing export data such as currently contained in reports of the Office of Lend-Lease Administration, in order to assist you in attempting to resolve certain inconsistencies with respect to other Government agencies.

It is noted that the Lend-Lease reports in question are prepared in compliance with Public Law No. 111, 77th Congress, 1st Session and that they are transmitted to Congress by the President.

While it is true that the Lend-Lease reports have received the approval of the Navy Department prior to publication, it is not believed that these reports should form the basis for a general relaxation of the policy to prevent the publication of statistical information which would lend aid or comfort to the enemy. If it is necessary to attain consistency, and in lieu of a general relaxation, it is recommended that the detailed portions of reports, such as the Lend-Lease reports discussed herein, be published and handled under a confidential classification.

Sincerely yours,

(signed) James Forrestal

Acting Secretary of the Navy

Dr. Stuart A. Rice
Assistant Director in Charge
of Statistical Standards
Bureau of the Budget
Washington, D. C.

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF PERSONNEL

INTRA-OFFICE MEMORANDUM

DATE Sept. 24, 1943

TO: Lt. Col. James H. O'Connor, Office of Strategic Services
FROM: D.W. Ouedafer, Division of Statistical Standards
SUBJECT: Publication of Statistics

Copy of letter received from the Secretary of the Navy is attached, as requested.

PROVILLY, MICHIGAN
STATISTICAL INFORMATION

War Powers Act.

approved December 1, 1941, by Government agencies, or comfort to the enemy, or appropriate. A general statement from general follows:

1. The Director of the Bureau of Economic Warfare shall maintain continuous surveillance of governmental activities and shall determine in any instance whether the production of statistical data by any Governmental agency would be in accordance with governmental policy designed to guard against the disclosure of vital information. Such policy is formulated by appropriate authority.

2. Statistical data ordinarily released to the public but withheld from general publication during the war shall be released to authorized users in Federal agencies in such manner and under such rules and regulations as the Director of the Bureau of Economic Warfare may prescribe. This section shall not apply to statistics classified by the Department of War or Navy or the War Production Board as "secret."

FRANKLIN D. ROOSEVELT

THE WHITE HOUSE,
March 18, 1942

(F.R. Doc. 42-2385; Filed, March 19, 1942; 11:25 a.m.)

C
O
P
Y

DEPARTMENT OF COMMERCE
Office of the Under Secretary
Washington

July 16, 1943

Dear Mr. Rice:

This is a belated reply to your letter of April 20. The reasons for the delay are already known to you.

The report of the Security Advisory Board dated June 20 would appear to answer most of the questions raised at the meeting in Mr. Kerlin's office at which you were present. We, in the Department, are reluctant to recommend the publication of any statistics which the Board considers contrary to the successful prosecution of the war or of aid to the enemy. However, it has been suggested to us that the publication of export statistics by Lend-Lease from time to time does not seem consistent with our attitude on foreign trade statistics. We believe our position to be in harmony with your memorandum of March 16, 1942. In addition, the publication of the Lend-Lease statistics, we are informed, is misleading to the public since they are frequently construed to represent the total exports of this country to the countries named.

If for any reason the Budget Bureau should conclude that there is no objection to Lend-Lease continuing the publication of export statistics, it would appear that the Department of Commerce should recommend revisions of existing policy on the publication of its own figures in the interest of consistency in the publication of foreign trade statistics.

Sincerely yours,

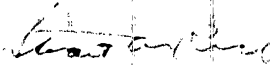
(Signed) Wayne C. Taylor

Under Secretary of Commerce

Dr. Stuart A. Rice
Assistant Director in Charge
of Statistical Standards
Bureau of the Budget
Washington, D. C.

I am informed that the latest report is now in press and that in consequence it is too late to modify its contents. However, it would seem possible, if public policy would permit, to amend thereby, to so classify the data as to prevent them from reaching the enemy.

Sincerely yours,


Stuart A. Sico
Assistant Director in Charge
of Statistical Standards

Copy to Mr. Stettinius

Brigadier General William J. Donovan
Director, Office of Strategic Services
Washington, D. C.

3 attachments

August 24, 1943

Dear General Donovan:

A letter of July 14, 1943 from the Under Secretary of Commerce, copy attached, calls attention to an inconsistency between the policies of the Office of Lend-Lease Administration and the Department of Commerce respecting the publication of figures on exports from the United States. The Department of Commerce in 1941 decided to withhold publication of all foreign trade figures by commodities or countries after the third quarter of that year. This became the official policy of the United States and it has been upheld consistently by the Bureau of the Budget under Executive Order 9103, a copy of which is also attached. The Lend-Lease Administration, on the other hand, periodically publishes considerable detail respecting the composition and destination of exports under its program. This is illustrated by Table 3, page 12, of its Report to Congress on Lend-Lease Operations for the Period Ended April 30, 1943, a copy of which is attached. The Lend-Lease figures are derived from the basic export tabulations of the Department of Commerce. Our consultants agree that this inconsistency exists and that it should be resolved.

We have been informed that much of the data in the periodic Lend-Lease reports would be regarded as secret or confidential by the War and Navy Departments. May I inquire as to the accuracy of this information and the views of the Office of Strategic Services concerning the advisability of releasing the data appearing in the above mentioned citation and elsewhere in Lend-Lease reports. Your recommendations would be of assistance to us in attempting to resolve the inconsistency mentioned.

The reports in question are prepared in compliance with the following language in Public Law No. 11, 77th Congress, 1st Session, establishing the Office of Lend-Lease Administration:

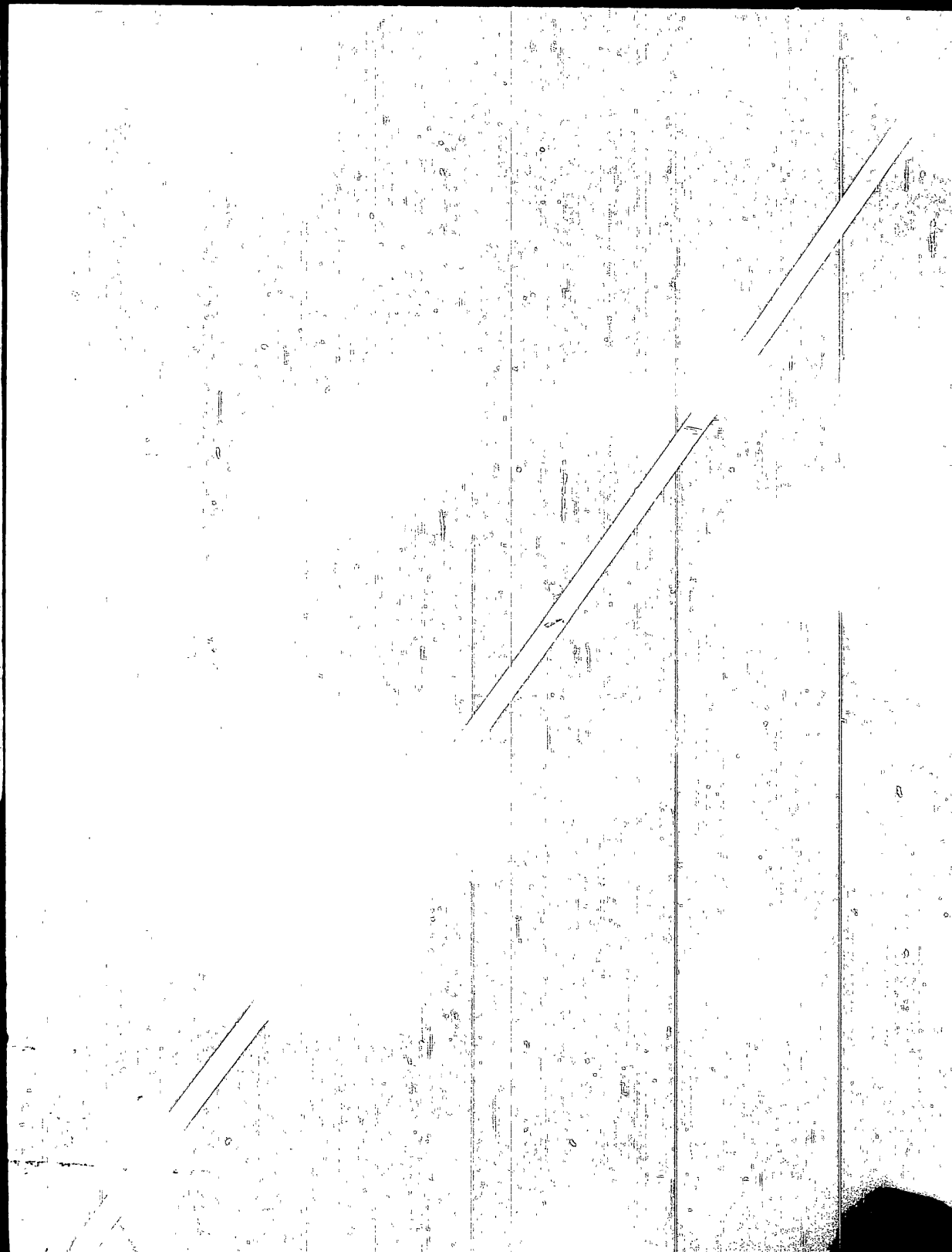
"The President from time to time, but not less frequently than once every ninety days, shall transmit to the Congress a report of operations under this Act except such information as he deems incompatible with the public interest to disclose."

Sept. 1943

COLONEL O'CONNOR

Attached letter of 24 August 1943 to General Donovan, relating to security problems in connection with Lend Lease reports, is referred to you for your attention as soon as practicable. Ensign Putzell recalls that you have previously worked in this field.

(2159)



January 9, 1943

Dr. Stuart A. Rice
Executive Officer of the War Relocation
Bureau of the War Relocation
Administration, Washington, D. C.

My dear Dr. Rice:

Your letter of December 21, 1942, regarding the security policy respecting the publication of reports of reports from the United States, was received during my absence from the War Relocation Administration. I am informed of several conversations during which your views were discussed.

My views, as expressed to you in letter of January 15, 1943, stating the position we have taken regarding the release of information that will be sought by enemy intelligence services, are in accordance with the policy of the Office of Strategic Services and I believe a full understanding of the committee would support such policy on the part of every government agency involved.

Our policy is to obtain statistical information of all kinds from sources within and outside enemy countries, and we feel that the release of similar U.S. data, which might convey intelligence to enemy services, would certainly affect national security. We do not know of any circumstance since our communication of last January which might alter this established policy. I recommend that release of such statistics be withheld.

Very truly yours,

William J. Donovan
Director

JGO'C:js

October 9, 1943

Dr. Stuart A. Rice
Executive Office of the President
Bureau of the Budget
Washington, D. C.

My dear Dr. Rice:

Your letter of 24 August, 1943, relating to security policy respecting the publication of figures on exports from the United States, was received during my absence from the country. Col. Homan has informed me of several conversations during the interval with agencies concerned.

My views, as expressed to you in letter of January 25, 1943, stating the position we have continuously maintained with respect to information that will be sought by enemy intelligence services, represents the policy of the Office of Strategic Services; and I believe a full understanding of the conditions involved would support such policy on the part of every government agency involved.

U.S.S. exerts great effort to obtain statistical information of all kinds from sources within and outside enemy countries, and we feel that the release of similar U.S. data, which might convey intelligence to enemy services, would certainly affect national security. We do not know of any circumstance since our communication of last January which might alter this established policy. I recommend that release of such statistics be withheld.

Very truly yours,

William J. Donovan
Director

JGO'C:js



13 October 1943

Dr. Stuart A. Rice
Executive Office of the President
Bureau of the Budget
Washington, D. C.

My dear Mr. Rice:

I should like to refer to your letter of 24 August 1943, raising security policy questions respecting the publication by the Office of Lend-Lease Administration of details concerning the composition and destination of exports under its program. Your letter was received during my absence from the country, but Col. Storer informs me that in the interval he has represented this Office in conferences on the matter.

I should like to reaffirm my own view that such publication would be unfortunate, just as in my letter of January 25, 1943, I expressed a similar opinion concerning the release of foreign trade statistics for the year 1941. It seems to me that there has been since that time no change of circumstances which would require alteration of our attitude.

I appreciate that Public Law No. 11, 77th Congress, 1st Session, requires a report to Congress on operations under the Lend-Lease Act. However, a specific exception is made for such information as the President "deems incompatible with the public interest to disclose". Such incompatibility exists in the present case, I believe, and I would therefore strongly recommend that export data not be included in future Lend-Lease reports or that such data be so classified as to prevent them from reaching the enemy.

Very truly yours,

William J. Donovan
Director

BANE:PETERSON

May I suggest a conference with your representatives in the near future to review this matter and to arrive at a workable solution to the problem which might be satisfactory to all parties concerned. The difficulty might well be resolved if in the future two Lend-Lease reports were prepared: a general summary account containing an detailed analysis of Lend-Lease exports by commodities, which could be disseminated to the general public; and a more detailed account containing a more complete analysis of Lend-Lease exports, which could be disseminated under a confidential or restricted classification to the members of Congress and to other authorized persons within the Federal Government. The latter arrangement might have the added advantage of supplying the members of Congress with somewhat greater detail on Lend-Lease operations than they now receive. I am enclosing copies of the file of correspondence for your information.

Sincerely yours,

Stuart A. Rice
Assistant Director in Charge
of Statistical Standards

Enclosures

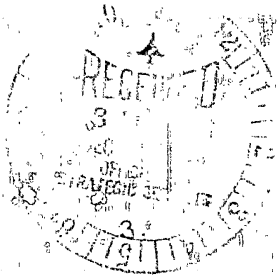
cc - Secretary of War
Secretary of the Navy
General William J. Donovan
Walter C. Taylor
Theodor Lubin

OCT 26 1943

OFFICE OF STRATEGIC SERVICES

WASHINGTON, D.C.

groc



Page 3.
Mr. Stuart A. Rice
December 23, 1945.

demonstrating conclusively the great contribution of the Latin American countries to the cause of the United Nations.

We take it to be a sound principle that information should not be denied to the American people or to friendly foreign governments which is already available to the enemy. From this point of view it is significant that only six of the other American Republics are definitely known to have restricted the dissemination of current foreign trade statistics. Thus, the anomalous situation has arisen in which data not obtainable under present restrictions from United States sources can be obtained in most instances from foreign sources.

We should appreciate it if you would afford us an early opportunity to explore this matter with you and with the other interested agencies of this Government. Reconsideration of the question at this time would seem to be appropriate in view of the recent relaxation by the Office of Censorship of restrictions on the press and the release by the War Production Board of hitherto confidential data on industrial production.

Sincerely yours,

Wayne C. Taylor,
Under Secretary of Commerce.

Mr. Stuart A. Rice,
Assistant Director in Charge
of Statistical Standards,
Bureau of the Budget,
Room 424 Winder Building,
Washington 25, D. C.

Page 2.
Mr. Stuart A. Rice,
December 23, 1945.

on the production of multilaterals are now being regularly released. The third was removed by the decision to publish statistics of Lend-Lease exports in some detail and by the publicity given to our export policies toward non-axis countries.

On the positive side of the question, we are increasingly impressed by the urgent need of foreign trade statistics for post-war planning and other purposes by this and friendly foreign governments and by business. You are familiar, for example, with the work of the Inter-American Economic and Financial Advisory Committee on various post-war problems of the American Republics including prominently the problem of their trade relations. It is our considered view that the work of such intergovernmental groups will be seriously hampered and in some respects made impossible unless statistics of United States foreign trade can be made freely available to them.

With respect to business needs, it is only necessary to point out the growing urgency of planning for post-war markets and post-war sources of supply. Detailed data on United States foreign trade are indispensable for this purpose, because no realistic appraisal of future conditions can be made without a knowledge of existing conditions. Surveys of foreign markets by private commercial interests are time-consuming studies and should be begun without delay if they are to be of maximum utility in shaping post-war commerce.

It is worth noting in this connection that at present the only important segment of our export trade which remains on a predominantly commercial basis is trade with the American Republics and with Canada. By the same token, it is this trade which will return most rapidly to a peace-time basis and for which forward planning by business and by the governments concerned is most urgent. We consider it to be especially imperative, therefore, that the statistics of United States trade with the other American Republics during the war period to date be made public in the near future and be released currently thereafter.

Finally, the propaganda uses of foreign trade statistics, which are now of necessity foresworn, are of great importance in our opinion, especially as affecting our relations with the other American Republics. Were the data available for publication, it would be possible to demonstrate, for example, our success in meeting the essential needs of our friendly Latin American neighbors during the war and in obtaining from them the supplies needed by us, thus

DEPARTMENT OF COMMERCE
OFFICE OF THE UNDER SECRETARY
Washington, D.C.

December 15, 1941

Dear Mr. Rice:

I am writing to you on behalf of the Committee on Inter-American Economic Development, of which Mr. A. A. Berle, Mr. Nelson Rockefeller, Mr. Leslie Wheeler, and Mr. Warren Pierson are also members, in regard to restrictions on the use of statistics of foreign trade.

The Committee is of the opinion that the reasons for which these statistics were declared confidential are no longer valid. It subscribes to the view that detailed and current statistics of export and import trade in general might now be published without revealing information of practical value to the enemy, although its particular interest, naturally, is in securing the release of data on trade with the other American Republics. The Committee believes also that there are important positive advantages to be gained from the publication of these statistics.

The reasons for which detailed statistics of foreign trade were declared confidential by the Department of Commerce in 1941 were principally three: First, it was judged inadvisable to publish information which would in any way facilitate submarine warfare against American and other shipping; second, it was deemed unwise to publish information which would reveal the precise dependence of the United States on foreign sources of supply or from which might be learned the details of our foreign procurement program and the extent of our production of munitions; third, it was considered imprudent to publish information which would reveal in detail the policy of the United States of supplying friendly countries with war materials required for defense against our common enemies and with supplies necessary for the maintenance of their civilian economies.

The first of these reasons seems to us to have become academic with the success of direct measures against the submarine menace, especially in view of the considerable time lag in the publication of trade statistics. The second has become invalid because the data would now reveal the obvious strength of our overseas supply lines rather than any weakness; moreover, statistics

EXECUTIVE SECRET OF THE PRESIDENT

BUREAU OF THE CHIEF OF STAFF

WASHINGTON, D. C. 20503

January 6, 1944

Dear General Donovan:

I have just received a letter from the Under Secretary of Commerce, a copy of which is attached, written on behalf of the Committee on Inter-American Economic Development and urging a reconsideration of the current security restrictions on the publication of foreign trade statistics. In accordance with the request, I am asking representatives of the Federal agencies most concerned with the security aspects of the problem to meet with us to discuss the matter. I have tentatively set the meeting for 10:00 a.m. on Thursday, January 6, 1944, in Room 526 Vinder Building. May I request that you designate an official representative of the Office of Strategic Services, who will be qualified to express your views, to attend the meeting? I would appreciate an early reply indicating whether this would be possible.

Sincerely yours,

Stuart A. Rice
Stuart A. Rice
Assistant Director in Charge
of Statistical Standards

Brigadier General William J. Donovan
Director, Office of Strategic Services
Twenty-fifth and E Streets, N. W.
Washington, D. C.

Enclosure

cc - Colonel James G. O'Connor
Office of Strategic Services
Room 1218 Q Building
25th and Constitution Avenue, N.W.
Washington, D. C.

5. Statistics showing total value (expressed in dollar terms and showing volume units) of imports and exports of military, non-strategic and non-critical commodities, grouped by territory (except for the other American Republics, the Territories and Island Possessions of the United States located within the Western Hemisphere, and Canada, as herein provided) may be published twelve months after the close of the period to which they relate.
6. No statistics on the foreign trade of the United States showing imports and exports of military, strategic, and critical commodities may be published for periods subsequent to the calendar year 1941, regardless of country of origin or destination.
7. No separate statistics on the foreign trade of the United States classified by countries (except the other American Republics, the Territories and Island Possessions of the United States located within the Western Hemisphere, and Canada, as herein provided), may be published for periods subsequent to the calendar year 1941.
8. No foreign trade statistics of any type which are labelled as "Lend-Lease" may be published without prior clearance by the Foreign Economic Administration.

Revised Committee Guidelines
Foreign Trade Statistics
As of May 20, 1944

1. Full detailed statistics on the foreign trade of the United States for the calendar year 1941 may be published.
2. Full detailed statistics on the foreign trade of the United States with the other American Republics (except Mexico, as hereinafter provided), and with the Territories and Island Possessions of the United States located within the Western Hemisphere, excluding imports and exports of military, critical, and strategic commodities, for periods subsequent to the calendar year 1941, may be published twelve months after the close of the period to which they relate.
3. Full detailed statistics on the foreign trade of the United States with Mexico and Canada, classified by commodities but excluding all data on military, strategic, and critical commodities, may be published six months after the close of the period to which they relate.
4. Statistics showing the value of total exports and total imports between the United States and the other American Republics, and the Territories and Island Possessions of the United States located within the Western Hemisphere, may be published six months after the close of the period to which they relate, provided: (a) that such data are published in the form of over-all dollar value totals only for individual countries (such data are not to include any commodity breakdowns and are not to be shown in terms of physical volume units); (b) that such over-all totals for any given country do not reveal the extent of its trade in military, strategic, or critical materials.

Washington, D. C.

May 10, 1944

Mr. Wayne C. Taylor
Under Secretary of Commerce
Department of Commerce
Washington, D. C.

Dear Mr. Taylor:

This is with further reference to your letter of April 18, 1944, and to Mr. Capt's subsequent letter of May 2 concerning security restrictions on the publication of U. S. foreign trade statistics.

We have recently secured the concurrence of the appropriate security authorities for a further liberalization of security policies governing the public dissemination of foreign trade statistics by the Federal Government. A statement of approved policies as revised and now in effect is enclosed herewith.

You will note that Item 2 authorizes the release of detailed statistics concerning our trade with the other American Republics and with our territories and possessions in the Western Hemisphere (excluding military, strategic and critical commodities) after a time lag of twelve months. Item 3 similarly authorizes the release of statistics of trade with Mexico and Canada after six months. Item 5 authorizes the publication of world-wide commodity totals (excluding military, strategic and critical commodities) after twelve months. The remaining items are substantially re-statements of policies previously in effect.

It is believed that these revised policies will permit a material increase in the flow of official trade information going to the public and at the same time will adequately protect the national interest from security standpoints. As in the past, it is understood that the Department of Commerce will use the Joint Army-Navy Munitions Board List of Strategic and Critical Materials as a guide in determining which data may be released. All cases in doubt will be referred to this Division for specific security clearance with the appropriate authorities.

Sincerely yours,

(Signed) Stuart A. Rice

Assistant Director in Charge
of Statistical Standards

Enclosure

Appendix III

STATES OF NATIONS

Lend-Lease Countries and United Nations

Albania	May 1, 1942	Jan. 1, 1942
Argentina	May 1, 1942	Jan. 1, 1942
Australia	May 1, 1942	Jan. 1, 1942
Belgium	May 1, 1942	Jan. 1, 1942
Canada	May 1, 1942	Jan. 1, 1942
Czechoslovakia	May 1, 1942	Jan. 1, 1942
Denmark	May 1, 1942	Jan. 1, 1942
Ecuador	May 1, 1942	Jan. 1, 1942
El Salvador	May 1, 1942	Jan. 1, 1942
France	May 1, 1942	Jan. 1, 1942
Free France	May 1, 1942	Jan. 1, 1942
Greece	May 1, 1942	Jan. 1, 1942
Haiti	May 1, 1942	Jan. 1, 1942
Honduras	May 1, 1942	Jan. 1, 1942
India	May 1, 1942	Jan. 1, 1942
Iran	May 1, 1942	Jan. 1, 1942
Iraq	May 1, 1942	Jan. 1, 1942
Libya	May 1, 1942	Jan. 1, 1942
Luxembourg	May 1, 1942	Jan. 1, 1942
Mexico	May 1, 1942	Jan. 1, 1942

Country	Declared Eligible for Lend-Lease Aid	Lend-Lease Agreement Signed	Reciprocal Lend-Lease Agreement Signed	United Nations Declaration Signed
Netherlands	Aug. 21, 1941	July 8, 1942	Sept. 3, 1942	Jan. 1, 1942
New Zealand	Nov. 11, 1941	Feb. 23, 1942	Sept. 3, 1942	Jan. 1, 1942
Nicaragua	May 6, 1941	Oct. 16, 1941		Jan. 1, 1942
Norway	June 4, 1941	July 11, 1942		Jan. 1, 1942
Panama	May 6, 1941			Jan. 1, 1942
Paraguay	May 6, 1941	Sept. 20, 1941		Jan. 1, 1942
Peru	May 6, 1941	Mar. 11, 1942		Jan. 1, 1942
Philippines				June 10, 1942
Poland	Aug. 28, 1941	July 7, 1942		Jan. 1, 1942
South America	Feb. 18, 1943			Jan. 1, 1942
South Africa	Nov. 11, 1941			Jan. 1, 1942
Turkey	Nov. 7, 1941			Jan. 1, 1942
United Kingdom	May 11, 1941	Feb. 23, 1942	Sept. 3, 1942	Jan. 1, 1942
United States				Jan. 1, 1942
U. S. S. R.	Nov. 7, 1941	June 11, 1942		Jan. 1, 1942
Uruguay	May 6, 1941	Jan. 13, 1942		Jan. 1, 1942
Venezuela	May 6, 1941	Mar. 18, 1942		Jan. 1, 1942
Yugoslavia	Nov. 11, 1941	July 24, 1942		Jan. 1, 1942

Appendix II

AMOUNTS OF LEND-LEASE AID AUTHORIZED

The amount of lend-lease aid that may be provided under the various acts is summarized as follows:

Lend-Lease Appropriations to the President	
First Lend-Lease Appropriation	\$7,000,000,000
Second Lend-Lease Appropriation	5,985,000,000
Third Lend-Lease Appropriation (Fifth Supp., 1942)	5,425,000,000
Total	18,410,000,000

Transfers Authorized from Other Appropriations	
War Department - Lend-Lease Supplemental, 1942	\$2,000,000,000
War Department - Lend-Lease Supplemental, 1942	4,000,000,000
War Department - Lend-Lease Supplemental, 1942	11,250,000,000
War Department - Lend-Lease Supplemental, 1942	2,220,000,000
War Department - Military Appropriation Act, 1943	12,700,000,000
Navy Department - Lend-Lease Supplemental, 1943	3,000,000,000
Departments other than War - Lend-Lease Supplemental, 1942	800,000,000
Total	\$5,970,000,000

NOTE—In addition to the foregoing, Congress has with certain limitations authorized the leasing of ships of the Navy and merchant ships constructed with funds appropriated to the Maritime Commission without any numerical limitation as to the dollar value or the number of such ships which may be so leased. (See for example, Public Law 1, 75th Congress, approved February 19, 1938, and Public Law 11, 75th Congress, approved March 18, 1938.)

Nothing in this Act shall be construed to authorize or to permit the export of any American vessel into a combat area in violation of section 3 of the Neutrality Act of 1939.

Section 4

Whenever any contract is made for the disposition of any defense article or defense information pursuant to section 3, it shall contain a clause requiring the foreign government to undertake that it will not, without the express written consent of the United States, transfer title to or possession of such defense article or defense information by gift, sale, or otherwise, or permit its use by any person other than an employee or agent of such foreign government.

Section 5

(a) The Secretary of War, the Secretary of the Navy, or the head of any other department or agency of the Government involved shall, when any defense article or defense information is exported, immediately inform the department or agency designated by the President to administer section 6 of the Act of July 2, 1940 (54 Stat. 714) of the quantities, character, value, terms of disposition, and disposition of the article and information to be exported.

(b) The President from time to time, but not less frequently than once every ninety days, shall transmit to the Congress a report of operations under this Act covering information of a nature incompatible with the public interest. Reports provided for under this subsection shall be transmitted to the majority of the Senate or the Clerk of the House of Representatives, as the case may be, if the Senate or the House of Representatives, as the case may be, is not in session.

Section 6

(a) There is hereby authorized to be appropriated from time to time, out of any money in the Treasury not otherwise appropriated, such amounts as may be necessary to carry out the provisions and accomplish the purposes of this Act.

(b) All property which is converted into money received under section 3 of this Act shall, with the approval of the Director of the Bureau of War Reliefs, be deposited in the Treasury or out of which funds were expended with respect to the defense article or defense information for which the disposition is received; and shall be available for expenditure for the purpose for which such expended funds were appropriated by law during the fiscal year in which such funds are received and the ensuing fiscal year; but in no event shall any funds so received be available for expenditure after June 30, 1946.

Section 7

The Secretary of War, the Secretary of the Navy, and the head of the department or agency shall in all contracts or agreements for the disposition of any defense article or defense information fully protect the rights of all

APPENDICES

Appendix I LEND-LEASE ACT

Further to promote the defense of the United States, and for other purposes
Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That this Act may be cited as "An Act to Promote the Defense of the United States"

Section 2

As used in this Act, the term—

- (1) Any article, material, or supply necessary for the manufacture, repair, servicing, or operation of any article described in this subsection;
- (2) Any article, material, or supply necessary for the manufacture, repair, servicing, or operation of any article described in this subsection;
- (3) Any component material or part of or equipment for any article described in this subsection;
- (4) Any agricultural, industrial or other commodity or article for defense.

Such term "defense article" includes any article described in this subsection manufactured or procured pursuant to section 3, or to which the United States or any foreign government has or hereafter acquires title, possession, or control.

(5) The term "defense information" means any plan, specification, design, prototype, or information pertaining to any defense article.

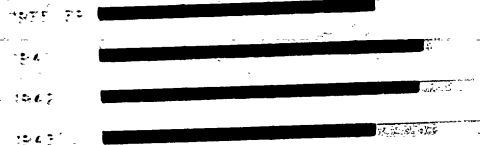
Section 3

(a) Notwithstanding the provisions of any other law, the President may, from time to time, when he deems it in the interest of national defense, authorize the Secretary of War, the Secretary of the Navy, or the head of any other department or agency of the Government—

- (1) To manufacture in arsenals, factories, and shipyards under their jurisdiction, or otherwise procure, to the extent to which funds are

MEAT CONSUMPTION AND EXPORTS

■ UNITED STATES
■ FOREIGN COUNTRIES



The food factor in countering the battle of shipping, food dehydration and compression have great promise. The same number of ship space will mean larger food deliveries. But the advantages of the processes do not end there. Reduction in the bulk and weight of food shipments means savings of critical materials in packing. It means savings in truck, rail, and storage space.

Equally important, the processes substantially reduce perishability of food and will therefore add much needed to the food supply program. Storage will be freed. The time and distance factors in food delivery will be minimized. The lives and health of United Nations fighting will benefit, both from the standpoint of improved preservation of their food supply and from the standpoint of relief on their overtaxed systems of military transport.

In all its stages, lend-lease has given full support to the dehydration and compression program, both through contribution of ideas and through provision of funds to develop facilities. Orders to fill lend-lease requirements have lent considerable impetus to the expansion of facilities by the processors. Recently, Lend-lease has made arrangements with the War Department which should encourage private financing of dehydration and compression facilities.

Under the Lend-Lease Act and supplemental international mutual-aid agreements, the United States has encouraged the complete interchange for war use of inventions, industrial processes, and technical information. The weight of our industrial ingenuity has been thrown into the United Nations' pool of war production. The Axis can be crushed only by cooperation of the United Nations on all fronts. Scientific "know-how" is one of the most important factors in defeating the Axis, and that knowledge must be shared if we are to achieve early victory.

Great Britain, since the fall of 1940, has afforded the United States royalty-free use in our war production of many impor-

INTERCHANGE OF INVENTIONS

Under the Lend-Lease Act and supplemental international mutual-aid agreements, the United States has encouraged the complete interchange for war use of inventions, industrial processes, and technical information. The weight of our industrial ingenuity has been thrown into the United Nations' pool of war production. The Axis can be crushed only by cooperation of the United Nations on all fronts. Scientific "know-how" is one of the most important factors in defeating the Axis, and that knowledge must be shared if we are to achieve early victory.

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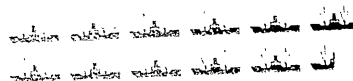
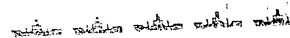
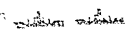
Chapter 3

SPECIAL ACTIVITIES

FOOD DEHYDRATION AND COMPRESSION

One of the most important developments in the field of war supply has been the application in the art of dehydrating and compressing food. Dehydration reduces weight by removing water, and compression reduces bulk by removing air. The savings in shipping space which result from eliminating large overseas shipments of food and of air and water as part of evacuation equipment are well known to men the battle of transportation. The accompanying chart illustrates the savings in space which can be achieved by dehydration and compression.

HOW SHIPPING SPACE IS SAVED BY DEHYDRATING AND COMPRESSING FOODSTUFFS

SHELL EGGS	
FROZEN EGGS	
DEHYDRATED EGGS	
COMPRESSED DEHYDR EGGS	

ONE SHIPMENT OF COMPRESSED
DEHYDRATED EGGS IN THE
PLACE OF TEN SHIPMENTS
OF SHELL EGGS

Australia is manufacturing many items of uniform equipment for our forces and both Australia and New Zealand are expanding their canning and dehydrating facilities in order to provide more field rations for our troops. Lend-lease supplies from the United States are helping to make this possible. Australia is also producing some types of munitions for United States forces with the aid of lend-lease machinery and materials from the United States. Australia and New Zealand have provided our forces with airfields, warehouses, repair shops and barracks as reverse lend-lease. American planes, tanks and ships are repaired in Australian and New Zealand ports and shipyards.

Public recreation for American forces are now largely being met by Australian factories on a reverse lend-lease basis. More than 330,000 items of recreational equipment covering everything from billiard and lawn tennis sets and horse shoes have been included in the reverse lend-lease program. A number of hospitals, including the newest and finest in Australia, has been provided by the United States Army for its exclusive use.

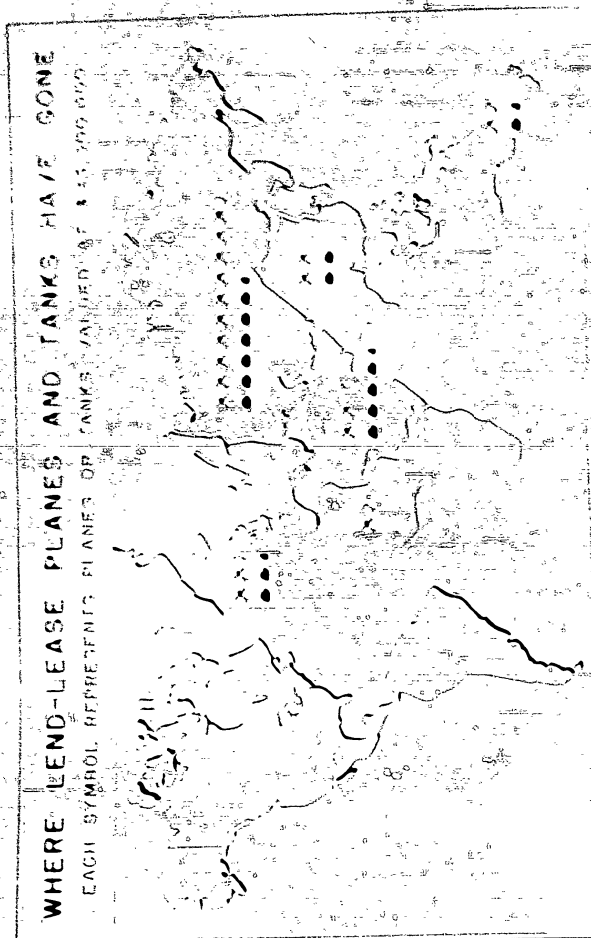
New Zealand had spent up to February 28, 1943, on a continuing program of construction of hospitals, camps, warehouses and other facilities for the use of American forces.

OTHER AREAS

Lend-lease supplies to other areas totaled \$292,000,000 up to April 1, 1943. This figure included supplies shipped to Canada, totaling \$187,000,000. Canada does not receive lend-lease aid from the United States. She buys munitions and other supplies from us and we buy other types of munitions and materials from her for cash. However, some lend-lease supplies are exported to Canada for the use of other United Nations' forces training there. We have, for example, sent more than 1,000 trainer planes to Canada for British R-A-F, Norwegian, Polish and other student pilots. Other lend-lease exports to Canada consist of supplies sent for transshipment, principally partially fabricated mu-

Australia and New Zealand

American troops have fought through New Guinea and the Philippines. The troops are provided by the United States and the lend-lease program. Most of the food needed by our forces has been provided by Australia and New Zealand under lend-lease or reverse lend-lease civilian surpluses. A number of food stores have been established in the rear areas and the number of food stores has been greatly expanded since 1941.



ball fields and equipment and musical instruments have been provided for our troops. The best hotels have been available so that our forces can take their leave at home. The value of these services to the morale and of our troops is incalculable.

CHINA, INDIA, AUSTRALIA AND NEW ZEALAND

Lend-lease exports to this area from March 11, 1941, to April 1, 1943, have been \$875,000,000. As shown by the following table about one-eighth of these shipments were made in the period ending April 1, 1942, and seven-eighths in the period ending April 1, 1943:

Item	March 11, 1941 to April 1, 1942	April 1, 1942 to April 1, 1943
Ordnance	\$99,137,000	\$194,346,000
Aircraft	37,277,000	101,801,000
Tanks	4,416,000	119,405,000
Motor Vehicles	31,161,000	81,559,000
Watercraft	68,000	6,369,000
Industrial Products	32,276,000	207,493,000
Agricultural Products	4,197,000	32,786,000
TOTAL	138,532,000	736,759,000

More than two-thirds of the supplies shipped to this area have been munitions for United Nations forces in India, China, and Burma and for Australian and New Zealand forces fighting beside the Americans in New Guinea, the Solomons and other parts of the Southwest and South Pacific theaters.

China

Of the lend-lease supplies shipped to China, some go in over the Burma Road before the Japanese cut that route, others have reached their destinations by other means and still others are stockpiled ready for delivery. These have included critical tools and raw materials for an operation Chinese arsenals,

the purpose of the study is to provide a basis for the development of a curriculum for the study of the history of the United States.

Printer: ~~Lincoln~~

[illegible]

1944-1945

Letter to the President

Journal of Management Studies, 19(6), 709-728.

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10-11-1944

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1997, 1998, 1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 26

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1. *Chlorophyll a* (Chl *a*) is the primary photosynthetic pigment in most plants and algae. It is a green pigment that absorbs light energy in the blue and red regions of the visible spectrum.

התאחדות המורים

10. *Chlorophyll a* and *Chlorophyll b* contents were determined by spectrophotometry using the method of Lichtenthaler and Whaley (1987).

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1. *Introduction*

—about change in

...and many services

Case Study Series

Age Group	Percentage
18-29	85%
30-49	80%
50-69	75%
70+	70%

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Sea transport of United States Army personnel and freight, rail and motor transport within the United Kingdom.

Repair and servicing of American ships in British ports only in the United Kingdom but elsewhere in the Empire.

All official mail, telephone, and telegraph and other communications, light, heat, water, and other public utility services.

British soldiers hired directly employed by United States forces and paid by the British varying in compensation from 12,000 to 25,000 each week.

Maintenance and servicing of R&D Gross centers
for United States forces

All expenses for printing newspapers for the United States Army in the European theatre.

All available British supplies for United States Army (Cumulative scores: (tens) - (The United

Stajcs Army sells these supplies for cash to American troops, and retains the proceeds.)

The British also have provided American forces with considerable quantities of food from their own limited stocks and this year expect to furnish several hundred thousand additional pounds of food, generally the kinds that can be grown in quantity in British India. The spirit in which this reverse kind lease is provided is illustrated by the setting aside of much-needed farm land for the production of sweet corn for American troops. Corn is not generally eaten by the British people.

In the first 3 months of 1941 they furnished our forces with 16,251,000 pounds of enriched white flour; 5,435,000 pounds of potatoes; 4,920,000 pounds of bread; 7,274,000 pounds of sugar; and 3,500,000 pounds of vegetables as well as many other foodstuffs.

Quantities and statistics do not fully measure the value of reverse lend-lease aid. "Recreational facilities including base-

more than 100,000 tons of food and supplies from other sources to the British Commonwealth. The war output of British industry has been supplemented by the United Nations forces.

The British have depended upon us for critical types of machine tools and other production equipment and we have been able to supply these needs fully because of the early expansion of American machine tool production capacity stimulated by British cash orders placed in 1939 and 1940, before the Lend-Lease Act was passed.

Enormous quantities of gasoline and oil are consumed in the great RAF and American raids on Essen, Dusseldorf, Cologne, Duisburg and other centers of Nazi war production, and by British and allied naval units and convoys operating in the British Isles. Lend-lease shipments of petroleum products have been essential in continuing the air offensive in Europe and in the continued battle against German submarines, air and surface raiders on the Atlantic.

Food Shipments

Lend-lease food shipments to the United Kingdom have made up a vital 10 percent of Britain's food supply. Without these shipments it would not have been possible to provide sufficient food to the British people to sustain their intensive war effort. Despite lend-lease food shipments, however, British per capita food consumption is generally below the level of our own. Lend-lease food shipments to the United Kingdom this year have been continuing at about the same level as last year.

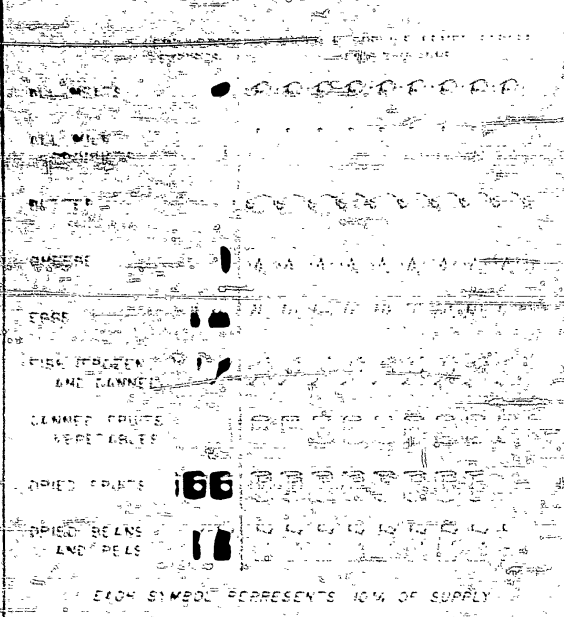
Almost all lend-lease food is shipped either to the United Kingdom or to the Soviet Union and lend-lease food shipments to all areas last year were less than six percent of total United States supply. This year, because of increasing Russian shortages and the needs of liberated areas in Europe, lend-lease shipments are expected to increase. How much food we send will depend, of course, upon how much we produce, for the needs of United States armed forces and American civilians

Supplies for British Aircraft

The most important categories of supplies which Britain have been raw materials, machinery, and other equipment for British munitions production for the RAF and the British Navy.

We have sent quantities of steel and chemicals and other industrial materials for British production of bombers and the blockbuster bombs, which have been used on German munitions and railroad centers, and for building of tanks and transports and destroyers. Our shipments have supplemented much larger quantities of industrial

LEND-LEASE FOOD EXPORTS PERCENTAGE OF OUR SUPPLY EXPORTED JANUARY - MARCH 1943



The food supply items used in shipping at the above rates represent one fourth of the total for the year 1943.

Principal food shipments have been of wheat and flour, sugar, canned meats, protein-rich dried peas and beans, lard and vegetable oils including margarine and small amounts of butter. Most of the Lend-Lease shipments of dehydrated vegetables go to the Soviet Union. Shipping food in this way saves vital shipping space on the long routes to Russia.

Aid by Britain

Large quantities of military equipment have been sent to the Soviet Union by the United Kingdom, including many supplies produced in Canada. British shipments of planes and tanks have matched our own. The British have also sent hundreds of thousands of tons of other supplies to Russia, among them more than 70,000 tons of crude rubber.

The job of convoying supplies for Russia over the dangerous Arctic route has been borne by the British Navy and the R. A. F. On the southern or Persian Gulf route the British have led us in developing transportation facilities. At the head of the Persian Gulf new docks and harbors, depots, assembly depots, and oil facilities have enormously multiplied the capacity of once primitive and ship ports. Fighter planes and short-range bombers are unloaded, assembled, tested and flown straight to Russia from new airplane assembly plants. The Trans-Iranian railroad, now operated by the United States Army in the south and by the Red Army in the North and using American and British locomotives and freight cars, is carrying to the Russians each month many times the amount of supplies that could be sent over it a year ago. And thousands of American trucks are also taking supplies across barren roads that were caravan trails a few months back.

UNITED KINGDOM

Lend-Lease shipments to the United Kingdom totalled \$3,116,000,000 from March 11, 1941, to April 1, 1943. Shipments of essential supplies to the United Kingdom that were purchased for a total of \$1,400,000,000 in the same period. In the last three months Lend-Lease shipments to the United Kingdom were 40 percent of Lend-Lease exports to all areas.

Of the Lend-Lease supplies sent to the United Kingdom one-third was shipped in the first year of Lend-Lease and two-thirds in the second year, as shown by the following table:

factories and other facilities needed for the production of war materials. The United States has been able to supply the Soviet Union with the necessary raw materials and machinery to produce these materials.

Through the Lend-Lease program, the United States has been able to supply the Soviet Union with the necessary raw materials and machinery to produce these materials. The United States has been able to supply the Soviet Union with the necessary raw materials and machinery to produce these materials.

The Lend-Lease program has been a great success. It has enabled the United States to supply the Soviet Union with the necessary raw materials and machinery to produce these materials. The United States has been able to supply the Soviet Union with the necessary raw materials and machinery to produce these materials.

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shipments to all areas went to the Soviet Union. We have sent more shipments to the Soviet Union than to the United Kingdom. The first shipments to Russia did not start until after the attack on Pearl Harbor.

Shipments of military equipment have included thousands of trucks, jeeps, and other vehicles, hundreds of thousands of tons of food, clothing, and other supplies. Lend-Lease has also included hundreds of thousands of tons of raw materials, including aluminum, copper, zinc, TNT, and other materials. Production in Russia of planes, tanks, and other war materials has increased as a result of the Lend-Lease program. The Soviet Union is providing American ships in Russian ports with emergency fuel, food, medical aid, repairs, and other supplies as Lend-Lease in reverse.

American forces are not fighting or training on Russian soil but the Soviet Union is providing American ships in Russian ports with emergency fuel, food, medical aid, repairs, and other supplies as Lend-Lease in reverse.

Food for the Soviet Army.

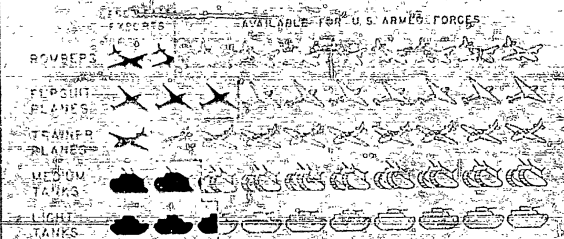
More than 1,000,000 tons of food were shipped to Russia up to April 30. More than half of this was sent in the past six months and 40 percent of all Soviet shipments made in March were foodstuffs. Food this year has a shipping priority on a par with planes and trucks on the ships leaving for Russia.

These shipments are necessary in order to maintain the rations of the Soviet Army. The Nazis have held and ravished Russia's best agricultural region—the Ukraine—for two successive growing seasons. The consequent shortages of flour and sugar, of proteins and of fats, have become increasingly serious. The Soviet is making heroic efforts to restore food production in areas liberated from the Nazis and to raise more food in newly developed regions behind the Urals and far in the interior of Siberia. To aid these efforts, we have sent 10,000 tons of seeds.

and for export to the other United Nations as well as vital raw materials for export. Supplies sent now to North Africa will be repaid manyfold in terms of future United Nations supply from that area.

and for export to the other United Nations as well as vital raw materials for export. Supplies sent now to North Africa will be repaid manyfold in terms of future United Nations supply from that area.

LEND-LEASE EXPORTS OF PLANES AND TANKS IN RELATION TO PRODUCTION FIRST QUARTER OF 1943



EACH SYMBOL REPRESENTS 10% OF JANUARY-MARCH PRODUCTION

More planes and tanks were exported under lend-lease in the first quarter of 1943 than in the average quarter of 1942. However, the proportion of our total production that was exported was less than in 1942.

In the invasions to come, lend-lease supplies will have a two-fold task: to furnish aid to the invading forces of the United Nations, and to aid the peoples of the liberated areas. Lend-lease will continue to furnish greater and greater amounts of war supplies to the United Nations and to the liberated areas to help themselves and the United Nations through restoring the production of their farms, factories, and mines.

Middle East

In the Middle East, lend-lease has sent industrial materials and equipment for assembly plants, repair depots, for building roads and railroads, pipe lines and gasoline refineries, air-

LEND LEASE IN THE MIDDLE EAST

As the British Government has stated, the Lend-Lease program has been a vital factor in the success of the Allied forces in the Middle East. The program has provided the British with the equipment and supplies necessary to fight the war in the Middle East. The British have been able to maintain a strong position in the Middle East, and the Lend-Lease program has been a major factor in this success.

AFRICA AND MIDDLE EAST

In Africa we have fought the Axis forces to a decisive victory. The Lend-Lease program has been a major factor in this success. The program has provided the British with the equipment and supplies necessary to fight the war in Africa. The British have been able to maintain a strong position in Africa, and the Lend-Lease program has been a major factor in this success.

One sixth of lend-lease shipments to Africa and the Middle East were sent in the first 12 months of lend-lease and sixths in the past 12 months. The following table shows the break-down of lend-lease exports to the area by categories for the periods ending April 1, 1942, and April 1, 1943.

Item	March 11, 1941, to April 1, 1942	April 1, 1942, to April 1, 1943
Ordnance	\$44,532,000	\$234,138,000
Aircraft	5,583,000	129,842,000
Tanks	41,112,000	92,431,000
Motor Vehicles	59,030,000	118,614,000
Warfare	6,138,000	8,268,000
Industrial Products	36,968,000	209,612,000
General Articles and Products	6,383,000	37,130,000
TOTAL	769,746,000	830,035,000

In the last 12 months alone lend-lease exports to Africa and the Middle East totalled \$525,000,000, mostly munitions. Some lend-lease equipment supplied by the United States to the British First Army was sent on from the United Kingdom. Thousands of lend-lease planes and tens of thousands of lend-lease trucks with the British First and Eighth Armies have played an important part in the smashing defeat of Von Arnim's forces in Tunisia. The French forces under General Giraud and the Fighting French under General LeClerc have been heavily equipped through lend-lease.

The British have provided our forces with many essential supplies and services ranging from Spitfires for some of our fighter squadrons to medical supplies and most of the coal for the operation of railroads bringing troops and equipment up to the front. Most of the British troops have fought with British equipment and most of the American troops with American equipment, but both have been strengthened by equipment furnished by the other and aided by the effective participation of French forces in the final offensive fighting with lend-lease weapons supplied from the United States.

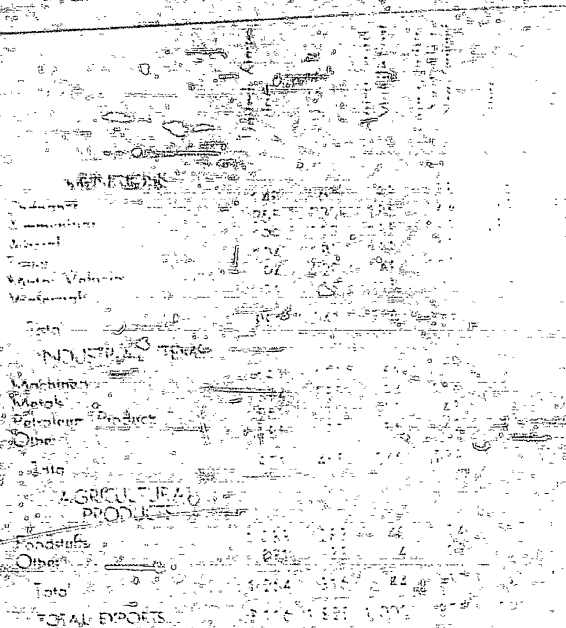
Civilian Supply in Liberated Areas

Since the invasion last November, lend-lease has had a double job. In addition to the military equipment we have

14

LEND-LEASE EXPORTS CUMULATIVE THROUGH MARCH 31, 1943

Millions of Dollars

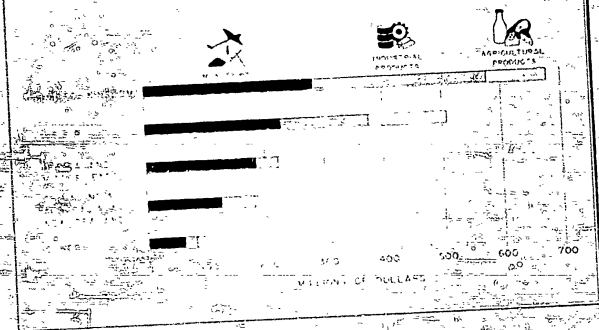


The above figures include the value of Lend-Lease goods and services which were transferred to the United States without payment by us.

who are supplying the fighting lines. We have... for the people of Algeria and Morocco and now... Lend-lease food is going into the liberated areas... of advancing United Nations forces as an essential... of military operations and in fulfillment of the President's statement of our policy that "No one will go hungry or without

the means of livelihood in any territory occupied by the United Nations if it is humanly within our power to make the necessary supplies available to them."

WHERE LEND-LEASE GOODS HAVE GONE JANUARY - MARCH 1943



Lend-Lease by Our Allies

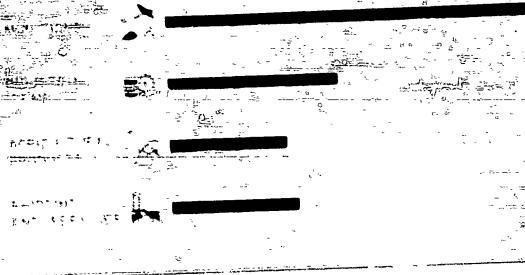
The program of lend-lease aid by the United States is being matched by other United Nations to the extent of their available resources, in aid which they render to each other and by lend-lease and in reverse which they render to the United States without payment by us.

Although no over-all estimated dollar total for such aid is yet available, the following partial figures indicate the magnitude of mutual aid by our allies and their reverse lend-aid to us:

(1) The Chancellor of the Exchequer has estimated that to the first of this year Great Britain had sent to the Soviet Union on a lend-lease basis munitions costing \$680,000,000. These included 3,000 tanks and 2,500 aircraft. In addition the British have provided shipping and convoy services on the Arctic route to Russia, have sent hundreds of thousands of tons of other supplies to the Soviet and have provided much of the equipment for the forces of the governments in exile.

TOTAL LEND-LEASE AID

BILLION DOLLARS APR 30 1943



...the total value of Lend-Lease aid has been more than \$1,000,000,000. We have sent more than \$1,000,000,000 worth of aid to the Soviet Union, \$1,000,000,000 worth of aid to the United Kingdom, and \$1,000,000,000 worth of aid to the Soviet Union. We have also sent \$1,000,000,000 worth of aid to the Soviet Union, \$1,000,000,000 worth of aid to the United Kingdom, and \$1,000,000,000 worth of aid to the Soviet Union.

For the first time in the history of the world, we have sent more than \$1,000,000,000 worth of aid to the Soviet Union, \$1,000,000,000 worth of aid to the United Kingdom, and \$1,000,000,000 worth of aid to the Soviet Union. We have also sent \$1,000,000,000 worth of aid to the Soviet Union, \$1,000,000,000 worth of aid to the United Kingdom, and \$1,000,000,000 worth of aid to the Soviet Union.

We have shipped more than \$1,000,000,000 worth of agricultural products. Most of this has been food shipped principally to Russia, for the Soviet Army, and to Great Britain, for the British armed forces and those on the production front.

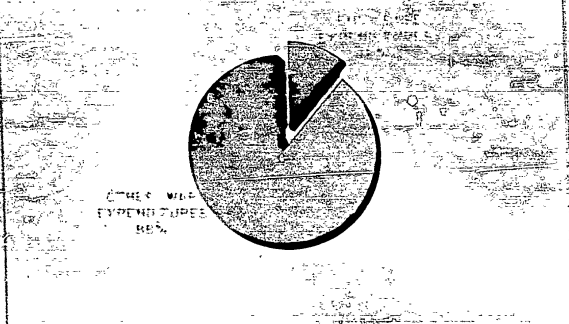
LEND-LEASE EXPORTS—MONTHLY

Millions of Dollars

	United States	Africa and Middle East	China, India, Australia, New Zealand	Other	Total
Apr 1943	1	1	1	1	4
May	2	5	1	1	9
Jun	4	6	1	2	13
Jul	49	19	1	3	72
Aug	46	14	5	2	67
Sep	74	7	2	2	85
Oct	141	12	12	1	166
Nov	107	11	18	2	139
Dec	119	21	12	2	154
1942	102	15	19	13	149
Jan	78	55	26	12	191
Feb	138	95	45	7	312
Mar	119	160	49	15	403
Apr	124	70	46	7	247
May	183	109	35	12	339
Jun	155	103	69	20	347
Jul	146	148	56	17	427
Aug	208	96	69	13	486
Sep	218	113	87	26	544
Oct	181	185	90	13	559
Nov	195	164	110	20	589
Dec	174	153	100	15	542
1943	205	167	104	25	501
Jan	208	187	104	57	556
Feb	208	187	104	57	556
Mar	208	187	104	57	556
TOTAL EXPORTS	3,116	1,807	1,000	875	7,808

Table 2

LEND-LEASE EXPENDITURES AND TOTAL WAR COST TO DATE



Munitions have been 46 percent of total lend-lease aid; industrial materials and equipment for our allies war production 22 percent; agricultural products 15 percent; and shipping and other services 17 percent.

The dollar value of lend-lease aid in March, 1943, was \$888,000,000 and in April was \$783,000,000. Table 1 shows the dollar value of lend-lease transfers and services.

Lend-Lease Exports

Most lend-lease goods transferred to foreign governments have been sent overseas to the fighting fronts. The dollar value of lend-lease exports from March 11, 1941, to April 1,

TOTAL LEND-LEASE AID

Thousands of Dollars

	April 1943	March 1943	Cumulative Mar. 1941 through Apr. 1943
Goods Transferred	\$720,103	\$663,275	\$9,214,238
Services Rendered	62,851	24,450	1,888,234
Total Lend-Lease Aid	782,954	687,725	11,102,472

Table 1

1943, figures for April exports are not yet available) was \$7,105,000,000. This does not include the value of certain lend-leased planes which were flight-delivered and ships which were lend-leased and sailed to their destinations under their own power. The dollar value of these amounted to approximately \$200,000,000 additional.

The difference between the dollar value of lend-lease transfers and lend-lease exports is due principally to (1) goods transferred to lend-lease countries and used in the United States, such as trainer planes used in the training in this country of pilots of other United Nations, and (2) goods which have been transferred but not yet exported.

The total of goods transferred and services rendered is the best measure of the over-all amount of lend-lease aid. However, in view of the global nature of the war, the name of the government to which goods are transferred does not necessarily indicate the battle front on which the goods will be used; for example, guns transferred to the United Kingdom may be used by New Zealand troops fighting in North Africa. Hence in considering aid by countries, the export figures give a better picture of the part played by lend-lease in the various fronts of the war than do the figures on transfers.

Chapter 1

THE LEND-LEASE PROGRAM TO DATE

The streams of war weapons flowing from the United States and the battle fronts mingle with streams from many other United Nations sources. War supplies flow from the centers of war production of each of the United Nations to the battle fronts.

The supplies may be used by the fighting forces of the country which produces them, by the forces of the United States, or by the forces of one of the other United Nations.

Soviet and British fighting forces are principally equipped by the output of their own factories and farms. Great Britain is an arsenal of finished munitions, second only to the United States; and Canada, India, and Australia are important war production centers. The Soviet Union is an arsenal of the first magnitude. In addition to weapons and battle equipment sent the fighting fronts, the United Nations provide great quantities of the essential raw materials, such as copper, nickel and tin, mica and tungsten, wool and rope fiber for the production of war supplies in the United Nations arsenals.

Lend-lease supplies from the United States fill critical deficiencies. They are sent in order to attain the maximum possible United Nations production of the tools of war, and to bring the greatest possible weight of men and materials to bear against the Axis, in accordance with the time table and geography of United Nations strategy. That strategy is to win unconditional surrender and to win it as quickly as possible in Rome and Berlin and Tokyo.

THE WHITE HOUSE
May 25, 1943

FRANKLIN D. ROOSEVELT

PRESIDENT'S LETTER OF TRANSMITTAL

TO THE CONGRESS OF THE UNITED STATES OF AMERICA:

As I transmit to the 78th Congress a Report of Operations under the Lend Lease Act from March 11, 1943 to April 30, 1943, the last members of the once vaunted Afrika Korps and their Italian allies are streaming into prison camps. The peoples of Tunis and Bizerte are hailing their liberation - and it has almost them as enthusiastic as any for their liberation.

A century continent - the continent of Africa - has now been cleared of the enemy. Its people have been freed from Nazi and Fascist rule. In Africa we have dealt a blow which is sore felt in Berlin and Rome and reckoned we have brought hope to millions still to be liberated. Liberation of Africa is a foretaste of the future.

In the coming battles for Germany and Japan we shall need the full support of the full resources of the peoples of the newly liberated area. This is a military and political necessity of the first order. Their fields can produce food not only for their own people, but for the United Nations forces. Their factories and mines can supply not only themselves but our armies as well.

The peoples in liberated areas are enlisting in support of the United Nations' cause. Their support will reflect itself in active cooperation at the proper time by millions still to be liberated. They appreciate, as only those who lost freedom can appreciate, the compelling necessity for overthrowing tyranny.

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REPORT TO CONGRESS ON LEND-LEASE OPERATIONS

For the Period Ended April 30, 1943

The President is required to file, but not less frequently than once a year, with the Congress a report of operations under this Act except such information as he deems incompatible with the public interest to disclose.

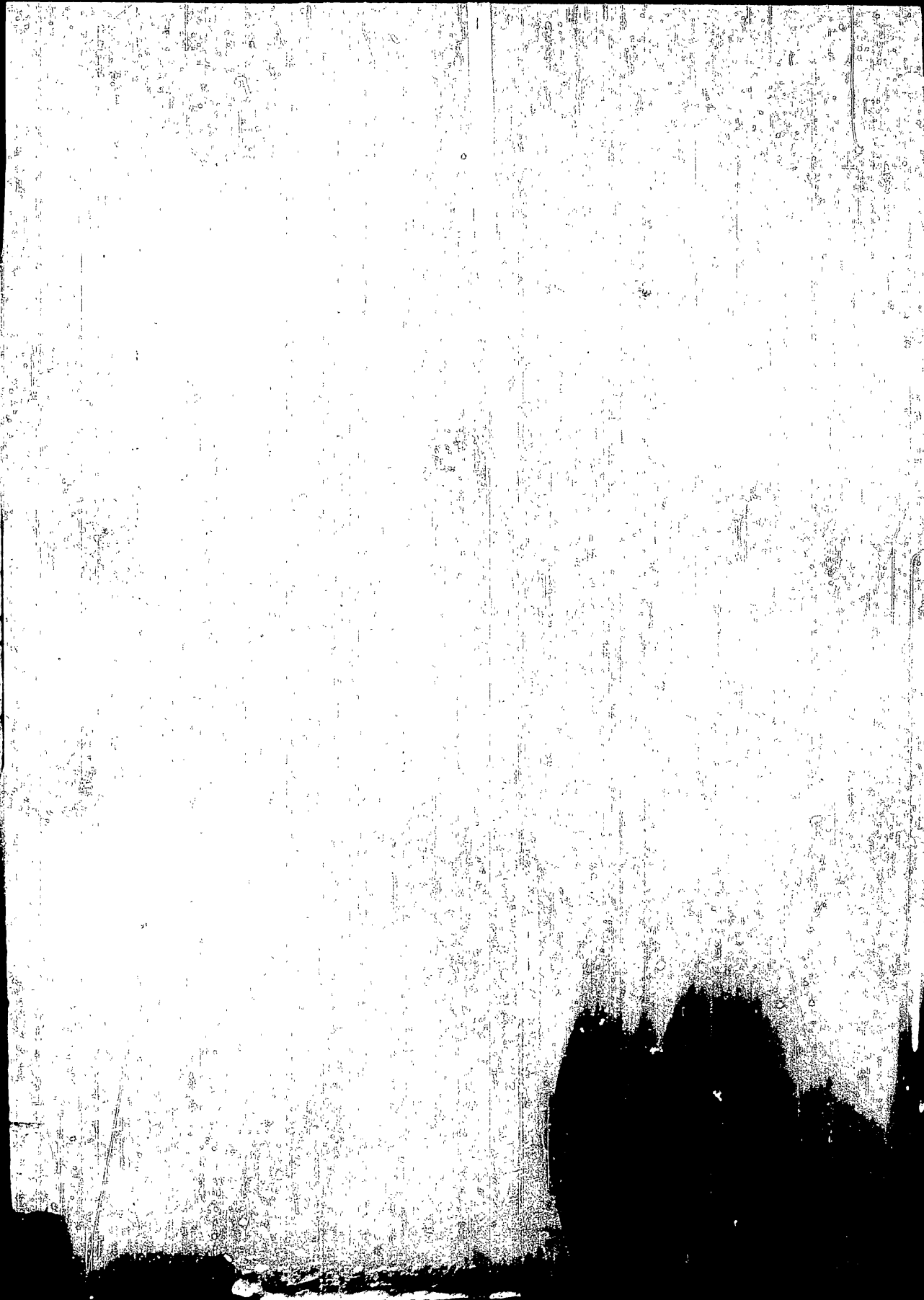
[From Section 5, subsection 1 of "An Act to Promote the Defense of the United States" Public Law No. 11, 77th Congress, 1st Session.]

REPORT TO CONGRESS ON
LEND-LEASE OPERATIONS

For the Period Ended April 30, 1943

From the Files of the Director
Please Return

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cc: Mr. T. H. Walter
Mr. Charles M. Sears, Jr.
Colonel William J. Doan



Dear Mr. Smith:

Planning and Psychological
Coordinating Office
Colonial

The organizational and personnel requirements of the attached proposal have been discussed informally with representatives of the Bureau of the Budget. If, however, additional information is desired, we shall be glad to provide whatever clarification is necessary to explain the functions of the Office of Strategic Services.

Declassified and Approved For Release 2013/10/01 : CIA-RDP13X00001R000100350002-4

THE JOINT CHIEFS OF STAFF
WASHINGTON

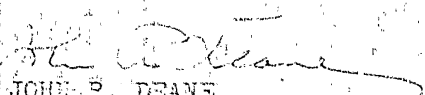
JANUARY 13, 1943

Colon William C. Donovan,
Director of Strategic Services,
25th and E Streets, N.W.,
Washington, D. C.

Dear Colonel Donovan:

Your letter of January 13, 1943 to the Director, Bureau of the Budget requesting authority to employ 112 additional persons and to effect a reallocation of funds within the Office of Strategic Services to finance the programs of the four operations included in the supplemental budget proposal has been reviewed. The Joint Chiefs of Staff approve of the additional employees requested and will be pleased to have you so inform the Bureau of the Budget.

Sincerely yours,


JOHN B. DEANE,
Brigadier General, U. S. Army,
Secretary.



MEMO:

The schedule of working hours of the employees of the Coordinator of Information is being modified and Field offices is hereby alerted to meet wartime conditions.

The modified work week will consist of 44 hours, as follows: Monday, Tuesday, Friday, 8:00 a.m. to 5:00 p.m., with a 45-minute lunch period; Saturday, 8:00 a.m. to 12:00 p.m. In addition, as part of our all-out effort, I am asking all regular staff employees to contribute on a voluntary basis their time through shift work on Saturdays.

Divisions in continuous operation will be on a 24-hour day, seven-day week basis. Hours for night shift employees will be increased in proportion to those above. The division chief involved will schedule one day off for each employee according to the needs of his division.

Branch directors and division chiefs are instructed to so plan their work that the schedule outlined above will be followed.

Wartime work will not be expected of employees except in extreme emergencies.

All leave will continue to be based on a 7-hour day.

William J. Fox
Coordinator

15. QUESTIONS:

Suggestions as to possible reduction in manpower, increase in efficiency, or simplification of operations in the Government service.

ANSWER:

No further suggestions are offered in addition to those set forth in the answer to question 5 above.

- 7 -

10. QUESTION:

What number of authorized departmental and field positions reported in item 9 can be eliminated in each of the major subdivisions of your organization by reason of the official forty-eight hour work week? What number of departmental and field employees will be available thereby for transfer to other agencies, and on what date or dates? Give an explanation of reductions not proportionate to the increase in the hours of the work week.

ANSWER:

As pointed out in No. 8 above, the 48 hour work week will not offer any significant increase in the available man-hours because a majority of personnel were already working 48 or more hours per week.

None of the departmental or field employees will be available for transfer to other agencies but instead the Office of Strategic Services will require the services of additional personnel to carry on the planning of psychological warfare and execution of functions assigned to the Office of Strategic Services.

Since there has been no actual increase in the hours of the work week there cannot be a reduction in the personnel required for the conduct of expanding operations.

11. QUESTION:

What reduction in the number of man-years included in the 1944 Budget can be made in each of the major subdivisions of your organization and for the departmental and field services respectively, by reason of a forty-eight hour work week? Explain reductions not proportionate to the increase in the hours of the work week.

ANSWER:

The 1944 budget for the Office of Strategic Services has not yet been formulated but will be predicated upon the supposition that all employees will be required to work at least 48 hours per week.

12. QUESTION:

For the period July 1 to October 31, 1942, or for the four month period ending on the payroll date nearest



1. The first of the three main areas of the report is a general overview of the situation in the country. This section discusses the political, economic, and social conditions, as well as the role of the military and the government. It also mentions the impact of international relations and the state of the economy.

2. The second main area of the report is a detailed analysis of the political situation. This section discusses the role of the government, the military, and the opposition. It also mentions the impact of international relations and the state of the economy.

3. The third main area of the report is a detailed analysis of the economic situation. This section discusses the state of the economy, the role of the government, and the impact of international relations. It also mentions the state of the economy and the role of the government.

4. The fourth main area of the report is a detailed analysis of the social situation. This section discusses the state of the society, the role of the government, and the impact of international relations. It also mentions the state of the society and the role of the government.

5. The fifth main area of the report is a detailed analysis of the military situation. This section discusses the role of the military, the state of the armed forces, and the impact of international relations. It also mentions the state of the military and the role of the government.

6. The sixth main area of the report is a detailed analysis of the international situation. This section discusses the role of the country in the world, the impact of international relations, and the state of the world. It also mentions the state of the world and the role of the country.

7. The seventh main area of the report is a detailed analysis of the future of the country. This section discusses the role of the government, the military, and the opposition. It also mentions the impact of international relations and the state of the economy.

8. The eighth main area of the report is a detailed analysis of the role of the government. This section discusses the role of the government, the military, and the opposition. It also mentions the impact of international relations and the state of the economy.

9. The ninth main area of the report is a detailed analysis of the role of the military. This section discusses the role of the military, the state of the armed forces, and the impact of international relations. It also mentions the state of the military and the role of the government.

10. The tenth main area of the report is a detailed analysis of the role of the opposition. This section discusses the role of the opposition, the state of the society, and the impact of international relations. It also mentions the state of the society and the role of the opposition.

- 3 -

3. Q.

The same conditions exist with regard to this branch of secret operations, whose personnel and activities are being expanded as rapidly as possible, in accordance with the Directive.

In summary, the Office of Strategic Services is expanding to clear away rapidly all abnormal accumulations of work and to handle properly its heavily increased responsibilities.

2. QUESTION:

What functions, activities, services, facilities, procedures, and reports of your agency do you recommend be eliminated, reduced, or postponed during the war? Give the estimated annual saving in man-years for each recommendation in the departmental and field services respectively, and indicate which of your recommendations would require changes in law. Give special attention to the elimination of possible duplication of activities within your agency.

ANSWER:

None, except the curtailment in the Pictorial Records Branch, referred to above.

3. QUESTION:

What activities or work which is carried on in other agencies do you believe duplicates work of your agency in whole or in part. What methods would you recommend to eliminate such duplication?

ANSWER:

There has been in the past some duplication of effort with the Enemy Intelligence Branch of BEW. This has been greatly reduced by (1) joint planning of certain research work, (2) improved interchange of information, (3) more effective liaison of other types.

4. QUESTION:

What specific economies in program, services, organization, and procedures have been effected within your agency since Pearl Harbor? What is the annual saving in man-years for each in the departmental and field services respectively?



PROGRAM OF THE OFFICE OF STRATEGIC SERVICES

The Office of Strategic Services, as such, has been in operation since June 15, 1942, upon which date it was created by a military order issued by the Commander in Chief. The Office of the Coordinator of Information, established July 11, 1941, included information activities dealing with various elements of open and other propaganda disseminated outside the Western Hemisphere by means of radio, leaflet, pamphlet, etc., which were transferred by Executive Order No. 9182, issued June 15, 1942, to the Office of Strategic Services.

All other functions of the Coordinator of Information were transferred to the Office of Strategic Services, which was placed under the jurisdiction of the U. S. Joint Chiefs of Staff to perform the following duties:

- a. Collect and analyze such strategic information as may be required by the U. S. Joint Chiefs of Staff.
- b. Plan and operate such special services as may be directed by the U. S. Joint Chiefs of Staff.

Following the transfer to the jurisdiction of the U. S. Joint Chiefs of Staff, there was a period when few new projects were undertaken, pending a review by the Joint Chiefs of Staff of the activities and potentialities of the Office of Strategic Services. The scope of activities and a definition of the responsibilities of the Office of Strategic Services were contained in a Directive issued December 23, 1942, by the U. S. Joint Chiefs of Staff, supplemented by OSS General Order No. 9, approved by the U. S. Joint Chiefs of Staff outlining OSS internal organization and responsibilities. A copy of this Directive is available to the Bureau of the Budget.

It should be noted at the outset that the Office of Strategic Services is a part of the military establishment and that all of its activities are, without exception, a part of the war effort. In the fulfillment of their duties, the employees of this agency have consistently worked 48 or more hours per week. Answers to the questions in Budget Circular No. 408 are set forth below.

1. QUESTION:

To what extent and in what functions of your agency are there abnormal accumulations of work that must be cleared up? What plans do you have for clearing up the accumulation? What are the trends in the volume and character of work in carrying on the major functions of your agency?

January 23, 1943

Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

Please refer to my letter of January 20, 1943, with which information relative to the request contained in Bureau of the Budget Circular No. 408 was furnished your office.

There is attached a copy of the completed personnel questionnaire which this office has furnished the Joint Committee on Reduction of Non-essential Federal Expenditures. This document is being supplied in accordance with the request contained under item No. 14 of Bureau of the Budget Circular No. 408.

Very truly yours,

William J. Donovan

Attachment

KEWoodring:vap

cc: Colonel Donovan
Commander Vanderbilt
Captain Doering
Mr. Barnes

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON, D. C.

My dear General Donovan:

Careful consideration has been given to the letter of 10/1/54, in response to Budget Circular No. 1408.

From the information presented it can be seen that the minimum requirements of the Office of Strategic Services for the proper and efficient exercise of its functions are 1,400 employees in the departmental service and 150 employees in the field service and that the number of present and authorized employees is in excess of these figures. It is therefore directed, in accordance with Public Law 821, "to endeavor to reduce the personnel of the Office of Strategic Services to the minimum in excess of these requirements.

Subject to modification based on a further study of the data presented, the minimum personnel requirements as determined in the preceding paragraph represent the maximum number that may be on the respective pay rolls in a pay status at any one time, including employees receiving compensation at the rate of \$1 per annum and exclusive of (1) employees who have been discharged but who are still carried on the pay roll because of accrued leave, (2) temporary, part-time, seasonal, and intermittent employees and employees paid from working funds, and (3) employees paid from funds allocated specifically for objects of a confidential nature. The term "temporary employees" as used herein applies to the class of employees reported in the schedules of the Budget of the United States as "temporary employees" unless modified by the provisions of this letter. This finding is not to be construed as in any way preventing such further reductions in personnel as you may find possible.

Please advise the Civil Service Commission and the General Accounting Office (copies to the Bureau of the Budget) of the number of employees in the departmental and field service, respectively, on the pay rolls of your agency who will be available for transfer to other agencies as a result of this finding. Your attention is also invited to the requirement in Public Law 821 that a certificate of compliance with the instructions herein must be filed with the Director of the Bureau of the Budget within 30 days from the date of this letter. This certificate should be accompanied by a statement showing in the case of all reductions in force the number, grades, and annual salaries of the employees separated from the rolls.

Very truly yours,

William J. Donovan
Director

Brig. Gen. William J. Donovan
Director, Office of Strategic Services
Washington, D. C.

SECRET

Mr. Harold R. Smith

April 1, 1945

If this request for a total increase of 10 per cent is granted and is applied to the allocation of funds, it will be possible for the Agency to take the additional necessary to conform with the requirements set forth in your letter of March 29.

This entire matter has been discussed at length with Mr. J. Clayton Miller, Chief of the Bureau of the Budget.

It will be of material assistance to this Agency if immediate approval is given to this request.

Very truly yours,

William J. Donovan
Director

LIE:PETTERSON

cc: General Donovan
Lt. E. L. Woodring

SECRET

SECRET

April 3, 1943

Mr. Harold D. Smith
Director, Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

The Office of Strategic Services was permitted by your letter of March 30, 1943, to employ a total of not more than 125 field employees and 1,425 departmental employees, or 1,550 in all, for the period ending April 30, 1943. It is reported that the limitation on the number of field employees which was a one-day limit for the period in question be increased by 62, thus increasing the number of field employees to 187 and the total employees to 1,651.

The requested increase in field employees is necessary to enable this agency to perform its functions properly, and is specifically necessary to cover the following employment situations which now exist or soon will develop in our London Office and New York field office.

A total of 45 employees presently are, or by the end of April will be, assigned to the London Office. Sixteen of a number of our departmental employees have been stationed in London on a temporary basis in travel status, but, in accordance with the provisions of Bureau of the Budget Circular No. 410 and the resultant schedule of rates established by the Department of State, it has been necessary to transfer to field office status all departmental employees assigned to the London Office.

Employees will be needed in the New York Office during the month of April in excess of those permitted by your March 30 letter. It is anticipated that it will be necessary to retain, including guard service, at the New York Office. This figure was arrived at by taking into consideration (1) the employment of personnel in connection with S. I. activities and (2) the reduction of the Pictorial Records New York to a maximum of ten employees.

April 30, 1943

Mr. Harold D. Smith
 Director, Bureau of the Budget
 Washington, D. C.

Dear Mr. Smith:

Your letter dated March 2, 1943, contained a Directive in accordance with Public Law 431, 77th Congress, to reduce the personnel of the Office of Strategic Services insofar as it exceeded minimum requirements determined for this office.

This is to certify that the terms of your Directive have been complied with so that on this date the personnel of the Office of Strategic Services does not exceed a total of 1,424 employees in the Departmental Service and 153 employees in the Field Service or a total of 1583 employees, overall.

The reduction in force necessary to bring your Directive into accomplishment without necessity of resorting to terminations of employees has been accomplished by the non-filling of positions vacated within the past several weeks by resignations and, insofar as the reduction of Field Service employees was concerned, by the carrying out of a reorganization plan already contemplated prior to the receipt of your letter.

Sincerely yours,

William J. Donovan
 Director

JASTacy:mah
 cc:
 General Donovan - 2
 Major Sears
 Lt. Woodring
 Mr. Stacy

OFFICE OF STRATEGIC SERVICES
WASHINGTON, D.C.

To: Director's Office

AD-114, 1943

FROM: Major Charles A. Shachtel

SUBJECT: Positions Authorized Through June 30, 1943

In accordance with a directive of the Bureau of the Budget affecting the appointment of additional personnel from June 30, 1943, the Office of Strategic Services has determined that the positions of which 1,176 are allotted to Washington and 111 allotted to the field service.

A survey of the existing personnel in the various branches of the Office of Strategic Services has resulted in a re-determination of the allotment of positions to branches. The records of the Budget Office and the Personnel Office indicate that the Director's Office has 20 people actually working or appointments officially in process. Therefore, the Director's Office has been allotted a total of twenty-two positions through June 30, 1943.

If any revision in the number of positions available to OSS is made by the Bureau of the Budget after the above figures, each branch and office will be notified immediately.

CONFIDENTIAL

EXECUTIVE ORDER OF THE PRESIDENT

BUREAU OF THE BUDGET

Washington, D. C.

April 14, 1943

Major Charles M. Sears, Jr.
Executive Officer
Office of Strategic Services
Room 220, Administration Building
Washington, D. C.

My dear Major Sears:

The request for reapportionment for the third quarter and for apportionment for the fourth quarter submitted by the Office of Strategic Services is attached with the Bureau of the Budget's revisions noted. The reapportionment for the third quarter has been reduced by \$5,310,000, and the apportionment for the fourth quarter by \$2,558,570.

The statement supporting the quarterly apportionment has been revised for the fourth quarter to alter, effective as of May 1, 1943, the number of positions authorized the Office of Strategic Services in the Director's letter of March 30, 1943 to General Donovan, to 1,660. Of this total 1,436 positions are authorized for the departmental service, and 216 for the field service. This increase has been approved in order that appropriate personnel now paid from unvouchered funds may be paid from vouchered funds.

It is expected that internal allotment controls will be established in conformity with the approved fiscal program as indicated on the attached Statement Supporting Quarterly Apportionments. Prior to any changes in programs, clearance with the Bureau of the Budget should be made in accordance with established practice.

Sincerely yours,

/s/ L. C. Martin

Assistant Director
Estimates

Attachment

OFFICE OF STRATEGIC SERVICES

INTEROFFICE MEMO

TO General Donovan
FROM W. H. Vanderbilt
SUBJECT Fourth Quarter Allocation

The attached summarizes the findings of the Bureau of the Budget.

The 3rd quarter report of \$3,744,000 left us with a net for that period of \$1,141,000.

The 4th quarter report allows us a net for the period of \$7,500,000.

Preliminary calculations indicate that we can operate with this amount of money but that we will need to ask for additional allocations to cover:

- (1) Requisitions for \$3,744,000 of materials and supplies in the approved catalog.
- (2) Whatever amount Commander Halliwell estimates will be needed for FIM between now and June 30.

W. H. Vanderbilt
Deputy Director - Services

Form 5

Appropriation: 112/0000/0000 - Foreign & Domestic
 The President, Department of State
 In Office of Strategic Operations - 112/0000

Description	Appropriation	Total	Permanent	Temporary	Unobligated
(1)	(2)	(3)	(4)	(5)	(6)
PROJECT OR FUNCTION:					
1. Director's Office	200,000.00	200,000.00	200,000.00	-	-
2. Special Relations	10,000.00	10,000.00	10,000.00	-	-
3. Security Office	100,000.00	100,000.00	100,000.00	-	-
4. Special Intelligence	2,000,000.00	2,000,000.00	2,000,000.00	-	-
5. Field Photographic Division	100,000.00	100,000.00	100,000.00	-	-
6. Training	10,000.00	10,000.00	10,000.00	-	-
7. Special Operations	1,000,000.00	1,000,000.00	1,000,000.00	-	-
8. Research and Development	500,000.00	500,000.00	500,000.00	-	-
9. Services Branch	2,000,000.00	2,000,000.00	2,000,000.00	-	-
10. Strategic Services Command	1,000,000.00	1,000,000.00	1,000,000.00	-	-
11. Research and Analysis Branch	1,000,000.00	1,000,000.00	1,000,000.00	-	-
12. Foreign Nationalities Branch	1,000,000.00	1,000,000.00	1,000,000.00	-	-
13. Field and Foreign Offices	1,000,000.00	1,000,000.00	1,000,000.00	-	-
14. Interdepartmental Committee	1,000,000.00	1,000,000.00	1,000,000.00	-	-
15. Temporary Employees	10,000.00	10,000.00	10,000.00	-	-
16. Apportioned Funds Not Yet Distributed	27,750,650.00	27,750,650.00	27,750,650.00	-	-
TOTALS	16,700,750.00	16,700,750.00	16,700,750.00	-	-

Cumulative Apportionments (through end of
 current quarter)
 Obligations incurred this fiscal year
 Unobligated balance of apportionments

16,700,750.00
 8,115,663.57
8,585,086.43

SUMMARY OF PERSONAL SERVICES

Project or Function	Number of Personnel	Annual Salary Rate	Amount Paid To Date
Permanent Personnel			
1. Director's Office	1	112,500.00	-
2. Special Relations	1	11,200.00	-
3. Security Office	1	11,200.00	-
4. Special Intelligence	1	11,200.00	-
5. Field Photographic Division	1	11,200.00	-
6. Training	1	11,200.00	-
7. Special Operations	1	11,200.00	-
8. Research and Development	1	11,200.00	-
9. Services Branch	1	11,200.00	-
10. Strategic Services Command	1	11,200.00	-
11. Research and Analysis Branch	1	11,200.00	-
12. Foreign Nationalities Branch	1	11,200.00	-
13. Field and Foreign Offices	1	11,200.00	-
14. Interdepartmental	1	11,200.00	-
Total	14	1,556,800.00	-
Temporary Personnel			
15. Temporary Employees	1	17,750.67	17,750.67
Total	1	17,750.67	17,750.67
GRAND TOTAL	15	1,574,550.67	17,750.67

These figures are based on the latest information made available by our
 foreign offices.

Fund For
Defense (Allotment
Services) 1942-43

Distribution
of
Apportioned
Funds

Total

Personal
Services

Personal
Services

Transportation
of Things

Communication
Services

Arms and
Ammunition

Building
and Housing

Food and
Clothing

Medical
and Dental

(2)

(3)

(4a)

(4b)

(4c)

(4d)

(4e)

(4f)

(4g)

(4h)

292,000.00	88,250.71	62,775.96	27,291.73	8.10	111.17	-0-	-0-	11,117	1,049.01
45,000.00	25,109.54	21,080.60	100.00	-0-	12.29	-0-	-0-	17	71.05
150,000.00	29,145.53	22,735.15	1,648.50	-0-	8.18	-0-	-0-	17	169.49
2,805,000.00	2,213,067.11	186,128.10	67,575.73	118.03	11,360.00	-0-	-0-	11,360.00	110,773.87
574,000.00	388,031.68	20,640.00	26,827.88	1,150.98	677.11	100.00	100.00	100.00	168,116.78
325,000.00	6,931.10	-0-	11.50	111.75	5.75	-0-	-0-	-0-	1,046.71
2,720,000.00	1,710,769.21	20,597.09	7,700.00	2,129.33	5,110.68	-0-	-0-	-0-	1,046.71
300,000.00	110.11	81.97	-0-	-0-	-0-	-0-	-0-	-0-	1,046.71
9,008,100.00	2,319,756.96	271,210.97	7,533.24	5,000.00	20,742.12	162.50	1,051.30	1,051.30	1,046.71
100,000.00	12,201.75	1,653.54	-0-	2.00	19.65	-0-	-0-	-0-	1,046.71
1,565,000.00	1,099,149.30	830,150.11	66,896.93	2,716.05	11,305.94	11,348.07	1,051.30	1,051.30	1,046.71
131,000.00	63,911.80	50,051.60	9,341.76	13.66	21.10	20.00	-0-	-0-	1,046.71
820,000.00	366,020.58	131,690.85	72,127.10	1,190.56	27,205.10	55,089.31	130.00	130.00	1,046.71
150,000.00	81,551.71	11,590.20	5,811.10	11.80	147.09	-0-	-0-	-0-	1,046.71
36,000.00	10,677.97	10,677.97	-0-	-0-	-0-	-0-	-0-	-0-	1,046.71
27,759,630.00	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	1,046.71
16,780,730.00	8,115,663.57	1,651,277.59	291,170.32	16,289.05	99,111.62	10,011.80	11,319.00	11,319.00	1,046.71

16,780,730.00
8,115,663.57
38,445,066.13

SUMMARY OF PERSONAL SERVICES

Number of
Employees

Annual Salary
Rate

Army
Navy
TOTAL

51	132,300.00
15	11,300.00
39	81,100.00
155	267,100.00
18	10,000.00
-0-	-0-
22	35,200.00
2	8,500.00
370	611,000.00
5	11,000.00
691	1,000,000.00
37	113,000.00
121	780,000.00
15	1,000,000.00
1,522	1,000,000.00

Amount

6

33

39

1,561

DETAILS PERSONNEL

99
176
275

I hereby certify that I
in conformity with the require
and the regulations thereunder

Chief, Budget and Finance
(110.0)

OF APPROPRIATION STATUS

Period Ending: December 31, 1953

Agency: Office of Personnel Services

Obligations Incurred During Current Fiscal Year by Object

Representative

Period

Fiscal Year

Object	01	05	06	07	08	09	10	11
Communication	Communication	Rents and	Printing	Other	Supplies	Equipment	Unenumerated	
Services	Services	Utility	and Binding	Contractual	and Materials		Objectives	
	(3d)	(3e)	(3f)	(3g)	(3h)	(3i)	(3j)	(4)
231.15	-0-	-0-	417.77	1,010.11	766.22	-0-	-0-	77,108.10
62.29	-0-	-0-	11.77	51.79	-0-	-0-	-0-	35,101.57
6.18	-0-	-0-	152.00	110.10	1,111.35	-0-	-0-	31,123.55
31,000.00	-0-	-0-	15,360.11	10,713.37	28,635.55	1,872,655.37	-0-	2,086,165.61
737.21	200.00	-0-	18.17	61,763.59	188,111.39	82,152.51	-0-	121,621.11
3.75	-0-	-0-	-0-	11.00	5,601.71	938.59	-0-	1,168.16
5,110.08	-0-	-0-	-0-	1,568.72	11,271.86	78,921.16	1,550,000.00	621,598.57
-0-	-0-	-0-	-0-	-0-	25.15	-0-	-0-	85.18
29,012.18	562.50	2,038.50	29,162.49	269,852.17	372,252.71	1,327,666.29	-0-	1,507,967.08
19.65	-0-	-0-	-0-	6,929.60	3,600.00	-0-	-0-	1,673.19
4,895.31	11,918.07	1,551.88	87,117.53	31,161.73	59,721.63	-0-	-0-	966,900.15
210.10	211.52	-0-	2,211.12	679.03	1,191.71	-0-	-0-	51,916.52
27,905.21	35,089.51	710.91	33,561.15	21,585.38	12,115.58	-0-	-0-	123,175.71
187.09	-0-	-0-	32,111.90	22,132.81	9,123.81	-0-	-0-	33,129.62
-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	126.93
-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-	-0-
9.05	99,711.66	18,011.60	4,319.16	267,016.15	605,918.05	681,510.05	4,719,698.66	5,676,773.09

DATA BY PERSONNEL

99

176

275

I hereby certify that this statement has been prepared
in conformity with the requirements of Executive Order No. 8512
and the regulations thereunder.

(Signature)

January 5, 1954
(Date)

C. W. Barnes
Chief, Budget and Finance Division
(Title)

1. *Administrative Services Bureau*

(a) 101 *Administrative Services Bureau*

2. *Research and Analysis*

- (a) 101 *Deputy Director - Research*
- (b) 102 *Director, Research and Analysis*
- (c) 103 *Chief of Analysis*
- (d) 104 *Records Division*
- (e) 105 *Geography Division*
- (f) 106 *Psychology Division*
- (g) 107 *Central Information Division*
- (h) 108 *Special Information Division*
- (i) 109 *Library of Congress Project*
- (j) 110 *Representation Division*
- (k) 111 *Statistics Division*
- (l) 112 *Statistics Division (New York)*

3. *Identification Bureau*

- (a) 511 *Director, Foreign Identification Bureau*
- (b) 512 *Field Study Division*
- (c) 513 *Planning Division*

4. *Field Offices*

- (a) 601 *New York Field Office*
- (b) 602 *London Field Office*
- (c) 603 *Shanghai Field Office*
- (d) 604 *San Francisco Field Office*
- (e) 605 *Paris Field Office*
- (f) 606 *Washington Field Office*
- (g) 607 *Field Office*

5. *Administrative Services Bureau*

(a) 101 *Administrative Services Bureau*

6. *Employment*

(a) 801 *Personnel Employment*

1. Director's Office

- (a) 101 Director's Office
- (b) 102 Planning Group
- (c) 103 Service Liaison
- (d) 104 Technical Specialists & Special Assignments
- (e) 107 Secretariat
- (f) 108 Inspector
- (g) 109 General Counsel

2. Special Relations

- (a) 105 Special Relations

3. Security Office

- (a) 104 Security Office

4. Special Intelligence

- (a) 201 Deputy Director - Special Activities
- (b) 202 Special Intelligence

5. Field Photographic Division

- (a) 203 Field Photographic

6. Training

- (a) 204 Training

7. Special Operations

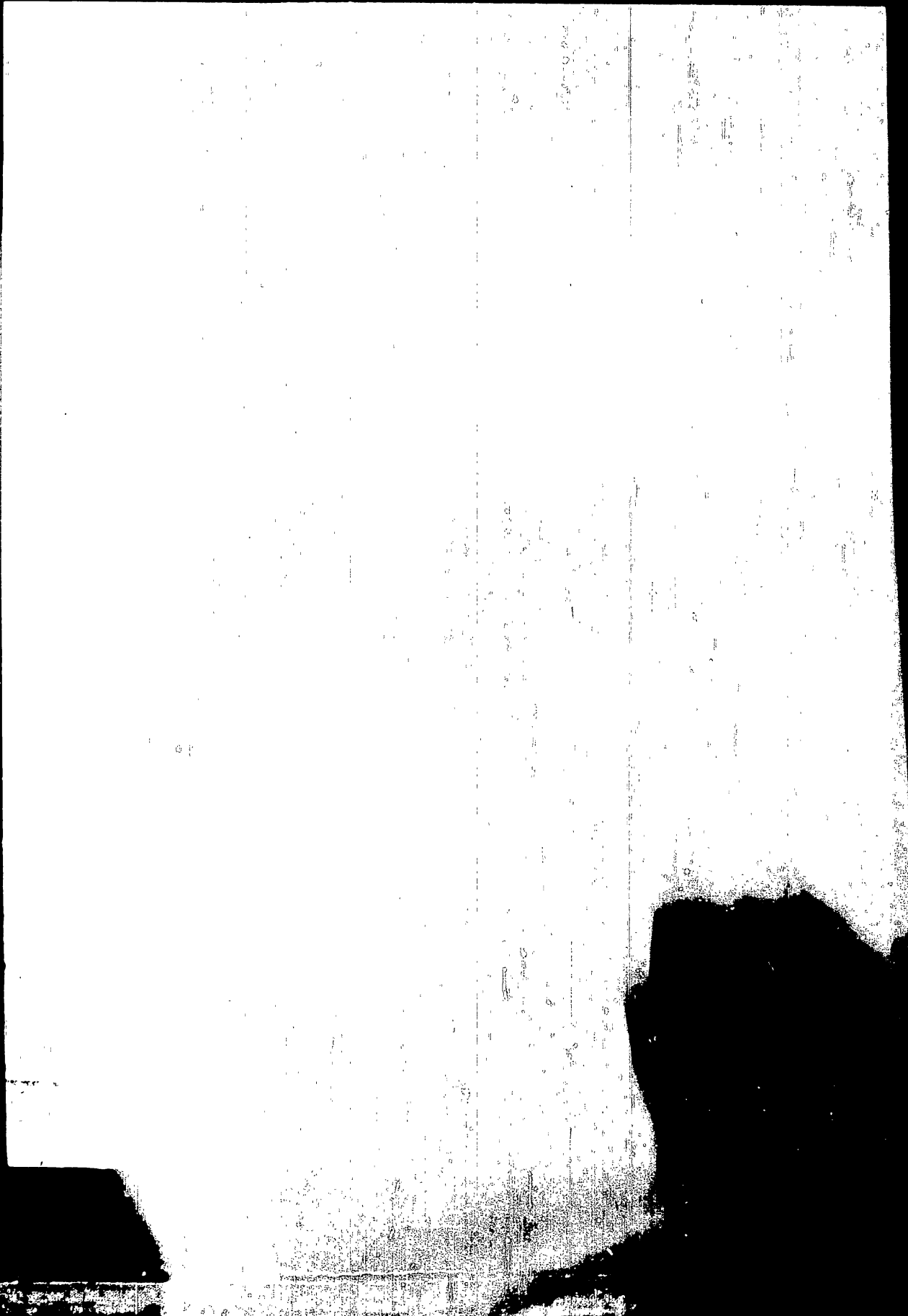
- (a) 207 Special Operations

8. Research and Development

- (a) 208 Research and Development

9. Services Branch

- (a) 301 Deputy Director - Services
- (b) 302 Procurement and Supply
- (c) 303 Special Procurement
- (d) 304 Budget and Finance
- (e) 305 Special Fund Reserve
- (f) 306 Administrative Services - all others
- (g) 307 Reproduction
- (h) 308 Military Personnel
- (i) 309 Civilian Personnel
- (j) 310 Communications (Washington)
- (k) 311 Communications (Field)
- (l) 312 Medical Service
- (m) 302 Passenger Vehicles



[illegible]

to have quite certain that the Government
of commitments which will be the result of
the of funds over funds and we must be able to
be, available to the extent of additional or
the are required before the end of the current fiscal
year, so as to meet favorable consideration.

I am very anxious to secure approval of a budget for fiscal year 1964-65. The Ministry of Finance, the Planning Commission, the Central Bank, and the Legislature have all agreed that it will be possible to prepare a budget for approval of each budget. For the year 1964-65, there is attached a copy of a letter from the Ministry of Finance of the Government of the United Kingdom and the United States.

Very truly yours,

William J. Donovan

1950 1951

C Bar res: end

cc: Mr. Walter
Col. Donovan
Commander Vanderbilt
Lt. Col. Mohr
Mr. Barnes
Hall & Fife

SECRET

THE JOINT CHIEFS OF STAFF
OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

MEMORANDUM

TO: THE JOINT CHIEFS OF STAFF
FROM: CHIEF OF STRATEGIC SERVICES
SUBJECT: REQUEST FOR RE-ALLOCATION OF FUNDS
RE: RETURN OF FUNDS TO BUREAU OF THE BUDGET

The Office of Strategic Services has been requested by the Bureau of the Budget to return \$5,000,000 unvouchered funds to the Bureau of the Budget for re-allocation at the direction of the President.

During the current fiscal year, to date the Office of Strategic Services has been allotted by the President from his emergency unvouchered funds \$25,000,000. From July 1, 1942 through January 31, 1943, unvouchered expenditures have totaled \$5,400,000, and I understand there may be in progress one unvouchered project that may require the expenditure of approximately \$5,000,000 additional at once. Others are undoubtedly pending, but the details are not known to me.

I believe the requested funds can be returned to the Bureau of the Budget for use by the President without interfering with the operations of the Office of Strategic Services, and in accordance with your telephonic approval of February 10, 1943, I have submitted a letter to the Bureau of the Budget to release the requested amount. A copy of such letter is attached.

\$1,972,635 for S. I.
1,550,000 for S. O.
2,064,192 for all other

Attachment

May 15, 1943

Mr. Harold Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

Commander Vanderbilt has told me of his conversation on the telephone with Mr. Hall in your office and also of the arrangements made by Mr. Stacy of OSS regarding the allocation of funds from the President's Emergency Fund. It is my understanding that the Bureau of the Budget's allocation from the President's Emergency Fund to OSS for the fiscal year ending June 30, 1943, is slightly under forty-two million dollars. The Bureau of the Budget proposes to recapture and return to the President's Fund \$11,730,730.00 leaving to the OSS an allocation for the year ending June 30, 1943 of thirty million dollars.

I understand that there is a balance left from the allocation from the President's Emergency Fund for the fiscal year ending June 30, 1942 of \$4,900,000.00 of which the Bureau of the Budget will recover \$4,400,000.00 leaving available to the Office of Strategic Services \$500,000.00.

The action proposed by the Bureau of the Budget and set forth above is entirely satisfactory to this office.

Sincerely,

William J. Donovan
Director

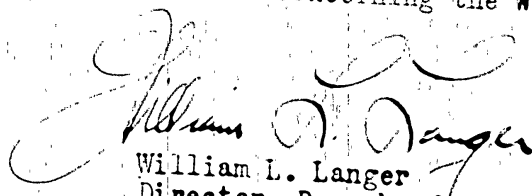
wh/Vanderbilt:elw

- 2 -

At the hearing last Monday, regarding the Map Division, we were confronted again by Mr. Clayton Miller and Miss Dunlap, although Mr. Randall of another Branch of the Budget was present more or less as an observer.

What it comes to is that we go over the same ground again and again with the same two people and I think it is worth noting that these two people are both extremely young and, so far as I can detect, are of no particular competence. I have no objection whatever to Mr. Miller or Miss Dunlap, but it does seem to me a peculiar situation that the fate of a huge war agency should depend upon the judgment of two fairly inexperienced young people. Why the Government should see fit to appoint a considerable number of highly experienced and highly paid people to conduct these research operations and then should put in judgment of their activities and work a couple of youngsters, who would normally be their students, is a complete mystery to me. I have been astonished that none of the war agencies have taken this matter up with the Heads of the Bureau of the Budget and demanded that people of maturity and experience should be put in control of this work, if control there is to be.

Personally, I feel piqued and resentful about having to be accountable to these young people who I am sure do not know one-twentieth of what I do concerning the work I am engaged in.


William L. Langer
Director, Branch of
Research and Analysis

OFFICE OF STRATEGIC SERVICES

INTEROFFICE MEMO

TO: Brig. General William J. Donovan

DATE: April 11, 1943

FROM: William L. Langer

SUBJECT: Budget procedure

I spoke to you briefly yesterday about our recent experiences with the Bureau of the Budget and I took the occasion to make some critical, not to say caustic, remarks about the whole procedure.

What has been happening briefly is this - that Mr. Clayton Miller and Miss Dunlap have come constantly to the R & A Branch, have talked freely with Division and Section Chiefs and have queried them in great detail about their work. No doubt this is entirely legitimate, but I strongly suspect that frequently Division and Section Chiefs have been asked questions concerning the nature and authorization of their work which they could not possibly have answered to my satisfaction simply because no Division or Section Chief can see the problems and obligations of the Branch as a whole. I have a little bit the feeling that at times these men have been asked leading questions tending to incriminate them or at any rate to produce contradictory answers. I am not sure of this but, as I say, I have a suspicion of it.

Having investigated the operations and activities of various Division and Sections of the Branch, the officers of the Bureau of the Budget have of course required detailed written justification of our work and the preparation of the regular budget estimates. I suppose I need hardly point out to you how many, many hours of valuable time have already gone into this work sometimes only in order to have the whole budget estimates put in the ashcan.

The budget estimates having been prepared we are then obliged to appear at Bureau of the Budget hearings where all of this business is once more rehashed and where again many hours of many members of the Staff are taken up.

April 27, 1943

Mr. Harold D. Smith
Director, Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

There is enclosed a proposed budget for the Counter-Intelligence Division of the Secret Intelligence Branch including estimated requirements of personnel and funds for the period March 1 to June 30, 1943. As indicated in the text of the estimate, it was originally anticipated that the requirements of the Division could be met out of apportionment of positions and funds currently available to the Office of Strategic Services. However, due to recent restrictions imposed on the number of positions and amount of funds available to the Office of Strategic Services, it becomes necessary to request a separate allowance for the carrying on of this function.

As indicated an additional apportionment of 107 positions and \$796,329 will be required for the use of the Division over the period March 1 to June 30, 1943, itemized as follows:

01	Personal Services	\$ 57,386
02	Travel	1,440
03	Transportation of Things	300
04	Communications	105,192
07	Other Contractual Services	88,811
08	Supplies and Materials	200
09	Equipment	10,000
00	Unvouchered	555,500
Total		<u>\$796,329</u>

Since this project is already under way and it is most desirable to bring it to an operating peak as quickly as possible, it is requested that your earliest consideration be given to the matter.

Sincerely yours,

William J. Donovan
Director

JASTacy:mah
cc: General Donovan
Major Stacey
Mr. Stacey

Brig. Gen. Wm. J. Donovan

Budget-

Circular No. 359

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
Washington, D. C.

April 26, 1943

TO THE HEADS OF EXECUTIVE DEPARTMENTS,
INDEPENDENT ESTABLISHMENTS AND AGENCIES

SUBJECT: Continuance of the Six-Day Forty-eight Hour Work Week

Public Law 821, 77th Congress, providing for overtime compensation and for the suspension of the Saturday half-holiday law, expires April 30, 1943. The Congress has not yet taken final action on pending legislation to continue the authorization for overtime compensation.

In view of the probability that the Congress may take final action on the pending overtime pay legislation at an early date, the heads of departments and agencies should continue the existing work schedule for Federal employees including a full day's work on Saturdays. If the Congress should enact legislation which would be retroactive to May 1 employees could then be paid their overtime compensation for Saturday's work. On the other hand, if such legislation should not be enacted, employees could then be given the compensatory time off that would be credited to them in compliance with the Saturday half-holiday law.

Numerous inquiries concerning hours of work for Federal employees suggest the desirability of a further explanation of the general policy on this subject. Budget Circular No. 359, issued June 18, 1940, requires submission to the Director of the Bureau of the Budget and approval by the President of all regulations and amendments thereto regarding hours of duty for Federal civilian employees whether in the Field or Departmental Service. Insofar as the Field Service is concerned, changes in the opening or closing hours need not be so submitted, but changes in the length of the work day or work week must be submitted for approval under the procedure set forth in the Circular. Changes in the opening or closing hours of agencies in metropolitan Washington are to be submitted to the Bureau of the Budget for approval under provisions of Circular No. 371 issued March 19, 1941.

The President in his memorandum issued December 22, 1942 to the heads of all agencies stated, "It is my desire that the head of each department and agency establish . . . a general minimum work schedule of a six day, 48-hour week for both the departmental and field service." This contemplated a general minimum work week of six eight-hour days. Any proposal for the establishment of a work schedule of 48 hours within a period of less than six days would not be in accord with that policy.

By direction of the President:

(14707)

Mr. Jones and Mr. Hall will appreciate an opportunity to discuss arrangements for their work in North Africa with the appropriate officials of the OSS. The assistance of the representatives of the OSS in North Africa and Cairo in working with the Budget Bureau staff will be greatly appreciated.

Very truly yours,

Director

Brig. Gen. William J. Donovan
Director
Office of Strategic Services
Washington, D. C.

My dear General Donovan:

I have directed Messrs. J. Seldon Jones, Eric Middle and William O. Hall of my staff to leave for North Africa within the next week or ten days.

I asked them to study the organization and progress of the United States government agencies conducting activities in North Africa. This field trip is intended to give this office a better appreciation and understanding of the organizational and budgetary problems of the agencies conducting activities in North Africa. The staff members will accordingly wish to discuss programs and organization with representatives of the Office of Strategic Services in North Africa.

In addition, Mr. Middle will leave London for Cairo within the next few days in order to review the experience of the Middle East Supply Center as it may shed light on the organization of American activities in North Africa and in any new territories. Although the study of the Middle East Supply Center will be the main purpose of his mission, he may want to discuss OSS activities with your representative in Cairo.

Messrs. Jones, Middle and Hall will be attached to the State Department mission in North Africa and will report to Mr. Murphy through the Executive Vice-Chairman of the NAEB.

Mr. Jones is the Assistant Director of the Bureau in charge of the Fiscal Division, which is responsible for the formulation of the fiscal policy and over-all budgetary controls of the Bureau of the Budget.

Mr. Middle is at present my special representative on organizational and budget matters in London and is familiar with the British organization for foreign operations. He has been studying in London the organization and impact of the United States and British programs for North Africa and the Middle East.

Mr. Hall is the Senior Budget Examiner in charge of the Estimates Division unit dealing with the Board of Economic Warfare, the Coordinator of Inter-American Affairs, the Office of Strategic Services, the Office of Lend-Lease Administration, and the Office of Foreign Relief and Rehabilitation Operations.

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William J. Donovan

Mr. Gen. William J. Donovan
Director
Office of Strategic Services
Washington, D. C.

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET

Mr. Jones
Mr. Hall
Mr. Middle
Mr. Murphy

I have directed Messrs. Jones, Middle and Hall to go to London for a brief period and to report to me on the results of their mission.

Mr. Jones is the Assistant Director of the Bureau in charge of the Fiscal Division, which is responsible for the formulation of the fiscal policy and over-all budgetary controls of the Bureau of the Budget. This field trip is intended to give him a better knowledge of the situation in North Africa and the Middle East, and to discuss with the staff members of the Office of Strategic Services organization with representative of the Office of Strategic Services in North Africa.

In addition, Mr. Middle will serve London for a brief period within the next few days in order to review the experience of the Middle East Supply Center as it may shed light on the organization of American activities in North Africa and in any new territories. Also, in the study of the Middle East Supply Center will be the main purpose of his mission, to meet and discuss OSS activities with your representative in Cairo.

Messrs. Jones, Middle and Hall will be attached to the State Department mission in North Africa and will report to Mr. Murphy through the Executive Vice-Chairman of the NSAS.

Mr. Jones is the Assistant Director of the Bureau in charge of the Fiscal Division, which is responsible for the formulation of the fiscal policy and over-all budgetary controls of the Bureau of the Budget.

Mr. Middle is at present my special representative on organizational and budget matters in London and is familiar with the British organization for foreign operations. He has been studying in London the organization and impact of the United States and British programs for North Africa and the Middle East.

Mr. Hall is the Senior Budget Examiner in charge of the Estimates Division unit dealing with the Board of Economic Warfare, the Coordinator of Inter-American Affairs, the Office of Strategic Services, the Office of Lend-Lease Administration, and the Office of Foreign Relief and Rehabilitation Operations.

OFFICE OF INTERNATIONAL SECURITY
Washington 25, D.C.

18 March, 1945

Colonel Gustav Guenther
American Legation
Cairo, Egypt

Dear Colonel:

Harold D. Smith, Director of the Bureau of the Budget, has written me stating that one of the members of his staff, Eric Biddle, is about to leave for Cairo to study the organization and activities of the Middle East Supply Center. In addition, he may wish to discuss the budgetary problems of OSS with you or one of your staff members.

A proper appreciation of our organizational budgetary problems in the Middle East on the part of the Bureau of the Budget will, of course, be helpful to us in our future relations with the Bureau. Will you, therefore, kindly extend every possible assistance to Mr. Biddle.

Sincerely,

William J. Donovan

OFFICE OF SPECIAL SERVICES

San Antonio, Tex.

10 June, 1961

Colonel William A. Bill
American Legation
Algiers, Algeria

Dear Bill,

Harold D. Butler, Director of the Bureau of the Budget, has written me stating that three members of his staff, Messrs. Jones, Eric Bidillo and William O. Hall, are about to leave for North Africa for the purpose of studying the organization and programs of government agencies operating there. This trip should do much to give the Bureau of the Budget an appreciation and understanding of the budgetary problems of agencies conducting activities in North Africa.

Since they will doubtless get in touch with you or some other members of your staff will you kindly see that they are given every possible assistance in carrying out their mission.

Sincerely,

William J. Donovan
Director



OFFICE OF STRATEGIC SERVICES
ADVICE ON ALLOTMENT AND BUDGET ACTION

JUL 14 1946

Director's Office

APPROPRIATION

ALLOTMENT

ACCOUNT NO. 1001-44

Our total allotment to date is \$41,563.00.

Purpose Code	Previous Total	This Action	Total Allotment to Date	Total Allotment to Date	Total Allotment to Date	Total Allotment to Date	Total Allotment to Date
01		\$22,519	\$22,519	\$22,519			
02		3,852	3,852	3,852			
03		192	192	192			
04							
05							
06							
07		15,000	15,000	15,000			
08							
09							
00							
Totals		\$41,563	\$41,563	\$41,563			

By order of the Director, Office of Strategic Services

Posted:

John
Budget Division

John T. Stacy
Chief, Budget & Procedures Branch

Accounts Section

(17792)

Colonel Buxton

- 2 -

1 July 1949

3. The allotment of funds for "Other Contractual Services" is the full amount requested by the Director's Office.

4. Aside from the allotment of \$192 for "Transportation of Things", the remaining items listed in Mr. Stacy's memorandum and not covered above have not been made the subject of separate allocation to the Director's Office but will be covered by allotments made available to the Procurement and Supply Branch. This will cover such items as Communications, Printing and Binding, Office Supplies and Materials, and Office Furniture.

Charles A. Bano
Charles A. Bano

Attachment

OFFICE OF STRATEGIC SERVICES

INTEROFFICE MEMO

TO: Colonel Burton

FROM: Secretariat

SUBJECT:

DATE: 10/1/43

You will find attached hereto official advice from Mr. John A. Stacy of allotments made to the Director's Office for the quarter beginning July 1, 1943.

There are certain aspects of this allotment which we should like to call to your attention:

1. The allotment under 31 of \$20,211 for the quarter is based upon the present salaries of 21 employees currently on the rolls of the Director's Office. Actually, the Bureau of the Budget was requested to approve 42 employees for the Director's Office but the number which is allowed is only 21. We understand that in fact the Director's Office now carries 22 people rather than 21, but Mr. Stacy feels the presence of this one additional person on the rolls will not call for any readjustment but rather can be worked out in other ways.

2. \$3,852 has been allowed for the next quarter for travel for the Director's Office. Actually, the Director's Office requested \$23,700 for the entire year, but the Bureau of the Budget has reduced the overall request for travel funds for CSS to 65% of the total. The Director's Office allotment has been reduced accordingly, and the allotted amount of \$3,852 represents the portion for one quarter of 65% of \$23,708.



OFFICE OF STRATEGIC SERVICES
ADVICE OF ALLOTMENT AUTHORIZATION

TO: Headquarters - Director

APPROPRIATION: 151300

ALLOTMENT:

ACCOUNT NO. 5511-25

Your total allotment to date under the above appropriation follows:

Line Item	Previous Total	This Action	Total Allotment to Date	Total obligation to date and at each quarter may not exceed			
				Sept. 30	Dec. 31	Mar. 31	June 30
01	1,500				1,500		
02	1,500						
03							
04							
05							
06							
07							
08							
09							
00							
TOTALS	5,500		5,500	463	3,375		

To adjust first quarter allotment to the amount of approximately one period and to bring the allotment in line with the total amount of the Budget.

By order of the Director, Office of Strategic Services

Posted:

Budget Division

Accounts Section

(17792)

OSS for

OFFICE OF STRATEGIC SERVICES
ADVICE OF ALLOTMENT AUTHORIZATION

377

27 October 1944

TO: ETO - Director

APPROPRIATION 1151300

ALLOTMENT
ACCOUNT NO. 8101-45

Your total allotment to date under the two appropriation titles is as follows:

Purpose Code	Previous Total	This Action	Total Allotment To Date	First obligation to the end of quarter may not exceed	Second obligation to the end of quarter may not exceed	Third obligation to the end of quarter may not exceed	Total
01	70,000		70,000	1,719	21,146	43,579	70,000
02	2,000		2,000		1,000	1,000	2,000
03							
04							
05							
06							
07							
08							
09							
00							
Totals	72,000		72,000	1,719	22,146	47,073	72,000

To adjust first quarter allotment to the amount of approximate obligation for the same period and to bring the allotment in line with the total amount apportioned by the Bureau of the Budget.

By order of the Director, Office of Strategic Services

Posted:

Budget Division

Accounts Section

Chief, Budget & Procedures Branch

(17792)

OSS Form 1080

OFFICE OF THE DIRECTOR, STRATEGIC SERVICES

October 1964

Director's Office

APPROPRIATION 115100

ALLOTMENT NO. 1501-45

TOTAL ALLOTMENT \$1,500,000

LINE	DESCRIPTION	AMOUNT	PERIOD	DATE	REMARKS	
01	62,125	62,125	13,503	29,710	46,027	62,125
02	18,080	18,080	3,541	13,179	17,340	18,080
03						
04						
05						
06						
07	2,000	2,000		1,000	1,500	2,000
08						
09						
00						
TOTALS	82,205	82,205	22,321	44,089	65,357	82,205

To adjust first quarter allotment to the amount of approximate obligation for the same period and to bring the allotment in line with the total amount apportioned by the Bureau of the Budget.

By order of the Director, Office of Strategic Services

Posted:

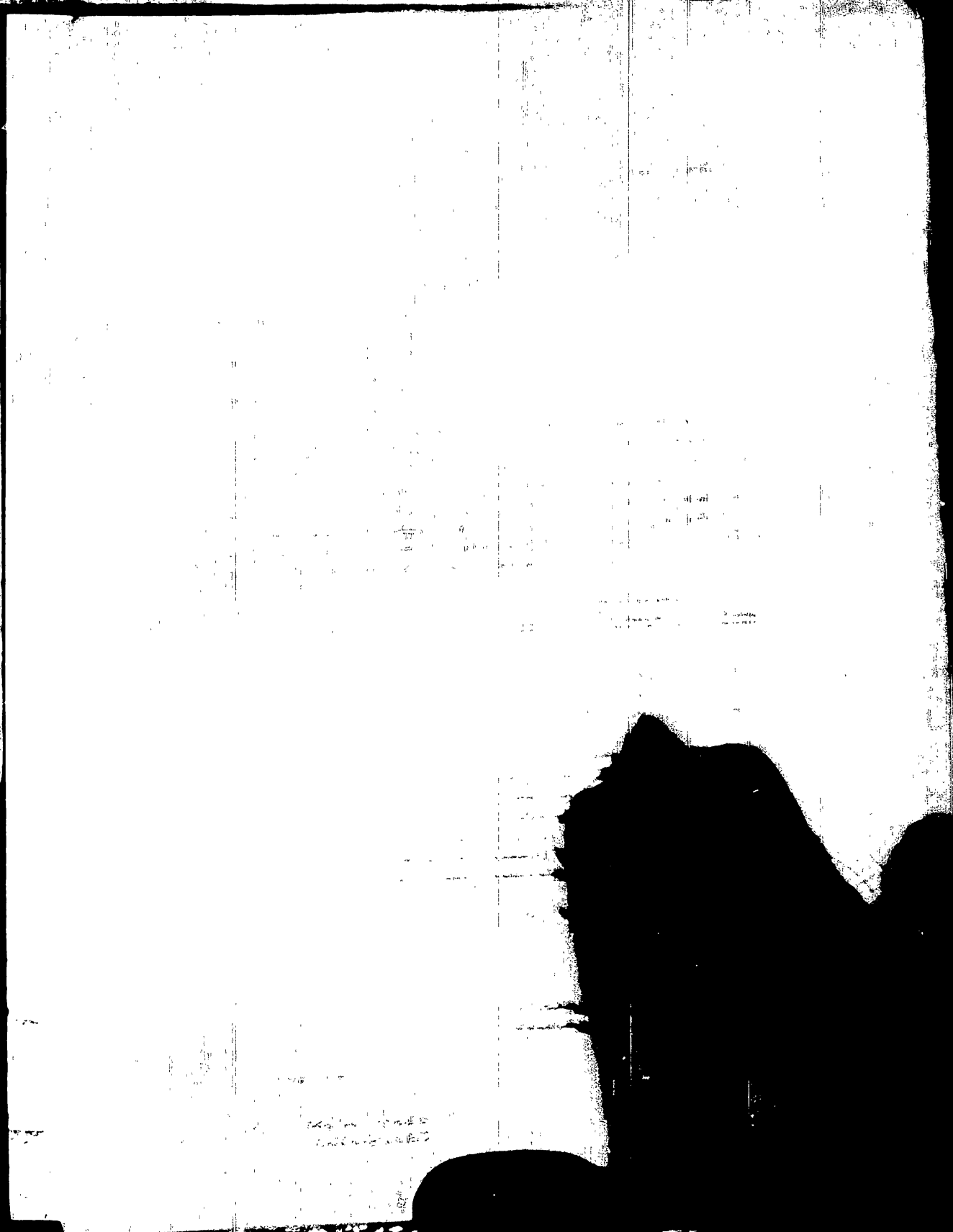
Budget Division

Accounts Section

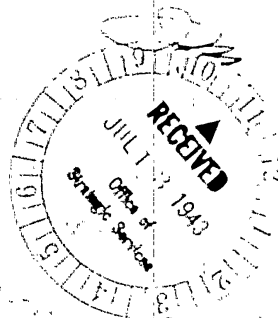
Chief, Budget & Procedures Branch

(17792)

OSS Form 1080 (Rev. 7/22/44)



Mr. Norton:
This has been passed by all interested
agencies. It is an R. & D. project which
has been handled by Wilson.
Please sign.



EXECUTIVE ORDER OF THE PRESIDENT
OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

My dear General Donovan:

From the information presented by your agency and in accordance with Public Law 49, 78th Congress, a determination has been made of the number of employees covered by that act who are required by the Office of Strategic Services for the proper and efficient exercise of its functions. There are listed below the numbers of employees so required, exclusive of employees in the following categories: (1) employees who have been separated from the service but who are still carried on the pay roll because of accrued leave, (2) persons whose official station of duty is outside the continental limits of the United States or in Alaska or the Canal Zone, and (3) employees paid from that portion of your agency's appropriation that may be expended without regard to the provisions of law and regulations relating to the expenditure of Government funds or the employment of persons in the Government service.

Exclusive of the foregoing categories, the numbers of employees shown below are the maximum numbers that may be in a pay status at any one time on the pay rolls of your agency, and you are hereby directed to reduce the personnel under each category within thirty days from the date of this letter, insofar as it may be in excess of the requirements as shown below. The term "regular full-time salaried and wage employees" used below applies to the employees reported as such on Civil Service Commission Form No. 3257 (Revised).

Departmental Field

Regular full-time salaried and wage employees	1,311	147
All other employees	30	10

Your attention is invited to the requirement in Section 11 of Public Law 49 that within thirty days after the date fixed for compliance with these instructions, certification shall be made to this office that the numbers of employees in your agency do not exceed the numbers herein determined to be necessary for the proper and efficient exercise of its functions. This certificate should be accompanied by a statement showing in the case of all reductions in force for each of the categories, the number, grades, and annual salaries of the employees separated from the rolls.

It is a clear duty and responsibility to work out the future and
delegated to me, and I feel that I must accept the full weight of the
limitations imposed on this role by the situation.

I sincerely hope that you will follow your belief in the only way
since I believe that a better and more effective way to deal with
our problems on the part of the government is to have a more open
to make a very different contribution.

Very truly yours,

William F. Buckley Jr.
President

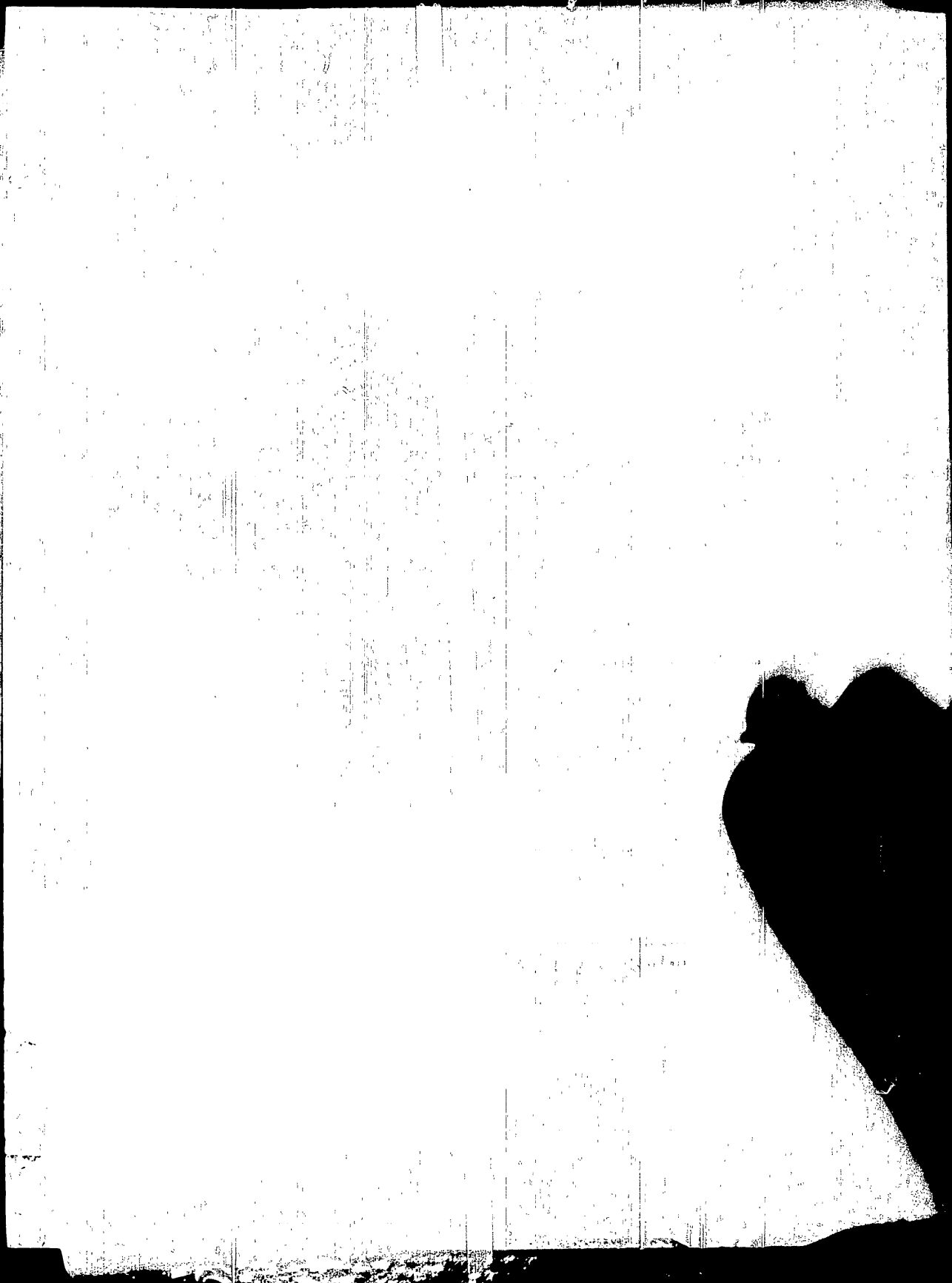
which will protect a computer system from unauthorized access, determined that the following functions must be performed by the program required by this agency for each major or significant function of the functions;

I am at a complete loss to understand the "withholding" of this Bureau of the Budget on James H. Duggan and these details follow. You will recall that your determination of April 1, 1943, effective September 1, 1943, allowed us 100% reimbursement for all field activities.

In spite of the fact that careful justifications for the additional personnel were included in my letters and every opportunity was given your representatives to become thoroughly familiar with our needs, a wholly inadequate determination was made.

My name
want the
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the time
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Colonel [unclear]

The attached letter, which seems
be in order for your signature,
prepared by Mr. [unclear] and revised
the instructions on certain other
matters. It is desired to request a
comment in the enclosed letter
to Bureau of the Subject on the
to which we are with as-
signed personnel files.

[Signature]
[unclear]

RECEIVED
1963
[unclear]

Secretariat



Date 1 Feb. 1944.

Col. Duxton.

A copy of the attached letter has been sent to Mr. John Stacy, since it establishes the limits for Civil Service personnel for this agency, effective February 15, 1944. Mr. Stacy has been asked to make certain that a certificate of compliance is filed with the Bureau of the Budget within the time limit fixed, and he has further been asked to prepare a letter for your signature in the event that the letter for Mr. Smith calls for any special comment. If no such special comment is necessary, then it would not seem to be necessary to acknowledge the letter since the certificate of compliance is evidently intended to serve that purpose.

There is no change in the figures from the last quarter
 (9-39)
 C. A. Bane
 Office of the Secretary
 C. A. Bane

1. The first step in the process of the investigation is the identification of the problem. This is done by the investigator who is responsible for the study. The investigator must first identify the problem that is being studied. This is done by the investigator who is responsible for the study. The investigator must first identify the problem that is being studied.

[illegible]

1. The first part of the document is a list of names and addresses, which appears to be a directory or a list of contacts. The names are written in a cursive script, and the addresses are listed below them.

[illegible]

... ..

11-11-61 11:11 AM 11-11-61 11:11 AM

Abstract

Army (at)head,

Certificate of Compliance
under this

War Overtime Pay Act of 1943 - hereby certify that

the following

To the Director of the Bureau of the Budget,

In response to your letter of () and
in accordance with the requirements of Section 1 of the War
Overtime Pay Act of 1943, I hereby certify that on the effective
date specified in said letter the number of persons in the
In each of the classifications
specified thereunder, did not exceed the maximum number authorized
by you to be required for the proper and efficient operation of the
functions of said

(Signature and Title)

(Agency)









EXECUTIVE SECRETARIAT
Bureau of the Budget
Washington 25, D. C.

10 April 1944

My dear General Donovan:

From the information presented by your agency and in accordance with Public Law 49, 78th Congress, a determination has been made of the number of employees covered by that act who are required by the Office of Strategic Services for the proper and efficient exercise of its functions. The number of employees so required, exclusive of employees in the following categories: (1) employees who have been separated from the service but who are still carried on the pay rolls because of accrued leave, (2) persons receiving \$1 per annum, (3) persons whose official station of duty is outside the 48 states and the District of Columbia, and (4) employees paid from that portion of your agency's appropriation that may be expended without regard to the provisions of law and regulations relating to the expenditure of Government funds or the employment of persons in the Government service, is stated below.

Exclusive of the foregoing categories, the numbers of employees listed below are the maximum numbers in each classification that may be in pay status at any one time on the pay rolls of your office after the effective dates specified.

	Effective
Departmental service	May 15
Full-time permanent and indefinite employees and temporary employees filling permanent or indefinite positions	1,502
Other employees	80
Field service	May 15
Full-time permanent and indefinite employees and temporary employees filling permanent or indefinite positions	178
Other employees	10

Within thirty days after the dates fixed for compliance with these instructions, certification of compliance shall be made to this office.

Very truly yours,

/s/ HAROLD D. SMITH

Director

Brig. Gen. William J. Donovan
Director, Office of Strategic Services
Washington, D. C.

Office of Strategic Services
Washington, D.C.
April 19, 1944

To the Director of the Bureau of the Budget

In response to your letter of 12 April 1944, and in accordance with the requirements of section 11 of the War Relocation Act of 1942, I hereby certify that on the effective date specified in said letter the number of employees in the Office of Strategic Services is in accordance with the classifications specified thereunder, giving effect to the specific exclusions indicated in said letter, and not in excess of the maximum number determined by you to be required for the proper and efficient exercise of the functions of said Office of Strategic Services.

W. Edward Buxton
Acting Director
Office of Strategic Services

WAB:stacy:nem
cc: General Donovan ✓
Mr. Stacy

1914. 1915. 1916. 1917. 1918. 1919. 1920. 1921. 1922. 1923. 1924. 1925. 1926. 1927. 1928. 1929. 1930. 1931. 1932. 1933. 1934. 1935. 1936. 1937. 1938. 1939. 1940. 1941. 1942. 1943. 1944. 1945. 1946. 1947. 1948. 1949. 1950. 1951. 1952. 1953. 1954. 1955. 1956. 1957. 1958. 1959. 1960. 1961. 1962. 1963. 1964. 1965. 1966. 1967. 1968. 1969. 1970. 1971. 1972. 1973. 1974. 1975. 1976. 1977. 1978. 1979. 1980. 1981. 1982. 1983. 1984. 1985. 1986. 1987. 1988. 1989. 1990. 1991. 1992. 1993. 1994. 1995. 1996. 1997. 1998. 1999. 2000. 2001. 2002. 2003. 2004. 2005. 2006. 2007. 2008. 2009. 2010. 2011. 2012. 2013. 2014. 2015. 2016. 2017. 2018. 2019. 2020. 2021. 2022. 2023. 2024. 2025. 2026. 2027. 2028. 2029. 2030. 2031. 2032. 2033. 2034. 2035. 2036. 2037. 2038. 2039. 2040. 2041. 2042. 2043. 2044. 2045. 2046. 2047. 2048. 2049. 2050. 2051. 2052. 2053. 2054. 2055. 2056. 2057. 2058. 2059. 2060. 2061. 2062. 2063. 2064. 2065. 2066. 2067. 2068. 2069. 2070. 2071. 2072. 2073. 2074. 2075. 2076. 2077. 2078. 2079. 2080. 2081. 2082. 2083. 2084. 2085. 2086. 2087. 2088. 2089. 2090. 2091. 2092. 2093. 2094. 2095. 2096. 2097. 2098. 2099. 2100. 2101. 2102. 2103. 2104. 2105. 2106. 2107. 2108. 2109. 2110. 2111. 2112. 2113. 2114. 2115. 2116. 2117. 2118. 2119. 2120. 2121. 2122. 2123. 2124. 2125. 2126. 2127. 2128. 2129. 2130. 2131. 2132. 2133. 2134. 2135. 2136. 2137. 2138. 2139. 2140. 2141. 2142. 2143. 2144. 2145. 2146. 2147. 2148. 2149. 2150. 2151. 2152. 2153. 2154. 2155. 2156. 2157. 2158. 2159. 2160. 2161. 2162. 2163. 2164. 2165. 2166. 2167. 2168. 2169. 2170. 2171. 2172. 2173. 2174. 2175. 2176. 2177. 2178. 2179. 2180. 2181. 2182. 2183. 2184. 2185. 2186. 2187. 2188. 2189. 2190. 2191. 2192. 2193. 2194. 2195. 2196. 2197. 2198. 2199. 2200. 2201. 2202. 2203. 2204. 2205. 2206. 2207. 2208. 2209. 2210. 2211. 2212. 2213. 2214. 2215. 2216. 2217. 2218. 2219. 2220. 2221. 2222. 2223. 2224. 2225. 2226. 2227. 2228. 2229. 2230. 2231. 2232. 2233. 2234. 2235. 2236. 2237. 2238. 2239. 2240. 2241. 2242. 2243. 2244. 2245. 2246. 2247. 2248. 2249. 2250. 2251. 2252. 2253. 2254. 2255. 2256. 2257. 2258. 2259. 2260. 2261. 2262. 2263. 2264. 2265. 2266. 2267. 2268. 2269. 2270. 2271. 2272. 2273. 2274. 2275. 2276. 2277. 2278. 2279. 2280. 2281. 2282. 2283. 2284. 2285. 2286. 2287. 2288. 2289. 2290. 2291. 2292. 2293. 2294. 2295. 2296. 2297. 2298. 2299. 2300. 2301. 2302. 2303. 2304. 2305. 2306. 2307. 2308. 2309. 2310. 2311. 2312. 2313. 2314. 2315. 2316. 2317. 2318. 2319. 2320. 2321. 2322. 2323. 2324. 2325. 2326. 2327. 2328. 2329. 2330. 2331. 2332. 2333. 2334. 2335. 2336. 2337. 2338. 2339. 2340. 2341. 2342. 2343. 2344. 2345. 2346. 2347. 2348. 2349. 2350. 2351. 2352. 2353. 2354. 2355. 2356. 2357. 2358. 2359. 2360. 2361. 2362. 2363. 2364. 2365. 2366. 2367. 2368. 2369. 2370. 2371. 2372. 2373. 2374. 2375. 2376. 2377. 2378. 2379. 2380. 2381. 2382. 2383. 2384. 2385. 2386. 2387. 2388. 2389. 2390. 2391. 2392. 2393. 2394. 2395. 2396. 2397. 2398. 2399. 2400. 2401. 2402. 2403. 2404. 2405. 2406. 2407. 2408. 2409. 2410. 2411. 2412. 2413. 2414. 2415. 2416. 2417. 2418. 2419. 2420. 2421. 2422. 2423. 2424. 2425. 2426. 2427. 2428. 2429. 2430. 2431. 2432. 2433. 2434. 2435. 2436. 2437. 2438. 2439. 2440. 2441. 2442. 2443. 2444. 2445. 2446. 2447. 2448. 2449. 2450. 2451. 2452. 2453. 2454. 2455. 2456. 2457. 2458. 2459. 2460. 2461. 2462. 2463. 2464. 2465. 2466. 2467. 2468. 2469. 2470. 2471. 2472. 2473. 2474. 2475. 2476. 2477. 2478. 2479. 2480. 2481. 2482. 2483. 2484. 2485. 2486. 2487. 2488. 2489. 2490. 2491. 2492. 2493. 2494. 2495. 2496. 2497. 2498. 2499. 2500. 2501. 2502. 2503. 2504. 2505. 2506. 2507. 2508. 2509. 2510. 2511. 2512. 2513. 2514. 2515. 2516. 2517. 2518. 2519. 2520. 2521. 2522. 2523. 2524. 2525. 2526. 2527. 2528. 2529. 2530. 2531. 2532. 2533. 2534. 2535. 2536. 2537. 2538. 2539. 2540. 2541. 2542. 2543. 2544. 2545. 2546. 2547. 2548. 2549. 2550. 2551. 2552. 2553. 2554. 2555. 2556. 2557. 2558. 2559. 2560. 2561. 2562. 2563. 2564. 2565. 2566. 2567. 2568. 2569. 2570. 2571. 2572. 2573. 2574. 2575. 2576. 2577. 2578. 2579. 2580. 2581. 2582. 2583. 2584. 2585. 2586. 2587. 2588. 2589. 2590. 2591. 2592. 2593. 2594. 2595.

FROM: John A. Stacy *John A. Stacy*

-EXT

EXECUTIVE OFFICE OF THE PRESIDENT

BUREAU OF THE BUDGET

WASHINGTON, D. C.

JUN 10 1944

My dear General Donovan:

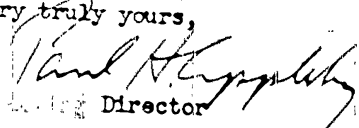
From the information presented by your agency and in accordance with Public Law 45, 78th Congress, a determination has been made of the number of employees covered by that Act which is required by the Office of Strategic Services for the proper and efficient exercise of its functions.

The numbers of employees here listed are the maximum numbers in each classification that may be in pay status at any one time on the pay rolls of your agency on and after the effective dates specified. These numbers do not include: (1) employees whose official station of duty is outside the 48 States and the District of Columbia, (2) employees who have been separated from the service but who are still carried on the pay rolls because of accrued leave, (3) persons casually employed "on the spot" without appointment for short intervals to cope with fire, flood, and other emergent and unpredictable situations, (4) workers or trainees whose compensation is in the nature of an allowance, (5) persons who serve without compensation or at nominal rates of \$1 per month or \$1 per year, (6) persons whose earnings are charged to object of expenditure "07" unless otherwise specified, and (7) employees paid from that portion of your agency's appropriation that may be expended without regard to the provisions of law and regulations relating to the expenditure of Government funds or the employment of persons in the Government service.

| | | Effective date |
|----------------------|-------|----------------|
| Departmental Service | | |
| Full time | 1,502 | July 1, 1944 |
| Other | 80 | |
| Field Service | | |
| Full time | 178 | July 1, 1944 |
| Other | 10 | |

Within thirty days after the dates fixed for compliance with these instructions, certifications of compliance shall be made to the Director of the Bureau of the Budget.

Very truly yours,


 Director

Brig. Gen. William J. Donovan
 Director, Office of Strategic Services
 Washington, D. C.

The attached certification of
compliance is due to the Bureau
of the Budget on or before
1 August 1944.

FROM: W. H. H. H.

WLE
EXT. _____

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON, D. C.

My dear General Donovan:

From the information presented by your agency and in accordance with Public Law 49, 75th Congress, a determination has been made of the number of employees covered by that Act which is required by the Office of Strategic Services for the proper and efficient execution of its functions.

The numbers of employees here listed are the maximum numbers in each classification that may be in pay status at any one time on the pay rolls of your agency on and after the effective dates specified. These numbers do not include: (1) employees whose official station of duty is outside the 48 States and the District of Columbia, (2) employees who have been separated from the service but who are still carried on the pay rolls because of accrued leave, (3) persons casually employed "on the spot" without appointment for short intervals to cope with fire, flood, and other emergent and unpredictable situations, (4) workers or trainees whose compensation is in the nature of an allowance, (5) persons who serve on the pay rolls at nominal rates of \$1 per month or \$1 per year, (6) persons whose earnings are charged to object of expenditure "07" unless otherwise specified, and (7) employees paid from that portion of your appropriation that may be expended without regard to the provisions and regulations relating to the expenditure of Government funds for employment of persons in the Government service.

| | |
|----------------------|-------|
| Departmental Service | |
| Full time | 1,502 |
| Other | 80 |
| Field Service | |
| Full time | 178 |
| Other | 10 |

Effective date

October 1, 1944

October 1, 1944

Within thirty days after the dates fixed for compliance with these instructions, certifications of compliance shall be made to the Director of the Bureau of the Budget.

This determination will be subject to review in event of cessation of hostilities on the European front during the quarter.

Very truly yours,

Brig. Gen. William J. Donovan
Director, Office of Strategic Services
Washington, D. C.

Charles D. Smith
Director

SSS FORM 1001

Date: 3rd Inst. 1944

for General Donovan

A copy of the attached
letter has been sent to Mr. Mayo
who will see that a reply is
prepared for your signature.

JW Auchincloss
J. W. Auchincloss
1st Lt. Jaid

Office of the Secretariat

(9139)

OSR FORM 1001

OSR FORM 1001

1048

Handwritten text:
The following information
has been obtained from the
OSR records and is being
provided to you for your
information. The information
is being provided to you
as a courtesy and is not
to be used for any other
purpose. The information
is being provided to you
as a courtesy and is not
to be used for any other
purpose.

Office of the Secretariat

(9139)

10

1. Mr. Tolson
2. Mr. Boardman
3. Mr. Nichols
4. Mr. Belmont
5. Mr. Mohr
6. Mr. DeLoach
7. Mr. Casper
8. Mr. Callahan
9. Mr. Conrad
10. Mr. Felt
11. Mr. Gale
12. Mr. Rosen
13. Mr. Sullivan
14. Mr. Tavel
15. Mr. Trotter
16. Mr. Tele. Room
17. Miss Holmes
18. Miss Gandy

19. Mr. [illegible]
20. Mr. [illegible]

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99. Mr. [illegible]
100. Mr. [illegible]

[REDACTED]

CONFIDENTIAL - NO FORN DISSEM

MEMORANDUM

TO : [REDACTED]

FROM : [REDACTED]

SUBJECT : [REDACTED]

1. [REDACTED]

2. [REDACTED]

3. [REDACTED]

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94. [REDACTED]

95. [REDACTED]

96. [REDACTED]

97. [REDACTED]

98. [REDACTED]

99. [REDACTED]

100. [REDACTED]

The following information was obtained from a review of the files of the Central Intelligence Agency, Office of the Director of Intelligence, and the Central Intelligence Agency, Office of the Chief of Staff, dated 12/1/67, and is being furnished to you for your information. It is noted that the information was obtained from a review of the files of the Central Intelligence Agency, Office of the Director of Intelligence, and the Central Intelligence Agency, Office of the Chief of Staff, dated 12/1/67, and is being furnished to you for your information. It is noted that the information was obtained from a review of the files of the Central Intelligence Agency, Office of the Director of Intelligence, and the Central Intelligence Agency, Office of the Chief of Staff, dated 12/1/67, and is being furnished to you for your information.

William F. Johnson
Director
Office of Historical Resources

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON, D. C.

OFFICE OF THE BUDGET

My dear General Donovan:

From the information presented by your agency and in accordance with Public Law 49, 78th Congress, a determination has been made of the number of employees covered by that Act which is required by the OEOB of Strategic Services for the proper and efficient exercise of its functions.

The numbers of employees here listed are the maximum numbers in each classification that may be in pay status at any one time in the pay rolls of your agency on and after the effective dates specified. These numbers do not include: (1) employees whose official station of duty is outside the 48 States and the District of Columbia, (2) persons who have been separated from the service but who are still carried on the pay rolls because of accrued leave, (3) persons casually employed "on the spot" without appointment for short intervals to cope with fire, flood, and other emergent and unpredictable situations, (4) workers or trainees whose compensation is in the nature of an allowance, (5) persons who serve without compensation or at nominal rates of \$1 per month or \$1 per year, (6) persons whose earnings are charged to obligations of expenditure "O7" unless otherwise specified, and (7) employees paid from that portion of your agency's appropriation that may be expended without regard to the provisions of law and regulations relating to the expenditure of Government funds or the employment of persons in the Government service.

| | Effective Date |
|----------------------|-----------------|
| Departmental Service | January 1, 1950 |
| Full time | 1,502 |
| Other | 80 |
| Field Service | January 1, 1950 |
| Full time | 178 |
| Other | 10 |

Within thirty days after the dates fixed for compliance with these instructions, certifications of compliance shall be made to the Director of the Bureau of the Budget.

Very truly yours,

Edward J. Connelley
Director

Major General William J. Donovan
Director, Office of Strategic Services
Washington 25, D. C.

09. 5 1944 1 1011

Mr. Winston
10. 10. 1944

The attached certificate of compliance was prepared for your signature by Mr. Keen.

It is in reply to the attached letter of 30 December from Mr. Smith of the Bureau of the Budget, pointing out the maximum number of employees that OGC may have in any status at any one time after 1 January 1945.

John W. Auchincloss
John W. Auchincloss
1st Lt., JAGD

Office of the Secretariat

(9130)

EXPLANATION OF THE INFORMATION

OF THE BUDGET

My dear General Donovan:

From the information presented by your agency and in accordance with Public Law 48, Title 5, Section 5, a determination has been made of the number of employees covered by that act which is required by the Office of Strategic Services for the proper and efficient exercise of its functions.

The numbers of employees here listed are the maximum numbers in each classification that may be in pay status at any one time on the pay rolls of your agency on and after the effective dates specified. These numbers do not include: (1) employees whose official station of duty is outside the 48 States and the District of Columbia, (2) employees who have been separated from the service but who are still carried on the pay rolls because of accrued leave, (3) persons casually employed "on the spot" out appointment for short intervals to cope with fire, flood, and emergent and unpredictable situations, (4) workers or trainees whose compensation is in the nature of an allowance, (5) persons who serve compensation or at nominal rates of \$1 per month or \$1 per year, (6) persons whose earnings are charged to object of expenditure "07" unless otherwise specified, and (7) employees paid from that portion of your agency's appropriation that may be expended without regard to the provisions of law and regulations relating to the expenditure of Government funds or the employment of persons in the Government service.

| | Effective Date |
|----------------------|----------------|
| Departmental Service | April 1, 1945 |
| Full time | 1,502 |
| Other | 80 |
| Field Service | April 1, 1945 |
| Full time | 178 |
| Other | 10 |

Within thirty days after the dates fixed for compliance with these instructions, certifications of compliance shall be made to the Director of the Bureau of the Budget.

Very truly yours,

Edward J. Donovan
Director

Maj. Gen. William J. Donovan
Director, Office of Strategic Services
Washington 25, D. C.

1. The first step is to identify the problem or question that needs to be answered. This involves understanding the context and the specific requirements of the task.

1999

Special Asst. to the Deputy Director
Administrative Services

Certificate of Compliance

under the

War Overtime Pay Act of 1945 - Seventy-Eighth Congress

To the Director of the Bureau of the Budget

In response to your letter of 27 March 1945, and in accordance with the requirements of Section 11 of the War Overtime Pay Act of 1945, I hereby certify that on the effective date specified in said letter the number of employees in the Office of Strategic Services in each of the classifications specified thereunder, giving effect to the specific exclusions indicated in said letter, did not exceed the maximum number determined by you to be required for the proper and efficient exercise of the functions of said Office of Strategic Services.

Charles S. Cheston
Acting Director

JAB:acy:mem
cc: Colonel Buxton (2)
Mr. Ream
Budget & Procedures

12.1.48

ADMINISTRATIVE OFFICE OF THE SECRETARY
U. S. DEPARTMENT OF THE ARMY
WASHINGTON, D. C.

August 27, 1948

My Dear General Donovan:

From the information presented by your agency and in accordance with Public Law 106, 70th Congress, a determination has been made of the number of full-time civilian employees and man-months of part-time civilian employment which is required by the Office of Strategic Services for the proper and efficient performance of its authorized functions.

The numbers of full-time civilian employees here listed are the maximum numbers of such employees who may be in pay status at any one time on and after the effective date specified. The man-months of part-time civilian employment here listed represent the aggregate man-months of such employment allowable for the period indicated. These numbers do not include: (1) employees whose official station of duty is outside the 48 States, the District of Columbia, and the Territories and possessions, (2) casual workers--those hired "on the spot" without appointment, for short intervals to cope with fire, flood, and other emergencies, (3) persons who serve without compensation, and (4) persons whose earnings are properly chargeable to "07 other contractual services" under the Instructions in Budget-Treasury Regulation No. 1, Revised.

| | <u>Continental
United States</u> | <u>Territories
and Possessions</u> | <u>Effective Date</u> |
|------------|--------------------------------------|--|-----------------------|
| Full-time | 1,000 | 3 | September 30, 1945 |
| Man-months | 60 | | September 30, 1945 |

Very truly yours,

/s/ Harold D. Smith

Director

Major General William J. Donovan
Director, Office of Strategic Services
Washington, D. C.

C O P Y

C O P Y

6) 400

1. The first step is to identify the problem. This involves understanding the current situation and what needs to be changed.

Declassified and Approved For Release 2013/10/01 : CIA-RDP13X00001R000100350002-4

OFFICE OF STRATEGIC SERVICES

INTEROFFICE MEMO

TO
FROM
SUBJECT

Division 2 plan

cre

Hold for General Donovan.

DGL

Mrs. O'Donnell

CONFIDENTIAL

10 JAN 1949

Mr. Harold A. Smith, in charge,
Bureau of the Budget,
Washington, D.C.

Dear Mr. Smith:

There is enclosed a request for services to be performed by other agencies, Schedule 10, Bureau of the Budget (Form 507) enclosed. It covers all formal and informal business relationships between the War Department and the Office of Strategic Services.

The agreement, original and three copies, has been executed by the appropriate officials in the agencies involved. Your approval thereof is respectfully requested.

Very truly yours,

William J. Donovan
Director

Enclosures - 4

JAN 1949

W. J. Donovan

CONFIDENTIAL

CONFIDENTIAL

(23)

Mr. Harold G. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

There is attached a request for services to be performed by the agencies, letter 1, (Form of the Budget Form 107) designed to cover the normal and ordinary business relationships between the War Department and the Office of Strategic Services.

The agreement, original and three copies, has been executed by the appropriate officials in the agencies involved. Your approval thereof is respectfully requested.

Very truly yours,

William J. Donovan
Director

Encs. - 4

CONFIDENTIAL - 72 1808

9 JUL 1973

The Honorable
G. Howland Shaw
Assistant Secretary of State
Department of State
Washington, D.C.

My dear Mr. Shaw:

There is enclosed proposed agreement, Bureau of the Budget form No. 397, Request No. 15, providing for the performance of certain duties in connection with the Office of Strategic Services, in connection with the latter agency's foreign offices.

The proposal is designed to cover all normal routine transactions between the Department of State and the Office of Strategic Services, respecting the initial payment of cost of operation of Office of Strategic Services foreign field offices, including salaries, travel and other expenses of such offices on a reimbursable basis to the Department of State.

If you approve of the proposal as outlined, will you please so indicate by affixing the signature of your Budget Officer on the original and five copies of the form, returning the original and four copies to this office?

Sincerely yours,

G. Edward Huxton
Acting Director

Enclosures - 5

21 July, 1943

The Honorable
C. Rowland Shaw
Assistant Secretary of State
Department of State
Washington, D. C.

My Dear Mr. Shaw:

Reference is made to your letter of July 13, 1943 regarding suggested arrangements with respect to the establishment of disbursing facilities for the Office of Strategic Services at various locations abroad.

Representatives of this Office have discussed the various problems involved with officials of Treasury Department as well as the Department of State and steps have now been initiated to place into effect the plan outlined in your letter. Requests are being submitted to the Chief Disbursing Officer for the transfer of funds to London, Chungking, Cairo, Algiers, Stockholm, and Lisbon. In the case of London, Algiers, and Chungking, disbursing symbols are being assigned by the Treasury Department to enable the funds to be placed in the Disbursing Officer's checking accounts. Mr. C. F. Allen's representative in Chungking will make disbursements for this Office in connection with our activities at that location.

It will be appreciated if the Department of State will advise its Foreign Service Officers who are presently disbursing for the Office of Strategic Services relative to this arrangement. It is hoped that satisfactory arrangements can be made to permit all payroll payments for the month of July to be consummated under the new procedure.

It will be appreciated if the State Department's representatives abroad may continue to render disbursing facilities for representatives of our office in special cases or at locations which may not at this time be covered by the procedure outlined in your letter of July 13, 1943.

Copies of the requests for the transfer of funds will be furnished the Chief, Division of Accounts, Department of State, for informational and record purposes.

Woodring: ot
cc: Mr. Cashell
Commander Vanderbilt
Mr. Ogan - 2
Mr. Stacy
General Donovan - 2

Sincerely yours,

G. Edward Buxton,
Acting Director

(15)

The honorable
G. Howland Shaw
Assistant Secretary of State
Department of State
Washington, D. C.

My dear Mr. Shaw:

During the fiscal year ending June 30, 1943, the Office of Strategic Services has made arrangements with the Department of State to permit utilization of the facilities of the Department in various foreign countries. These arrangements have covered the appointments of officials, payments of salaries, living allowances and travel expenses, and the acquisition of contractual services, supplies and materials at various locations.

It is anticipated that in some instances it will be possible to utilize the facilities of the United States Treasury Department or those of designated disbursing officers who are stationed abroad to permit the transfer of funds abroad, thus relieving the Department of State of much of the work which has previously been performed for representatives of the Office of Strategic Services. It is planned to make arrangements relative to our operations in London, England and Chungking, China at the earliest practicable date. It is desired, however, with respect to our activities at various points abroad, that the Department of State continue to perform activities and services on a reimbursable basis insofar as the furnishing of such facilities is consistent with the procedure and policies of the Department of State.

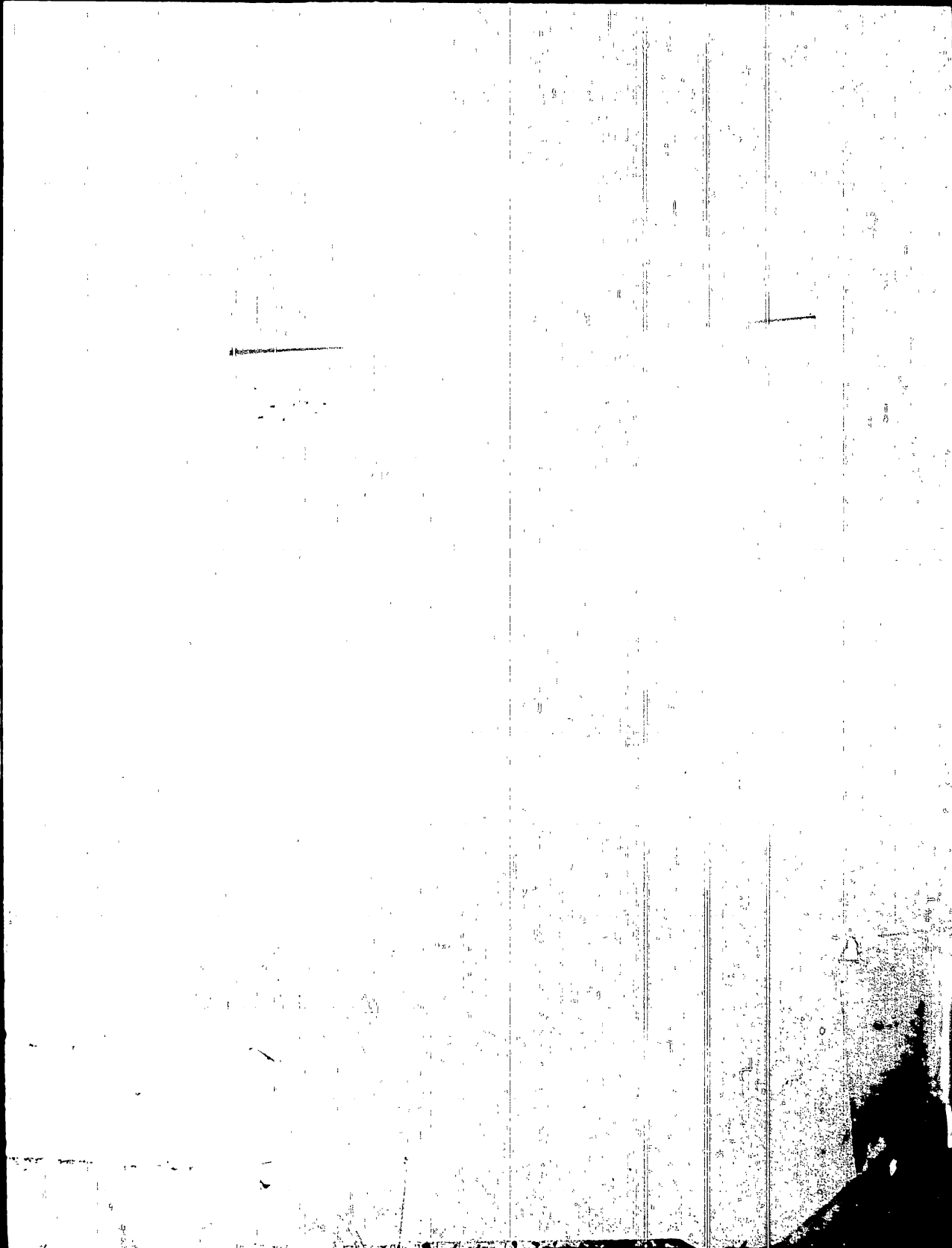
Effective as of July 1, 1943, and until such time as satisfactory arrangements have been made in London, Chungking and other locations where disbursing officers or clerks may be stationed for this office to provide funds for direct expenditures, it will be appreciated if the Department of State will continue to make payments on behalf of activities and individuals of this office in accordance with previous arrangements. All payments made by the Department of State will be reimbursed on Standard Form 1030 in accordance with Section V-45 of the Foreign Service Regulations.

KEWoodring:knd

Sincerely yours,

cc: General Donovan (2) ✓
Commander Vanderbilt
Mr. Stacy
Mr. Casholl
Mr. Ogan
Col. Rehm
Mr. Kimball
Lt. Woodring

G. Edward Buxton
Assistant Director



ADMINISTRATIVE COMMUNICATIONS IN
THE SECRETARY OF STATE
WASHINGTON, D.C.



In reply refer to
PA

DEPARTMENT OF STATE
WASHINGTON

CONFIDENTIAL

AUGUST 7, 1945

My dear Mr. Buxton:

The receipt is acknowledged of your letter dated July 29, 1945 enclosing Bureau of the Budget Form No. 397, Request No. 15, providing a variable sum, not determinable at this time but provided for in the Office of Strategic Services' budget, to reimburse the Department of State for disbursements for salaries, travel and other expenses in connection with the Office of Strategic Services' foreign field offices.

The Department of State has approved this request. The signed forms are accordingly enclosed herewith for transmittal to the Bureau of the Budget.

Sincerely yours,

For the Secretary of State:

G. Howland Shaw
Assistant Secretary

Enclosures:
5 Bureau of the Budget
Forms No. 397.

Mr. G. Edward Buxton,
Acting Director,
Office of Strategic Services,
In care of Mail Room,
Department of State.



CONFIDENTIAL

Mr. Tolson, Sir:

15 March 1954

Re: J. Edgar Hoover, Jr.

The attached five copies of Bureau of Tax Form 990, Form No. 990, dated 1953 and by the Department of State, are forwarded for appropriate handling.

The letter from the Department of State regarding the executed Form 990 in General Ponovani's files and if all five copies of the Form are not needed we should appreciate your returning one for filing with the letter.

E.J.P., Jr.

CC: Gen. Ponovani's files

E.J. Putzell: Birchard

CONFIDENTIAL

OFFICE OF STRATEGIC SERVICES

CONFIDENTIAL

It is proposed that the Office of Strategic Services shall utilize the disbursing facilities and such other facilities as may be available of the Department of State in London, Algiers, Cairo, Chungking, Stockholm and various other points in the foreign field for the purpose of defraying the cost of operation, including salaries, travel and other expenses of the Office of Strategic Services at such points. Services performed under this agreement shall be on a reimbursable basis.

Bureau of the Budget 7/1/45 6/30/44

AMOUNT REIMBURSED TO BE DETERMINED BY BUREAU OF THE BUDGET

Object Classification

Variable - Total amount involved is not determinable at this time, but has been provided for in the over-all Office of Strategic Services' Budget for foreign field offices.

Total

/S/ John A. Stacy

/T/ John A. Stacy

Chief, Budget and Procedures Branch
Signature and title of authorized
agency representative requesting services.

PERFORMING AGENCY

Department of State

Approved /S/ G. Bowland Shaw
Budget Officer for performing agency.

(Action by Bureau of the Budget
on other side)

CONFIDENTIAL

OFFICE OF THE DIRECTOR
CENTRAL INTELLIGENCE AGENCY

MEMORANDUM FOR THE DIRECTOR

TO : Mr. John A. Stagg
FROM : Ensign E. J. Petzeli, Jr.

The attached five copies of Bureau of the Budget Form No. 100, executed by ODS and by the Department of State, are forwarded for appropriate handling.

The letter from the Department of State regarding the attached Form is in General Donovan's files and if all five copies of the form are not needed we should appreciate your returning one for filing with the letter.

/s/ S.J.P.
/r/ S.J.P., Jr.

CONFIDENTIAL

17 August 1946

Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

There is enclosed Bureau of the Budget Form No. 397 (Request for Services to be Performed by Other Agencies), which covers an agreement between the Department of State and the Office of Strategic Services for the utilization of certain facilities of the former agency by the latter agency in the foreign field. The agreement is designed to cover all normal and routine business relationships between the agencies named, insofar as the foreign activities of the Office of Strategic Services may be involved.

Your approval of the proposal is respectfully requested.

Very truly yours,

For the Director

O. C. Doering, Jr.
Major, AUS
Chief, Secretariat

Enclosures - 4
Hastacy:mem

EXECUTIVE ORDER OF THE PRESIDENT

BUREAU OF THE BUDGET

WASHINGTON, D. C. 20503

AUG 27 1947

Brig. Gen. William J. Donovan
 Director, Office of Strategic Services
 Washington, D. C.

Dear General Donovan:

Because the activities of the Office of Strategic Services are so closely allied to those of the Departments of War and Navy I have decided to transfer the responsibility for our handling of budgetary matters of the Office of Strategic Services from the Emergency Organization Section of the Bureau of the Budget to Group I of the Division of Estimates. Group I is charged with the responsibility for handling War Department estimates and related budget functions and its staff is in very close touch with the military programs. This group and the one that handles Navy Department matters are directly responsible to Mr. R. D. Vining, Assistant Chief of the Estimates Division. Group I is headed by Lt. Col. David L. Robinson, who has been detailed to the Bureau of the Budget by the War Department. Mr. G. E. Ramsey, Jr., Col. Robinson's assistant, will have immediate responsibility for our relationships with the Office of Strategic Services activities.

I would like for Mr. Ramsey to become familiar with your organization and to learn your operating problems in order to give him a background for handling your estimates and related budget matters. This, I believe, will prove to be to our mutual advantage and accordingly I would appreciate it if you will arrange for your staff to assist him in getting oriented in his new assignment.

Very truly yours,

David L. Robinson
 Director

I have been thinking about you a lot lately.

[illegible]

of the Division of Intelligence

[illegible]

1. 2. 3. 4. 5. 6. 7. 8. 9. 10. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100. 101. 102. 103. 104. 105. 106. 107. 108. 109. 110. 111. 112. 113. 114. 115. 116. 117. 118. 119. 120. 121. 122. 123. 124. 125. 126. 127. 128. 129. 130. 131. 132. 133. 134. 135. 136. 137. 138. 139. 140. 141. 142. 143. 144. 145. 146. 147. 148. 149. 150. 151. 152. 153. 154. 155. 156. 157. 158. 159. 160. 161. 162. 163. 164. 165. 166. 167. 168. 169. 170. 171. 172. 173. 174. 175. 176. 177. 178. 179. 180. 181. 182. 183. 184. 185. 186. 187. 188. 189. 190. 191. 192. 193. 194. 195. 196. 197. 198. 199. 200. 201. 202. 203. 204. 205. 206. 207. 208. 209. 210. 211. 212. 213. 214. 215. 216. 217. 218. 219. 220. 221. 222. 223. 224. 225. 226. 227. 228. 229. 230. 231. 232. 233. 234. 235. 236. 237. 238. 239. 240. 241. 242. 243. 244. 245. 246. 247. 248. 249. 250. 251. 252. 253. 254. 255. 256. 257. 258. 259. 260. 261. 262. 263. 264. 265. 266. 267. 268. 269. 270. 271. 272. 273. 274. 275. 276. 277. 278. 279. 280. 281. 282. 283. 284. 285. 286. 287. 288. 289. 290. 291. 292. 293. 294. 295. 296. 297. 298. 299. 300. 301. 302. 303. 304. 305. 306. 307. 308. 309. 310. 311. 312. 313. 314. 315. 316. 317. 318. 319. 320. 321. 322. 323. 324. 325. 326. 327. 328. 329. 330. 331. 332. 333. 334. 335. 336. 337. 338. 339. 340. 341. 342. 343. 344. 345. 346. 347. 348. 349. 350. 351. 352. 353. 354. 355. 356. 357. 358. 359. 360. 361. 362. 363. 364. 365. 366. 367. 368. 369. 370. 371. 372. 373. 374. 375. 376. 377. 378. 379. 380. 381. 382. 383. 384. 385. 386. 387. 388. 389. 390. 391. 392. 393. 394. 395. 396. 397. 398. 399. 400. 401. 402. 403. 404. 405. 406. 407. 408. 409. 410. 411. 412. 413. 414. 415. 416. 417. 418. 419. 420. 421. 422. 423. 424. 425. 426. 427. 428. 429. 430. 431. 432. 433. 434. 435. 436. 437. 438. 439. 440. 441. 442. 443. 444. 445. 446. 447. 448. 449. 450. 451. 452. 453. 454. 455. 456. 457. 458. 459. 460. 461. 462. 463. 464. 465. 466. 467. 468. 469. 470. 471. 472. 473. 474. 475. 476. 477. 478. 479. 480. 481. 482. 483. 484. 485. 486. 487. 488. 489. 490. 491. 492. 493. 494. 495. 496. 497. 498. 499. 500. 501. 502. 503. 504. 505. 506. 507. 508. 509. 510. 511. 512. 513. 514. 515. 516. 517. 518. 519. 520. 521. 522. 523. 524. 525. 526. 527. 528. 529. 530. 531. 532. 533. 534. 535. 536. 537. 538. 539. 540. 541. 542. 543. 544. 545. 546. 547. 548. 549. 550. 551. 552. 553. 554. 555. 556. 557. 558. 559. 560. 561. 562. 563. 564. 565. 566. 567. 568. 569. 570. 571. 572. 573. 574. 575. 576. 577. 578. 579. 580. 581. 582. 583. 584. 585. 586. 587. 588. 589. 590. 591. 592. 593. 594. 595. 596. 597. 598. 599. 600. 601. 602. 603. 604. 605. 606. 607. 608. 609. 610. 611. 612. 613. 614. 615. 616. 617. 618. 619. 620. 621. 622. 623. 624. 625. 626. 627. 628. 629. 630. 631. 632. 633. 634. 635. 636. 637. 638. 639. 640. 641. 642. 643. 644. 645. 646. 647. 648. 649. 650. 651. 652. 653. 654. 655. 656. 657. 658. 659. 660. 661. 662. 663. 664. 665. 666. 667. 668. 669. 670. 671. 672. 673. 674. 675. 676. 677. 678. 679. 680. 681. 682. 683. 684. 685. 686. 687. 688. 689. 690. 691. 692. 693. 694. 695. 696. 697. 698. 699. 700. 701. 702. 703. 704. 705. 706. 707. 708. 709. 710. 711. 712. 713. 714. 715. 716. 717. 718. 719. 720. 721. 722. 723. 724. 725. 726. 727. 728. 729. 730. 731. 732. 733. 734. 735. 736. 737. 738. 739. 740. 741. 742. 743. 744. 745. 746. 747. 748. 749. 750. 751. 752. 753. 754. 755. 756. 757. 758. 759. 760. 761. 762. 763. 764. 765. 766. 767. 768. 769. 770. 771. 772. 773. 774. 775. 776. 777. 778. 779. 780. 781. 782. 783. 784. 785. 786. 787. 788. 789. 790. 791. 792. 793. 794. 795. 796. 797. 798. 799. 800. 801. 802. 803. 804. 805. 806. 807. 808. 809. 810. 811. 812. 813. 814. 815. 816. 817. 818. 819. 820. 821. 822. 823. 824. 825. 826. 827. 828. 829. 830. 831. 832. 833. 834. 835. 836. 837. 838. 839. 840. 84

Director

EXECUTIVE OFFICE OF THE PRESIDENT

BUREAU OF THE BUDGET

WASHINGTON, D. C.

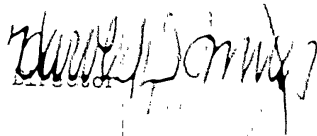
SEP 11 1948

My dear General Donovan:

I have your letter of August 17, 1948, in which you advise that it will be possible for the Census to release \$10,000,000 of appropriation 50-112/30000 (all you have) and \$2,000,000 of appropriation 112/30000 (30). (\$1,000,000 transferred, \$100,000 transferred). Prior to the receipt of this letter we requested and were furnished by your agency a statement as of June 30, 1948, showing the uncollected balances in your Emergency Fund for the President's activities. On the basis of this statement the President has received the full uncollected balance in appropriation account 50-112/30000 amounting to \$281,716, and \$1,500,000 of appropriation account 112/30000 (30) leaving a balance in this account of approximately \$500,000.

As a matter of policy it was decided to rescind the uncollected portions as of June 30, 1948 of all allotments from the Emergency Fund for the President for those projects for which the Congress had made direct appropriations to finance the activities for the fiscal year 1949. In many cases it was necessary to leave a small balance to take care of future adjustments in the outstanding obligations and about \$500,000 was left with the C.S.C. for this purpose.

Very truly yours,



General William J. Donovan,
Director, Office of Strategic Services,
Washington, D. C.

Major Leary

For your information
& comment, if any.

Please return to
Gen. Donovan's
file.

Nothing we can
argue about. ^{Edg}
Office of the Secretary
would do the same
thing in Smith's place
-62.

Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

There are enclosed summary statements relative to the status of funds allocated to the Coordinator of Information and the Office of Strategic Services for the fiscal years 1942 and 1943, appropriation symbols 90-112/40006 and 112/50006(13) respectively.

We have been informed that it is the desire of the Bureau of the Budget to close out any outstanding balances of funds allocated under these headings as expeditiously as possible. It appears that the sum of \$400,000 could safely be rescinded under appropriation symbol 90-112/40006, leaving a balance of \$365.31 under limitation .002. Under appropriation symbol 112/50006(13) it appears that the sum of \$1,400,000 may be rescinded at this time leaving a balance of \$83,400.01 under limitation .003.

It is requested that every consideration be given to the retention by this agency of the \$83,400.01 balance (unvouchered) under 112/50006(13), in view of the fact that this agency still anticipates receiving information relative to obligations incurred in this category for the Fiscal Year 1943.

Due to the nature of the activities of this agency, particularly with respect to its unvouchered funds, considerable delay is experienced in the receipt of information relative to obligations incurred in the field. Under no circumstances, of course, will funds under appropriation symbol 90-112/40006 be used for obligations incurred after June 30, 1942, nor will funds remaining under appropriation symbol 112/50006(13) be used to cover obligations incurred subsequent to June 30, 1943.

Very truly yours,

William J. Donovan
Director

Enclosures - 2

JAS:stacy:mem

cc: Gen. Donovan ✓

Mr. Stacy

JUL 29 1944

OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C. (35)

Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

There are enclosed summary statements relative to the status of funds allocated to the Coordinator of Information and the Office of Strategic Services for the Fiscal Years 1942 and 1943, appropriation symbols 90-112/40006 and 112/50006(13) respectively.

We have been informed that it is the desire of the Bureau of the Budget to close out any outstanding balances of funds allocated under these headings as expeditiously as possible. It appears that the sum of \$400,000 could safely be rescinded under appropriation symbol 90-112/40006, leaving a balance of \$355.31 under limitation .002. Under appropriation symbol 112/50006(13) it appears that the sum of \$1,400,000 may be rescinded at this time leaving a balance of \$83,400.01 under limitation .003.

It is requested that every consideration be given to the retention by this agency of the \$83,400.01 balance (unvouchered) under 112/50006(13), in view of the fact that this agency still anticipates receiving information relative to obligations incurred in this category for the Fiscal Year 1943.

Due to the nature of the activities of this agency, particularly with respect to its unvouchered funds, considerable delay is experienced in the receipt of information relative to obligations incurred in the field. Under no circumstances, of course, will funds under appropriation symbol 90-112/40006 be used for obligations incurred after June 30, 1942, nor will funds remaining under appropriation symbol 112/50006(13) be used to cover obligations incurred subsequent to June 30, 1943.

Very truly yours,

William J. Donovan
Director

Enclosures - 2

August 11, 1944

Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

There are enclosed summary statements relative to the status of funds allocated to the Coordinator of Information and the Office of Strategic Services for the Fiscal Years 1942 and 1943, appropriation symbols 30-112/40006 and 112/50006(13) respectively.

To have been informed that it is the desire of the Bureau of the Budget to close out any outstanding balances of funds allocated under these headings as expeditiously as possible. It appears that the sum of \$400,000 could safely be rescinded under appropriation symbol 30-112/40006, leaving a balance of \$312.81 under limitation .003. Under appropriation symbol 112/50006(13) it appears that the sum of \$1,400,000 may be rescinded at this time leaving a balance of \$83,400.01 under limitation .003.

It is requested that every consideration be given to the retention by this agency of the \$83,400.01 balance (unvouchered) under 112/50006(13), in view of the fact that this agency still anticipates receiving information relative to obligations incurred in this category for the Fiscal Year 1943.

Due to the nature of the activities of this agency, particularly with respect to its unvouchered funds, considerable delay is experienced in the receipt of information relative to obligations incurred in the field. Under no circumstances, of course, will funds under appropriation symbol 30-112/40006 be used for obligations incurred after June 30, 1942, nor will funds remaining under appropriation symbol 112/50006(13) be used to cover obligations incurred subsequent to June 30, 1943.

Very truly yours,

G. Edward Buxton
Acting Director

Enclosures - 2

(45)

14 - 1000 1000

Mr. Harold L. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

In accordance with your request of September 1945, regarding the distribution of Bureau of the Budget Circulars, you are hereby advised that the following should be included in the revised list:

William J. Donovan
Director of Strategic Services

John A. Stacey
Budget Officer
Office of Strategic Services

William J. Donovan
Finance Officer
Office of Strategic Services

The Circular should be mailed in care of the individual, 25th and Y Streets, N.W., Washington, D.C.

Mr. John A. Stacey, Budget Officer, is authorized to request subsequent changes or additions to this list.

Very truly yours,

William J. Donovan
Director

Roy W. McDonald

11/19/44

to him. It is suggested that the person in OSS at Washington who should be contacted and asked to collaborate in taking the matter up with the Bureau of the Budget is John Leahy in their Fiscal division.

/s/ R.W.M.

C
O
P
Y

FOREIGN ECONOMIC ADMINISTRATION

WASHINGTON, D. C.

TO: Roy W. McDermott, Acting Chief
Economic Intelligence Division

DATE: 11/11/43

FROM: P. M. Loomis

SUBJECT: The questionnaire used by the Survey of Foreign Experts

The Survey has been and is using a questionnaire (Form 1500C of which sample is attached hereto) which was approved by the Bureau of the Budget and assigned Budget Bureau No. 19-4302, the approval expiring January 1, 1944, all as appearing on the legend stamped at the top of each copy of the form.

It will, of course, be necessary for us to obtain Bureau of the Budget approval to continue using a questionnaire in the Survey of Foreign Experts after the first of the year. At the same time we should like to agree with the Bureau of the Budget on several slight revisions of the present questionnaire for the purpose of making the operation more efficient.

The revisions suggested are embodied in a draft also attached hereto, and as they are all routine in nature, we do not see why the Bureau of the Budget would have any objection. The principal changes are the following:

1. The order of certain questions has been changed to make the order conform to the order of the information as transcribed to the index slips.

2. Questions 10 and 11 of the present questionnaire are consolidated into question 9 on the proposed new form.

3. Question 13 on the present questionnaire (which would be question 11 on the proposed new form) has been revised so as to explain more clearly what we are desirous of obtaining. We really do not need the names of other individuals as references. What we want are the names of persons other than the respondent who might have useful knowledge and to whom we might send questionnaires. This is the most important change involved, and we believe it would be of considerable help to us in developing new sources in advance of the arising of the need.

Will you have the FEA take the initiative? Bill Rudlin may be able to make suggestions to you as to the quickest procedure for getting this matter settled, whether or not you wish to assign the responsibility

FOREIGN ECONOMIC ADMINISTRATION
OFFICE OF ECONOMIC MATTERS

25

November 29, 1943

Mr. John Stacy, Chief
Budget and Procedures Branch
Office of Strategic Services
510 26th Street, N. W.
Washington, 25, D. C.

Dear Mr. Stacy:

Confirming the telephone conversation this morning between Mr. Robert Reiss, Acting Chief of our Intelligence Procurement Section, and yourself, there is enclosed a copy of a memorandum from Mr. Payson W. Loomis, of our New York office, requesting approval by the Bureau of the Budget of a revised questionnaire to be used next year by the Survey of Foreign Experts. Copies of the questionnaire now being used as well as of the questionnaire with the proposed changes also are enclosed.

Your collaboration in this matter is greatly appreciated.

Sincerely yours,

Roy W. McDonald, Chief
Economic Intelligence Division

Attachments

(26)

Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

Your approval of questionnaire form 2600a used by the Survey of Foreign Experts in New York expires 1 January 1944. Sample form 2600a assigned Bureau of the Budget Form No. 78-4302 is enclosed for your information.

It is requested that the approval of the form be extended for an additional six months and include certain revisions hereinafter explained.

1. You will note that the order of certain questions has been changed in order to conform to the order of the information as transcribed to index slips maintained in the Office of the Survey of Foreign Experts.

2. Questions 10 and 11 of the present questionnaire are consolidated into question 9 of the proposed new form.

3. Question 13 on the present questionnaire (which would be question 11 on the proposed new form) has been revised so as to explain more clearly what we are desirous of obtaining. We really do not need the names of other individuals as references. What we want are the names of persons other than the respondent who might have useful knowledge and to whom we might send questionnaires. This is the most important change involved, and will be of considerable help to us in developing new sources.

A draft of the proposed revision of form 2600a is enclosed.

Very truly yours,

G. Edward Buxton
Acting Director

Enclosures - 2
JAS:scm
cc: Colonel Buxton ✓
Mr. Stacy

CONFIDENTIAL

Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

In response to an inquiry received through your representative to this agency relative to the number of motor vehicles being operated by and for the Office of Strategic Services, the following data is submitted.

The Office of Strategic Services operates twenty-six passenger-carrying vehicles, six station wagons and five small trucks for administrative purposes in the metropolitan area of the District of Columbia. All of these vehicles have been purchased from time to time from funds available for that purpose.

In addition to the foregoing, in connection with the handling of material designed for packing and shipment abroad, a varying number of Army trucks and Army vehicles on loan from the War Department are operated by the Office of Strategic Services. The OSS also operates approximately fifteen additional vehicles being used within the continental limits of the United States in connection with field activities of the agency, and has procured and shipped a number of passenger-carrying vehicles to foreign outposts for secret purposes.

Procurement of OSS rolling stock is made occasionally through the Procurement Division of the Treasury Department, but most frequently directly under authority contained in and from funds appropriated by Public Law 139, 78th Congress.

Additional details with regard to the use and maintenance costs of operation of OSS rolling stock, here and abroad, are maintained by this agency and if necessary can be made available for your information.

Very truly yours,

JAS:mem
2/21/44
cc: General Donovan ✓
Mr. Stacy

William J. Donovan
Director

CONFIDENTIAL

CONFIDENTIAL

(25)

Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

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In addition to the foregoing, in connection with the handling of material designed for packing and shipment abroad, a varying number of Army trucks and Army vehicles on loan from the War Department are operated by the Office of Strategic Services. The OSS also operates approximately fifteen additional vehicles being used within the continental limits of the United States in connection with field activities of the Agency, and has procured and shipped a number of passenger-carrying vehicles to foreign outposts for secret purposes.

Procurement of OSS rolling stock is made occasionally through the Procurement Division of the Treasury Department, but most frequently directly under authority contained in and from funds appropriated by Public Law 139, 78th Congress.

Additional details with regard to the use and maintenance costs of operation of OSS rolling stock, here and abroad, are maintained by this Agency and if necessary can be made available for your information.

Very truly yours,

JASTacy:mem
2/21/44
cc: General Donovan ✓
Mr. Stacy

William J. Donovan
Director

CONFIDENTIAL

EXECUTIVE OFFICE OF THE PRESIDENT

BUREAU OF THE BUDGET

WASHINGTON, D. C. 20503

August 14, 1944

Honorable William J. Donovan
Director
Office of Strategic Services
Washington, D. C.

Dear General Donovan:

We have been informed by telephone by Mr. John A. Colborn, Jr. of your office that the block of motor vehicle identification tags numbered EO-4200 to EO-4219 inclusive assigned to the Office of Strategic Services on June 15, 1943 for use on its motor vehicles operating in the field is insufficient for its needs.

Therefore, in addition, the Office of Strategic Services is assigned the block of numbers EO-4241 to EO-4255 inclusive, within the Executive Office code, for use on its motor vehicles operating outside the District of Columbia, in accordance with paragraph 3 of Budget Circular No. A-14.

It is understood that in procuring these tags in accordance with paragraph 11 of Budget Circular No. A-14, tags falling within one of the two blocks assigned, will be specified.

Very truly yours,

John S. Sutton
Acting for
F. J. Lawton
Administrative Assistant

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON 25, D. C.

144

My dear Mr. Secretary:

Some time ago I proposed to the President that representatives of the Bureau of the Budget visit the active theaters of war in order that we might be better informed concerning actual conditions in those areas. He has now told me to go ahead with the plan. I would like, therefore, to make arrangements for two members of my staff to visit certain of the active theaters.

The initial schedule I have in mind would take these men to North Africa, Cairo, the Middle East, and India; and then back to Italy, the United Kingdom, and return to this country. I would anticipate the trip would require from two to three months time. In view of our program it now appears that they should start some time between April 15 and May 1.

It would be a great service to me if you could arrange for my representatives to be transported by the Army Air Transport Service in order that a maximum portion of their necessarily limited time may be devoted to the objectives of the mission. The men I have designated to make the trip are Mr. L. W. Hoelscher, Assistant Chief of our Division of Administrative Management, who has been continuously working with your representatives in the solution of War Department administrative problems, and Lt. Col. D. L. Robinson, Jr., who is detailed in charge of the unit that handles War Department and certain other budget estimates.

With your agreement, my representatives will work out details of the trip with the Office of Deputy Chief of Staff and the Budget Division of the War Department General Staff.

I am also writing to the Secretary of State, the Secretary of Navy, and the Directors of the Foreign Economic Administration and of the Office of Strategic Services, to enlist their cooperation and aid in this matter. I shall greatly appreciate your assistance and shall await your advice as to how to proceed.

Very truly yours,

(Signed) HAROLD D. SMITH

Director

The Honorable

The Secretary of War

COPY FOR DIRECTOR OF OFFICE OF STRATEGIC SERVICES

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON, 25 . D. C.

MAR 22 1944

Brigadier General William J. Donovan
Director, Office of Strategic Services
Washington, D. C.

My dear General Donovan:

Some time ago I proposed to the President that representatives of the Bureau of the Budget visit the active theaters of war in order that we might be better informed concerning actual conditions in these areas. Recently he told me to go ahead with the plan. As the War Department will have the major operations in most of the locations included in the initial trip I have written a letter to the Secretary of War enlisting his direct assistance. This letter, copy of which is attached, indicates the nature of the trip and the general itinerary, and the names of my staff members who will make the trip.

While my representatives will undoubtedly gain considerable information from the military services regarding your operations I would like to have the opportunity made available to them to discuss conditions and operations directly with your own people in the field. In view of the extent of the trip and the limitations of time it would be very helpful if you would indicate which in your opinion would be the most fruitful points of contact.

I shall personally appreciate your special assistance in this matter.

Very truly yours,

(Signed) HAROLD D. SMITH
Director

Attachment

EXECUTIVE OFFICE OF THE PRESIDENT

BUREAU OF THE BUDGET

WASHINGTON, D. C.

MAR 27 1944

Brigadier General William J. Donovan
Director, Office of Strategic Services
Washington, D. C.

My dear General Donovan:

Some time ago I proposed to the President that representatives of the Bureau of the Budget visit the active theaters of war in order that we might be better informed concerning actual conditions in these areas. Recently he told me to go ahead with the plan. As the War Department will have the major operations in most of the locations included in the initial trip I have written a letter to the Secretary of War enlisting his direct assistance. This letter, copy of which is attached, indicates the nature of the trip and the general itinerary, and the names of my staff members who will make the trip.

While my representatives will undoubtedly gain considerable information from the military services regarding your operations I would like to have the opportunity made available to them to discuss conditions and operations directly with your own people in the field. In view of the extent of the trip and the limitations of time it would be very helpful if you would indicate which in your opinion would be the most fruitful points of contact.

I shall personally appreciate your special assistance in this matter.

Very truly yours,

Director

Attachment

1271
21 March 1964

Mr. Carl A. Birchard
Bureau of the Budget
Washington, D.C.

My dear Mr. Birchard:

Thank you for letter of March 22.

Plan, are are delighted that you and WPA
going into the field.

Please let us know the time schedule
for the trip and we shall notify our people
abroad to make all arrangements and to put
themselves at the disposal of your men.

Sincerely yours,

William J. Donovan
Director

Futrell: Birchard

13

Section 1091 of the National Labor Relations Act, 29 U.S.C. § 1091, provides that "no person shall be employed by an organization that advocates, or attempts to influence, the political action of any person who is a member of such organization." The National Labor Relations Board has held that the phrase "political action" means "action for or against the election, appointment, or removal of any person to any office, position, or place of authority, or for or against the ratification or rejection of any law, ordinance, resolution, or contract, or for or against the passage or nonpassage of any such law, ordinance, resolution, or contract."

Statement of income, expenses, and assets, as required, on Page 101 of Form 1041, (For the year ending 12/31/1988) is required by 26 U.S.C. 6013.

OFFICE OF NAUTIC SERVICE

[illegible]

OFFICE OF STRAIGHT SERVICES

6

OFFICE OF STRATEGIC SERVICES

OFFICE OF STRATEGIC SERVICES

7

| No. of jobs | Estimate 1911 | Estimate 1911 | Actual 1913 |
|-------------|---------------|---------------|-------------|
| | | | |
| 1 | 1.10 | 1.10 | 1.10 |
| 2 | 2.20 | 2.20 | 2.20 |
| 3 | 3.30 | 3.30 | 3.30 |
| 4 | 4.40 | 4.40 | 4.40 |
| 5 | 5.50 | 5.50 | 5.50 |
| 6 | 6.60 | 6.60 | 6.60 |
| 7 | 7.70 | 7.70 | 7.70 |
| 8 | 8.80 | 8.80 | 8.80 |
| 9 | 9.90 | 9.90 | 9.90 |
| 10 | 11.00 | 11.00 | 11.00 |
| 11 | 12.10 | 12.10 | 12.10 |
| 12 | 13.20 | 13.20 | 13.20 |
| 13 | 14.30 | 14.30 | 14.30 |
| 14 | 15.40 | 15.40 | 15.40 |
| 15 | 16.50 | 16.50 | 16.50 |
| 16 | 17.60 | 17.60 | 17.60 |
| 17 | 18.70 | 18.70 | 18.70 |
| 18 | 19.80 | 19.80 | 19.80 |
| 19 | 20.90 | 20.90 | 20.90 |
| 20 | 22.00 | 22.00 | 22.00 |
| 21 | 23.10 | 23.10 | 23.10 |
| 22 | 24.20 | 24.20 | 24.20 |
| 23 | 25.30 | 25.30 | 25.30 |
| 24 | 26.40 | 26.40 | 26.40 |
| 25 | 27.50 | 27.50 | 27.50 |
| 26 | 28.60 | 28.60 | 28.60 |
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| No. of jobs | Estimate 1911 | Estimate 1911 | Actual 1913 |
|-------------|---------------|---------------|-------------|
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| 4 | 4.40 | 4.40 | 4.40 |
| 5 | 5.50 | 5.50 | 5.50 |
| 6 | 6.60 | 6.60 | 6.60 |
| 7 | 7.70 | 7.70 | 7.70 |
| 8 | 8.80 | 8.80 | 8.80 |
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| 17 | 18.70 | 18.70 | 18.70 |
| 18 | 19.80 | 19.80 | 19.80 |
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1928-1929
 Festival, 1915
 Festival, 1911
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$$\begin{aligned} \frac{1}{2} \frac{d}{dt} \int_{\mathbb{R}^n} |\nabla u|^2 dx &= \int_{\mathbb{R}^n} \nabla u \cdot \nabla u_t dx \\ &= \int_{\mathbb{R}^n} \nabla u \cdot \nabla (-\Delta u) dx \\ &= - \int_{\mathbb{R}^n} \Delta u \Delta u dx \\ &= - \int_{\mathbb{R}^n} |\Delta u|^2 dx \leq 0 \end{aligned}$$

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Director of Strategy, and
Director of the protection of highly sensitive
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as may be authorized.

to the Federal Reserve Bank of New York, which has approved the payment of \$3,000,000 for the construction of a new Federal Reserve Bank building in New York City.

- 17 -

are reflected both in the legislative and in the executive branch. There is no scientific determination of the "proper" content of a budget. Struggle and compromise is the very essence of the democratic process and is necessarily reflected in the budget. In the President's program the problems of the nation as a whole are focused. The budget process itself serves as a method to channel and balance the conflicting aims and to assure that whatever compromise is reached will be effectuated. A budget cannot be measured by any mechanical rule but only by its usefulness as an adaptable instrument of legislative control as well as of executive management. The real test of a budget lies in its ultimate effectiveness to carry out the will of the community.

How can a budget which is compiled, considered, and acted upon once a year be an instrument of management when management requires daily responses to changing conditions? The answer is that though to compile and enact the budget once a year, all concerned with budget preparation, budget legislation, and budget execution can and should use their heads each day of the year and each hour of the day. We must learn to think of the budget not as an incomprehensible book but as a living process of democratic policy formation and policy execution. Then, and then only, will the budget serve equally well the purposes of legislative control and executive management.

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Another example of apparent conflict with the historical principles occurs in the management principle of flexibility in timing. Budget flexibility with respect to timing is of decisive importance if fiscal policy is to play its role as an instrument of economic development. I mentioned as an example the possibility of providing for a five-year program of construction and developmental projects and of allowing executive discretion with respect to the timing of such expenditures within the time of the appropriation. Again it appears that such a policy would violate the orthodox rules of legislative control, especially the demand of periodicity. This principle implies that unused appropriations should lapse or be reappropriated at the end of each fiscal year. The purposes of budget flexibility and legislative control can be reconciled in this case if (a) the program for the next five years is subject annually to legislative consideration and enactment, as is done with respect to the capital budgets of several cities; (b) the appropriation language directs that only under specified conditions may the executive spend more than the intended proportion in one year; (c) the executive transmits an annual report on the progress in the five-year program in relation to the development of economic conditions during the preceding year.

A third example is the apparent conflict between legislative interest in budget clarity and management need for budget procedures adapted to various types of government operations. Variations in methods of budgeting add complications to a budget which, at best, is never simple. Yet the variation in budget procedures is necessary to take account of the different types of operations. The simplicity which would be attained by

However, much can still be done and must be done in order to perfect budgeting as an effective instrument of executive management.

On the basis of an experience of more than two decades we can say now that the Budget and Accounting Act was an outstanding piece of legislation. Still I believe that the time is approaching when the experiences of these two decades should be incorporated into that basic Act by amendment. I think particularly that the powers of making allotments and establishing reserves, based on the Anti-Deficiency Act of 1905, should be integrated with the Budget and Accounting Act and clarified.

In pointing out needed improvements in the budget system, I should also mention the much-discussed question of the desirability of the presidential "item veto."

III. The Basic Harmony Between the Principles of Legislative Control and Executive Management

I have already referred to the apparent differences between the historical principles of legislative control and the new principles of management. The principles of legislative control emerged from a centuries-old struggle between parliaments and the crown in Europe. Principles of executive management are based largely on the experience of states and municipalities in this country. They received a new impetus when the depression years impelled us to extend greatly the scope of economic and social responsibilities of the Federal Government.

If we compare the two sets of principles which I have outlined, it appears that there are contradictions between them. The most obvious conflict exists, for instance, between the legislative control principle

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market conditions and is less subject to infinite advance programming than, for instance, operations of current administration. Budgeting of quasi-commercial operations may therefore differ from budgeting of administrative activities.

6. The principle of executive budget discretion.

Effective and economical management may be hindered if appropriations items are too narrowly defined. The budget document must contain a great amount of detail for the information of the legislature and the guidance of the executive branch. It is desirable, however, that the appropriations be made for broadly defined functions of an agency, or subdivisions of an agency, in harmony with legislative determination of the current objectives of government. To the executive branch should be left the determination of the precise means of operation to achieve the purposes set forth by the law.

7. The principle of flexibility in timing.

The budget should contain provisions which permit immediate adjustment to changing economic conditions with which fiscal policy must cope. Flexibility in timing can, for example, be accomplished if the legislature appropriates funds for certain construction and developmental programs for an extended period, say, of five years. Timing of the program could then be modified by the executive in accord with economic necessities.

8. The principle of two-way budget organization.

Although budget preparation and budget execution must be directed by the chief executive, efficient budgeting requires the active cooperation of each agency and its major units. There must be in each agency a budget

1. The principle of executive budget programming.

The budget, as recommended, reflects the program of the chief executive. When enacted it becomes the work program of the government, reflecting all government responsibilities and activities in their political, economic, and social aspects. Budget formulation, therefore, must be geared closely and directly to the formulation of the chief executive's program as a whole. Budgeting and programming are the two sides of the same coin; both must be under the direct supervision of the chief executive. This holds true for all government, federal, state, local.

2. The principle of executive budget responsibility.

The appropriation ordinarily authorizes, it does not direct, an agency to spend money. The executive branch is directed to fulfill the function established by law or implied in the language of the appropriation measure. In other words, the appropriation is not a mandate to spend; nor does it establish a "vested right" of an agency. The agency is responsible, under the direction of the chief executive, to execute the intent of the legislation in the most economical manner. The chief executive, for his part, has the responsibility of seeing that the agency programs are brought into accord with the legislation and are executed with the greatest possible efficiency.

3. The principle of budget reporting.

Preparation of the budget, legislative and executive, must be based on full financial and administrative data from the administrative units of the government. This data must be furnished the executive as well as the legislative branch.

- 7 -

President, alone formulates this plan." Charles D. Norton, who had helped President Taft in organizing the Commission on Economy and Efficiency, in his testimony stressed the continuing functions of the central budget staff in collaboration with the budget officers of the Federal agencies. He pointed out that thus "there would be created a group of associates, partners, if you please, whose particular duty was that of analysis and balancing the various projects of the administration."

Other witnesses spoke of the importance of "departmental self-study throughout the year, from year to year, by administrative officers," and of the gradual accumulation of data "to show administrative practice in performing the several functions." One of these witnesses, Assistant Secretary of the Navy Franklin D. Roosevelt, specifically referred to the budget system as "the entering wedge" toward placing "the Government on a business basis." It was for these reasons that Representative Moncell, of Wyoming, another of the "founders," proclaimed the act "the greatest measure of legislative and administrative reform in our history."

Much progress has been made since the adoption of the Budget and Accounting Act in developing the management aspect of budgeting in the Federal Government. The 1937 report of the President's Committee on Administrative Management is another landmark. Yet it is not to be expected that systematic work of only two decades on budget management should result in the same crystallization of thinking as has developed over a period of 150 years in the field of legislative controls. Furthermore, the principles of budget management cannot and should not be considered as

however, that several states and many municipalities are unsuccessful in presenting their budgets in a more understandable fashion.

In violation of the principle of comprehensiveness, appropriations for some types of operations are often omitted on a net basis, that is, permitting the expenditure of certain receipts without specific appropriation. This applies in the Federal Government, especially to government corporations, and in local governments frequently to public utilities. Whatever may be said for the need of these departures from the principle, violations certainly become objectionable in those cases where administrative functions are budgeted on a net basis.

The fourth principle--that of budget unity--is violated, among other ways, when the Federal law requires allocation of an amount corresponding to 30 percent of estimated customs revenues to certain agricultural purposes. The states are particular offenders against this principle of budget unity by special earmarking of revenues. In some cases the practice may be justified. In general, however, the practice has impaired sound fiscal planning. Some governments fail to include in their budgets receipts from borrowing and expenditures of borrowed funds, violating the principles of unity and comprehensiveness at the same time.

In a similar way we could go down the line and find violations of the budget principle in almost every case. For some of these violations, there is no excuse. Other violations occur because these principles have been formulated exclusively from the aspect of legislative control without regard for the needs of effective management. Lucius Wilberding, in

began in Great Britain, the principles themselves were developed particularly in France. The historical origin—the steady insistence of parliaments to hold the crown under a strict compulsion the unavailability of these principles. Yet they represent standards which, with allowance for the requirements of effective management, still may be considered in a modernized approach to democratic budgeting. Therefore, I propose them as a basis for later consideration.

These historical budget principles are substantially as follows:

1. The principle of publicity. The main stages of the budget process, which include executive recommendations, legislative consideration and action, and budget execution, should be made public.
2. The principle of clarity. The budget should be understandable to every citizen. As was said by a British writer in 1787: "The administration has contracted itself to explain the budget to the poorest citizen."
3. The principle of comprehensiveness. The budget should contain expenditures and revenues on a gross basis, reflecting all governmental activities without exception and should show the surplus available for debt retirement or the deficit to be met by new revenue legislation or borrowing.
4. The principle of budget unity. All receipts should be recovered into one general fund for financing all expenditures. This principle concerns earmarking of revenues for specific purposes of expenditure except in cases of trust accounts or in cases where a special and direct relationship exists between receipts and expenditures.
5. The principle of detailed specification. Receipts and appropriations should be expressed in detailed specification; transfer of items should be permitted only in exceptional cases.

THE BUDGET AS AN INSTRUMENT OF LEGISLATIVE CONTROL
AND EXECUTIVE MANAGEMENT

Address by Harold D. Smith, Director, U. S. Bureau of the Budget,
before the Municipal Finance Officers Association
Cleveland, Ohio, June 2, 1944

The relationship between the legislative and the executive branches largely determines the success or failure of democratic governments. Hence, the budget, because it is at the same time the most important instrument of legislative control and of executive management, is at the very core of democratic government. No one who fails to recognize this dual function can fully appreciate the true significance of budgets or operate the difficult problems which must be solved.

How can the budget serve both these objectives? In superficial analysis it appears that the purposes of legislative control and of executive management are in conflict. A budget which is devised primarily as an instrument of legislative control seems to hamstring administration and to impair efficiency in executive management. On the other hand, a budget which leaves wide discretion and freedom of action to executive management appears to become that much less effective as a means of legislative control.

I do not deny that there is some conflict between these two objectives, but I believe that this conflict can be reconciled; that a more fundamental analysis will show that a budget which serves as an effective instrument of executive management also serves as the most effective instrument of legislative control. That is the thesis I would like to discuss.

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON, D. C.

MAY 11 1944

Brig. Gen. William J. Donovan
Director
Office of Strategic Services
Washington, D. C.

My dear General:

The budgetary function is of concern to everybody in the government, of course. We in the Bureau of the Budget have to try especially to get all of the parts of the Federal Budget in terms of its whole. We need, consequently, to think of the function in relation to the whole structure of the government. Harold Smith recently prepared a paper in those terms. If you can take time to read it, I think you will enjoy it. A copy is enclosed.

Sincerely yours,

Paul H. Douglas
Assistant Director

Enclosure

CONFIDENTIAL

(R)

24 July 1944

Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

There is enclosed Standard Form No. 1080, Voucher for Adjustments between Appropriations and/or Funds, covering a transfer of \$75,000 to the Department of State from the Office of Strategic Services to cover the cost of a special project undertaken by the Department of State for this agency. Your approval of the transfer of funds under the provisions of Public Law 372, approved June 28, 1944, is respectfully requested.

Very truly yours,

G. Edward Buxton
Assistant Director

Enclosure

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cc: Col. Buxton ✓

Mr. Stacy

CONFIDENTIAL

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10 August 1944

Mr. Harold D. Smith
Director
Bureau of the Budget
Washington, D. C.

Attention: Mr. George E. Ramsey, Jr.
Principal Budget Examiner

Dear Mr. Smith:

Referring to Bulletin No. 1944-45:2 of the Bureau of the Budget, concerning Section 213 of the Independent Offices Appropriation Act, 1945 (P. L. 358), please be advised that this agency does not believe it necessary to submit any estimate of appropriation, or legislation authorizing the expenditure of funds, under Paragraph "3" of said Bulletin.

Sincerely yours,

G. Edward Buxton
Acting Director

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON, D. C.

December 27, 1944

CONFIDENTIAL

My dear General Donovan:

The Secretary of War and the Secretary of the Navy have called my attention to the fact that the housing shortage in Honolulu is acute, and is actually interfering with the war program. The insufficiency of shipping facilities for materials required for construction, and the extreme labor shortage, will not permit any large-scale housing construction for the present.

I have been requested to bring this matter to your attention. It is essential that appropriate steps be taken by you to see that personnel of your agency is not sent to Hawaii without having housing accommodations available prior to their arrival.

Very truly yours,

Harold G. Smith

Director

Honorable William J. Donovan, Director
Office of Strategic Services
Washington 25, D.C.

COPY

The image shows a document page with a grid-like structure, possibly a form or a ledger. The grid consists of multiple columns and rows, with some cells containing faint, illegible text. There are some handwritten marks and a large dark smudge on the right side of the page. The overall quality is poor, with significant noise and artifacts.

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON, D. C.

December 27, 1944

CONFIDENTIAL

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Very truly yours,

Edward L. Smith
Director

Honorable William J. Donovan, Director
Office of Strategic Services
Washington 25, D.C.

OSS FORM 1001a

~~CONFIDENTIAL~~ Date 14 Dec 1944

to: General Donovan

The attached form letter would
send not to require an answer and at
this stage of our negotiations it
would be hard for us to make an ap-
propriate answer.

A copy of the notice is being
circulated to Colonel Forging and
others concerned.

C. A. Bane
C. A. Bane

CONFIDENTIAL

Office of the Secretariat

(9139)

C O P Y

EXECUTIVE ORDER

GOVERNING THE PAYMENT OF GEOGRAPHIC DIFFERENTIALS TO FEDERAL EMPLOYEES SERVING OUTSIDE THE 48 STATES AND THE DISTRICT OF COLUMBIA

1. This Executive Order shall apply to all employees of the United States Government who are compensated under the pay schedules of the Classification Act of 1923, as amended, and who serve at locations outside of the 48 States and the District of Columbia.
2. Increases in basic rates of compensation under the Classification Act of 1923, as amended, amounting to a differential of 2% per centum thereof, may be paid to employees to whom this order applies, provided that (a) they are citizens of the United States; and either (b) they were originally recruited in or transferred from a location in one of the 48 States or the District of Columbia by any agency of the Federal Government or any contractor, for work on a Federal Government project or activity in the location outside of the 48 States or the District of Columbia where they are employed, or (c) they originally entered the armed forces of the United States or the Merchant Marine Service in a location in one of the 48 States or the District of Columbia, and have been released therefrom under honorable conditions in the location outside of the 48 States or the District of Columbia where they are employed.
3. Except as provided in paragraph 4 of this order, such geographic differential shall not hereafter be paid to any employee to whom this order applies and who does not meet the requirements of paragraph 2 of this order.
4. Employees to whom this order applies who, on June 30, 1945, were being paid a geographic differential, but who do not meet the requirements of paragraph 2, shall nevertheless continue to receive the dollar rate of such differential; except that if at any time subsequent to June 30, 1945, the statutory basic rate to which they were entitled on that date shall be increased for any reason, including basic pay scale revisions, promotions, and within-grade salary advancements, the dollar rate of differential payable on June 30, 1945, shall then be successively reduced by the rate of each such increase, but not to an extent that would reduce the employee's statutory basic rate below the sum of his June 30, 1945 statutory basic rate and dollar differential rate.
5. This order shall not affect the provisions of any Act of Congress expressly authorizing the payment of differentials for service outside the 48 States and the District of Columbia.

C O P Y

UNITED STATES CIVIL SERVICE COMMISSION
WASHINGTON 25, D. C.

June 24, 1945

Honorable Harold D. Smith
Director
Bureau of the Budget
Washington 25, D. C.

Dear Sir:

Pursuant to an understanding reached at a conference of representatives of the War and Navy Departments, the Bureau of the Budget, and the Civil Service Commission, with Mr. George J. Schoeneman, Administrative Assistant to the President, on June 17, 1945, the Commission has prepared the attached draft of an Executive order to govern the payment of geographic differentials to Federal employees outside the 48 States and the District of Columbia, whose basic rates are established under the Classification Act of 1923, as amended.

The understanding is that this draft is to serve the Bureau of the Budget as a vehicle for securing the views of the various agencies having positions in extra-territorial locations.

By direction of the Commission:

Sincerely yours,

/s/ HARRY B. MITCHELL

Harry B. Mitchell
President

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON, D. C.

JUL 4 1945

My dear Mr. Director:

In accordance with the provisions of Executive Order No. 7293, relating to proposed Executive Orders and Proclamations, the Director of the Bureau of the Budget has received the following papers (copies attached):

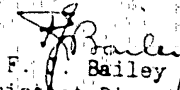
Letter, dated June 28, 1945, from the Civil Service Commission, and

Proposed Executive Order entitled:

"Governing the Payment of Geographic Differentials to Federal Employees Serving Outside the 48 States and the District of Columbia."

The Director of the Bureau of the Budget would appreciate receiving an expression of your views with respect to this matter.

Very truly yours,


F. A. Bailey
Assistant Director
Legislative Reference

Major General William J. Donovan,
Director, Office of Strategic Services,
Washington, D. C.

Enclosures.

It is our understanding that in many cases those agencies which currently pay the twenty-five percent differential are able to furnish Government quarters at a nominal or slight charge. In OAS, however, this is often not practical, and our employees may be required to provide their own quarters. The proposed pay differential would, therefore, put them at a financial disadvantage, as this agency might be unable to provide Government quarters.

If the proposed geographic differential is not intended as a substitute for the living and quarters allowances provided in accordance with regulations prescribed by the President, then the impact of the proposed order on Budget Circular A-6, as amended, is not entirely clear. Paragraph 13 of the Circular provides in part that, "The living and quarters allowances authorized by Part II of this circular are predicated on the payment of comparable salaries for the performance of similar work by employees in the United States and in foreign countries".

If the proposed geographic differential is merely intended as an incentive for inducing employees to serve at stations outside the continental United States, it is the experience of this agency to date that such an incentive is not necessary.

Very truly yours,

Charles S. Cheston
Acting Director.

20 July 1946

Honorable Harold C. Smith
Director, Bureau of the Budget
Washington 25, D. C.

My Dear Mr. Smith:

You have asked the views of this agency concerning a proposed executive order providing the payment of geographic differentials to employees serving outside the forty-eight states and the District of Columbia.

I assure that the proposed geographic differential is intended as a substitute for the living and quarters allowances now paid to employees temporarily stationed in foreign countries in accordance with regulations prescribed by the President. If our assumption is correct, we believe that the substitution of the geographic differential is not desirable in the case of employees of this Agency.

The present system of living and quarters allowance has been followed by this Agency for several years as to all classes of employees stationed overseas. Our experience has been that the allowances prescribed in most cases achieve their purpose of fairly compensating the employee for the increased costs of living at a foreign station. Furthermore, the system is sufficiently flexible to permit a recognition of the disparity in living costs in different foreign areas.

According to the present schedule of living and quarters allowances, a uniform twenty-five percent pay differential would in nearly all instances be less than the present allowance. As the latter are computed with the intention of providing compensation for increased living costs, it would appear that the proposed differential would be less than the amount necessary for that purpose. This would, we feel, be most unsatisfactory to our employees who are stationed overseas, and we would anticipate substantial objections from them if any such system were required to be instituted. Furthermore, many of our employees are serving overseas under written contracts providing for the payment of living and quarters allowances. These and other employees paid from exempt funds may be subject to the proposed order, as most of them are compensated according to Classification Act schedules, although they are not subject to the Act.

14 August 1945.

Mr. Harold D. Smith, Director
Bureau of the Budget
Washington, D. C.

Dear Mr. Smith:

In accordance with Bureau of the Budget Bulletin No. 1945-46:2, dated 13 July 1945, there follows an estimated cost of applying the provisions of the "Federal Employees Pay Act of 1945" regarding increase in base pay for those employees of this Agency whose salaries are fixed by the head of the Agency under authority of Public Law 156.

| | |
|-----------------------------|------------------|
| Exempt Employees (002) | \$93,000 |
| Unvouchered Employees (003) | 300,000 |
| | <hr/> |
| | <u>\$393,000</u> |

The above estimates are based on our current annual rate of obligation and are subject to further revision in line with the Agency's reduction-in-force program.

Very truly yours,

WILLIAM J. DONOVAN
Director

JASTacy/wr

CC to Ream

CC to Stacy

CC to Gen. Donovan ✓

Date 22 August 1945To: General Donovan

The attached proposed letter to the Director, Bureau of the Budget, is submitted for your consideration and approval by Mr. Saunders, Acting Chief of Budget and Procedures Branch. It has been approved by Mr. Ream.

Peter F. Pugliese
 Peter F. Pugliese
 Captain, AUS
 Office of the Secretariat

(9139)

FORM 4001a

Date 17 AugustTo: Mr. Ream

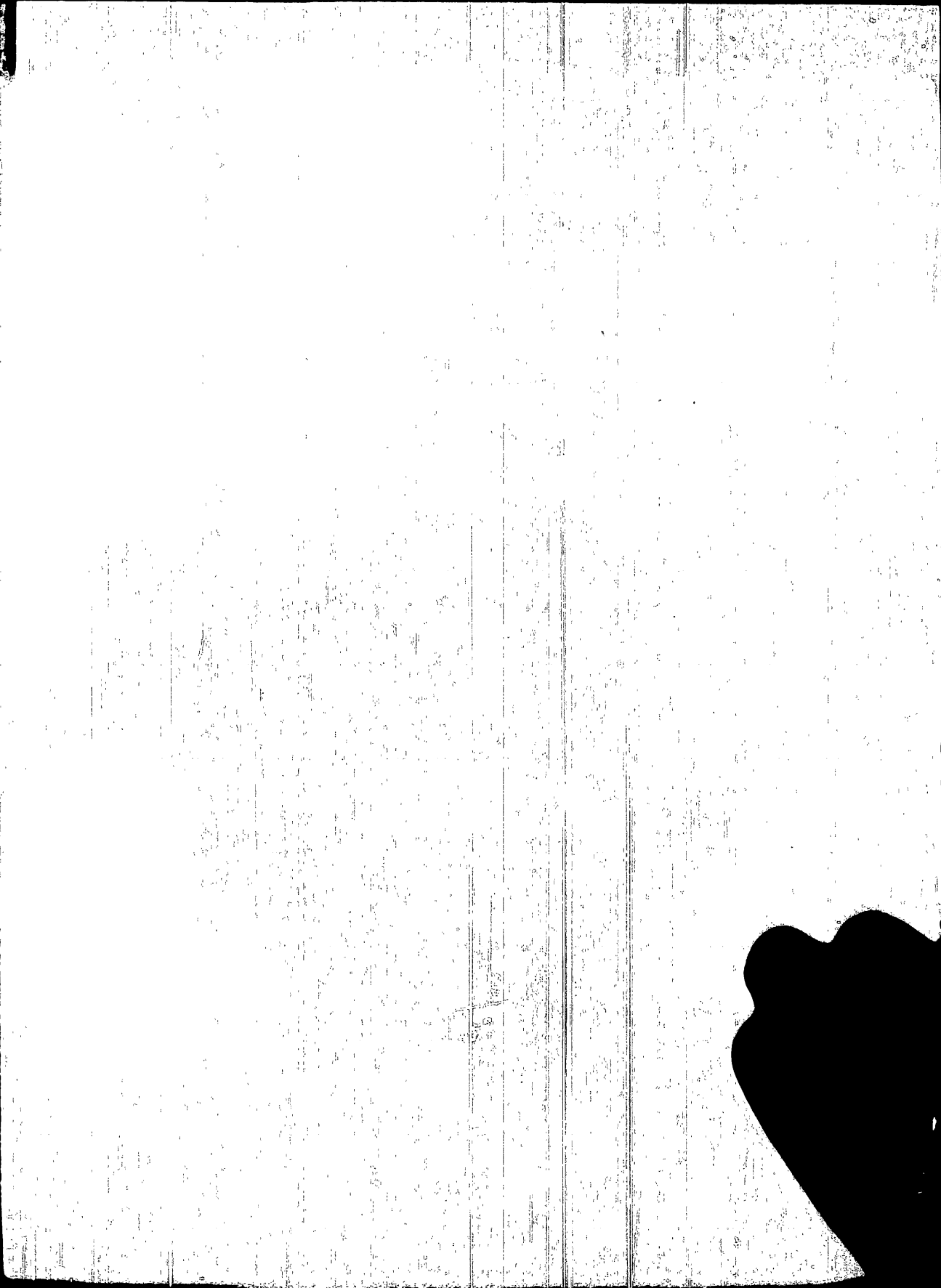
6654

1. Returned for your approval.
2. Also, please submit two additional carbon copies for Director's files.

Peter F. Pugliese
 PETER F. PUGLIESE
 Captain, AUS
 Acting Chief,
 Secretariat

Office of the Secretariat

(9139)



[illegible]

• *Journal of the American Medical Association*

[illegible]

12. 2010. 10. 10. (P. 10. 10. 10.)

35-2 ! 9

1. The first step in the process of the development of the new curriculum is the identification of the needs of the community. This is done by the community members themselves, who are consulted about their needs and interests. The second step is the selection of the content of the curriculum, which is done by the community members and the school staff. The third step is the development of the curriculum materials, which is done by the school staff. The fourth step is the implementation of the curriculum, which is done by the school staff. The fifth step is the evaluation of the curriculum, which is done by the community members and the school staff.

3. The statistical and econ. agreement, insofar as possible, on doubtful or highly statistical data, results and forecast grounds.

and no one else is to be involved in this matter.

1. The Commission has received information from the
2. Ministry of the Interior that the following persons
3. have been identified as members of the "Black
4. Legion" and are currently residing in the
5. territory of the Republic of the Congo:

...to the
... ..

5. 1. 2003

A. The logs of the committee for the discussion of problems at such intervals as may be desirable.

2. The establishment from time to time of temporary working groups as the need may arise.

... The establishment of contact either through
agencies or directly as far as feasible, with working
groups abroad.

EXECUTIVE OFFICE OF THE PRESIDENT
BUREAU OF THE BUDGET
WASHINGTON 25, D. C.

Major General William J. Donovan
Director
Office of Strategic Services
Washington 25, D. C.

My dear General Donovan:

The Division of Statistical Standards of the Bureau of the Budget has been requested by interested agencies to examine the need for establishing special mechanisms to coordinate information on forests and forest products of foreign countries. It has agreed to establish under its auspices, and in its role of coordinating the collection and compilation of data by Federal agencies, a coordinating committee on foreign forest and forest products statistics to be known as the Foreign Forest Products Statistics Committee. This decision was reached after a series of informal meetings among representatives of this Division and of the following agencies: the Departments of State, War, Agriculture, and Commerce, the War Production Board, the Foreign Economic Administration, the Office of Strategic Services, the Tariff Commission, and the Office of War Mobilization and Reconversion. These informal conferences resulted in the formulation of tentative conclusions concerning the scope of the proposed Committee, its objectives, methods and organization; and the organizations to be represented on it. Drafts of these proposals are attached herewith together with a list of the participants in these informal meetings.

I therefore wish to take this means of inviting you to authorize us to appoint on the Committee one person to represent each such unit of your agency as in your judgment is sufficiently concerned with its work. Please also authorize the appointment of alternates to serve in the absence of the official representatives.

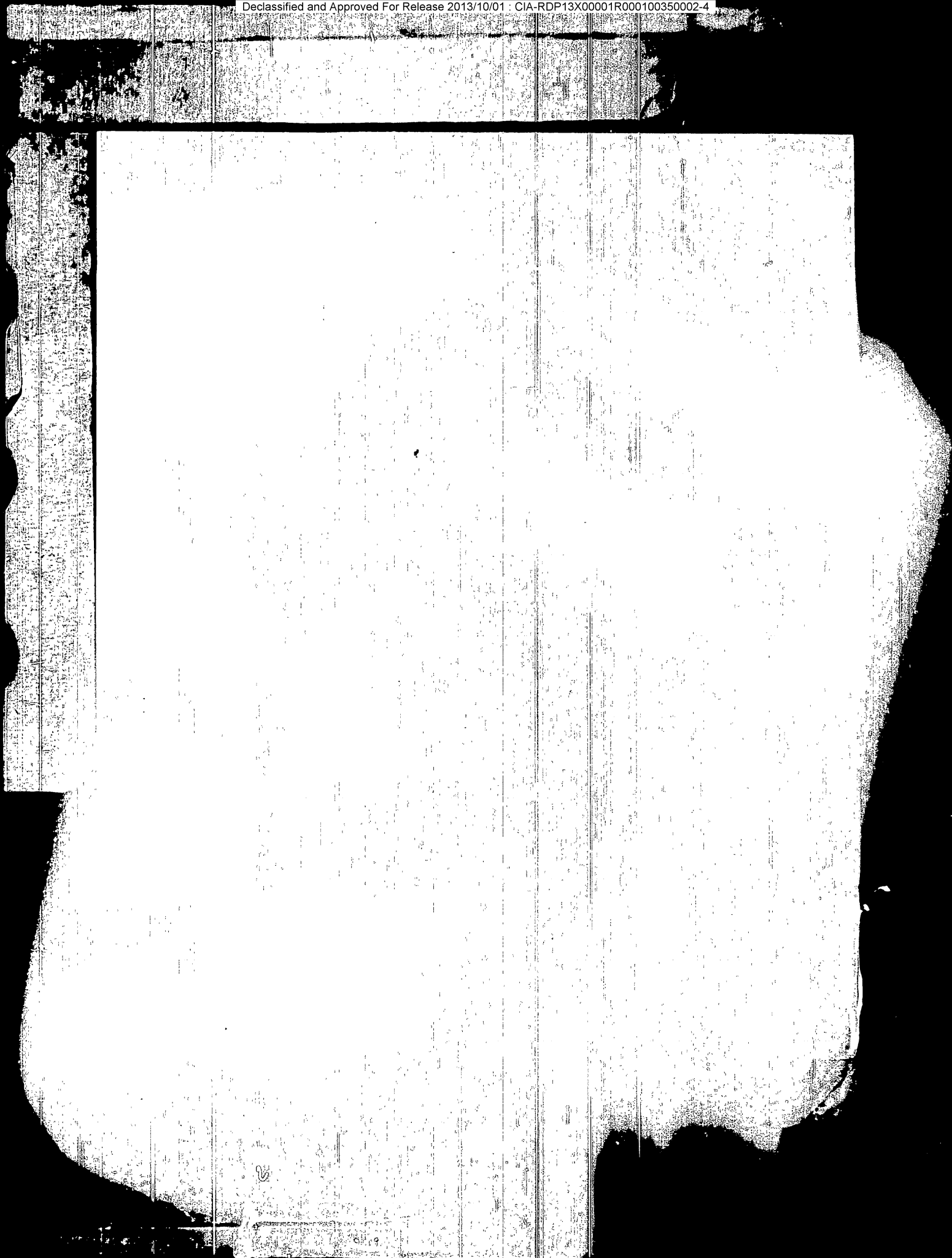
I feel that the establishment of this Committee will greatly facilitate the work of the various agencies now concerned with reaching decisions on the relief and rehabilitation lumber requirements of foreign countries; will materially assist those agencies now developing commercial and foreign policies; and will prove of very considerable value in providing background data in this transition period. The concern of the Committee will be the development of factual material. It will serve as a focal point for the exchange of information and the reaching of judgments regarding the facts in this field. Its findings will be binding on the agencies. I hope that your agency will be in a position to cooperate in establishing the Committee.

Sincerely yours,

(Signed) Stuart A. Rice

Stuart A. Rice
Assistant Director in Charge of
Statistical Standards

Enclosure



1. The subcommittee will be responsible for handling the routine work of the committee for the deposit of essential data, the receipt and distribution of data, and for such other purposes as may be decided.

Organization

The Chairman of the committee will be the Assistant Director in Charge of Statistical Standards, Bureau of the Budget. Deputy Chairmen and assistants to the Chairman will be appointed from within the Bureau of the Budget by the Chairman. The Chairman will, as the head of the committee, establish temporary working groups and designate one member of the committee to act as working chairman for each such group established. The Office of Research and Statistics, located in the Program Branch, Number Division, War Production Board, membership on the committee is to include representatives from all of the organizations of the Government which have an interest in the problems of the committee. The heads of the departments and agencies concerned are to designate the organizations within their respective establishments that are to participate in the work of the committee and are to authorize the appointment of each such designated organization of one representative to the committee, and an alternate to serve in the absence of the official representative.

Title: Foreign Forest Products Statistics Committee

Scope of the Committee

The Committee will deal with data on forests and forest products. The term forests and forest products is to be interpreted as including rubber, synthetic fibers, bark, sawdust and paper products. The immediate problems of the committee will be concerned with rubber, plywood, poles, pulp, oil, and other forest products. Other forest products may be added to this list when necessary. The functions of the committee are distinct from those of the Economic and Social Council, committees of the war agencies and are not connected with matters of policy. The committee will do background work in the accumulation of factual information and will act as an advisory group on statistical problems. The action of the committee will be in a field that the agencies represented

Objectives and Methods

Objectives:

1. To make available for the use of interested officers of government agencies all current information and such historical information as is essential to foreign forests and forest products.
2. To interpret and reach agreement, insofar as possible, on doubtful foreign statistics in forests and forest products.
3. To make estimates, as needed, for those areas and subjects where no data or very little data exist.
4. To provide as far as possible for a coordinated flow of information from abroad and to make available to each agency the various sources of information and to provide access to it as needed.

To provide sufficient discussion to permit thorough exploration of problems of mutual interest.

Methods

1. Meetings of the committee for the discussion of problems at such intervals as may be desirable.
2. The establishment from time to time of temporary working groups as the need may arise.
3. The establishment of contact, either through agencies or directly, as may be feasible, with working groups abroad.



Handwritten: No. 12345

OS5 Form 2551
(3308)

OS5 Form 2551

Form 1
(3308)

157-211-45

Director's Office



11 September 1945

Mr. Stuart A. Rice
Assistant Director in Charge of
Statistical Standards
Bureau of the Budget
Washington 25, D. C.

My dear Mr. Rice:

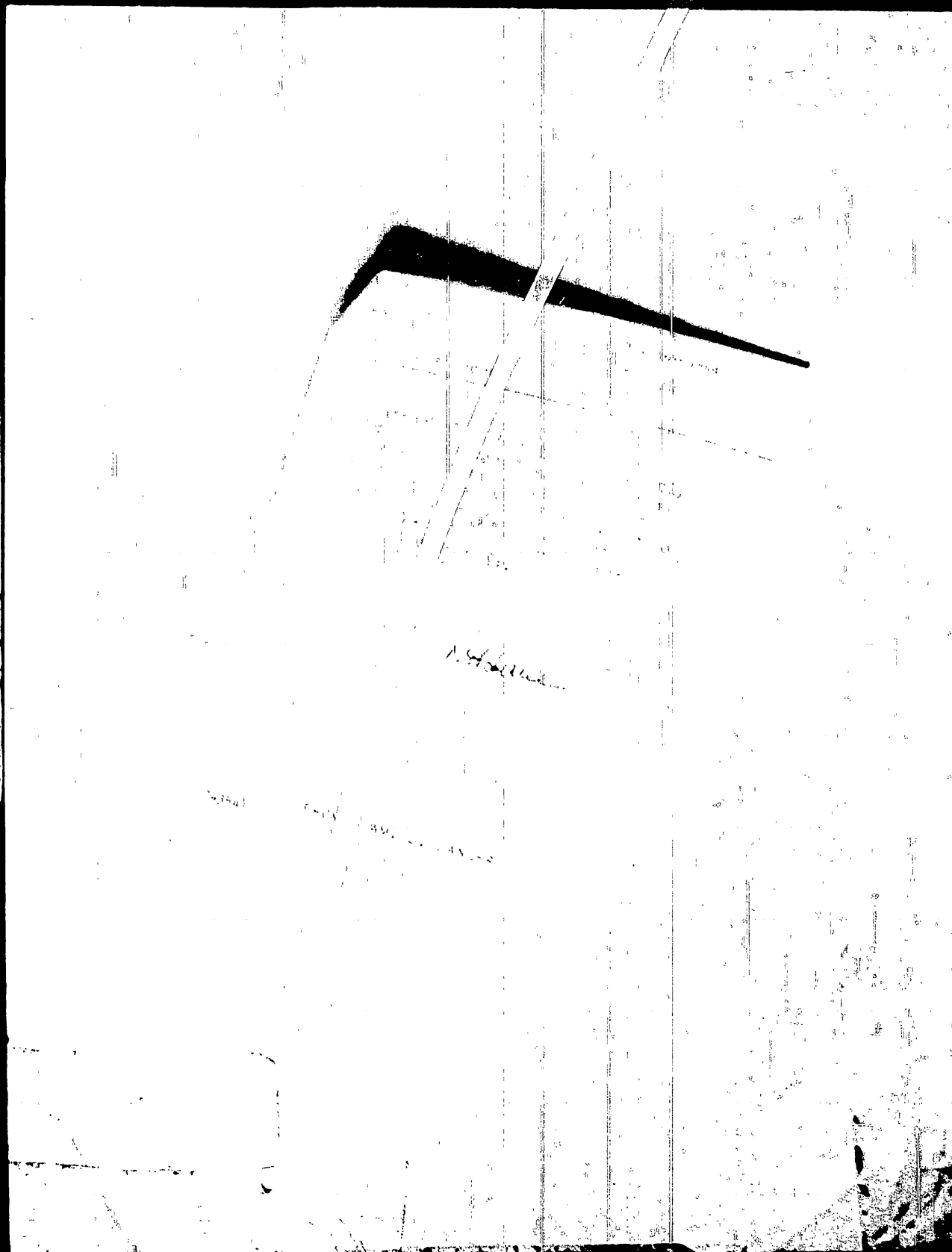
In reply to your letter of August 30,
I take pleasure in suggesting to you the fol-
lowing names of persons for membership in the
newly established Foreign Forest Products Sta-
tistics Committee:

Dr. Henry W. Spiegel, Europe-Africa
Europe-Africa Division, Research and
Analysis Branch

Dr. John B. Appleton, Far East
Division, Research and Analysis Branch
(As alternate member for discussion of
Far Eastern affairs.)

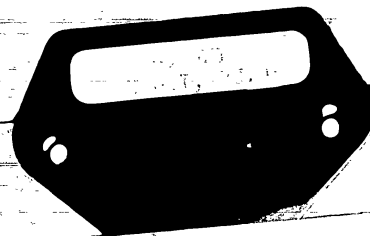
Sincerely yours,

Charles S. Cheston
Acting Director



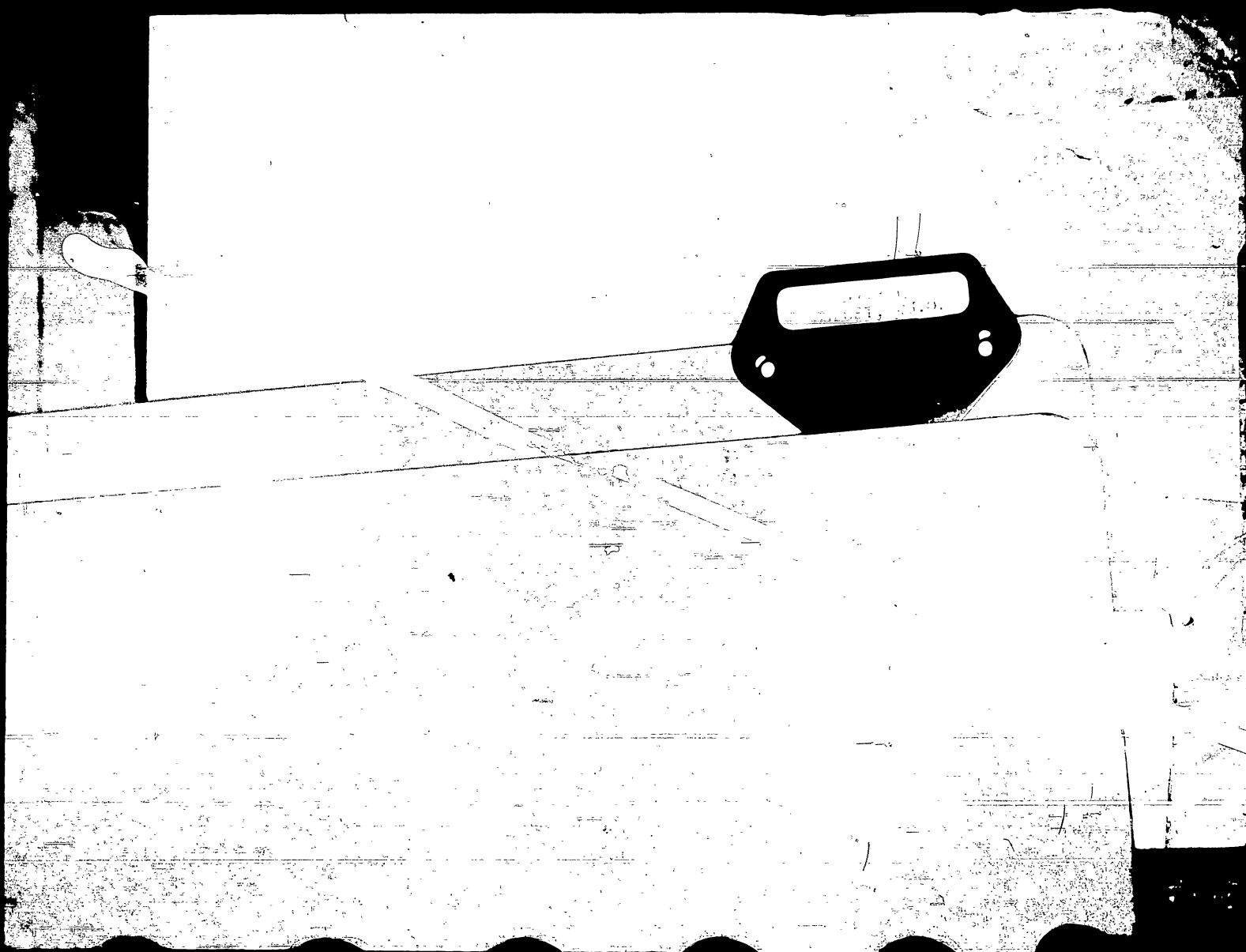


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PROVIDENCE
—Purveyors of the World—
COLORADO SPRINGS, COLORADO

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| 3 | SEP 12 45 | — MESS'G | • 4.00 |
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We appreciate your patronage and trust you
stay with us has been entirely satisfactory.

Last Balance

Amount Due By Customer is included





BROADWAY HOTEL
 200 BROADWAY, NEW YORK, N.Y.

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|----|-----------|--------------|-----|-------|--------|
| 1 | SEP 11-45 | REST'R | * | 1.00 | 265.47 |
| 2 | SEP 11-45 | REST'R | * | 1.00 | 266.47 |
| 3 | SEP 11-45 | REST'R | * | 1.00 | 267.47 |
| 4 | SEP 11-45 | REST'R | * | 1.00 | 268.47 |
| 5 | SEP 11-45 | REST'R | * | 1.00 | 269.47 |
| 6 | SEP 11-45 | REST'R | * | 1.00 | 270.47 |
| 7 | SEP 11-45 | REST'R | * | 1.00 | 271.47 |
| 8 | SEP 11-45 | REST'R | * | 1.00 | 272.47 |
| 9 | SEP 11-45 | REST'R | * | 1.00 | 273.47 |
| 10 | SEP 11-45 | REST'R | * | 1.00 | 274.47 |
| 11 | SEP 11-45 | REST'R | * | 22.61 | 297.08 |
| 12 | SEP 11-45 | REST'R | * | 4.40 | 301.48 |
| 13 | SEP 11-45 | REST'R | * | 4.40 | 305.88 |
| 14 | SEP 11-45 | REST'R | * | 4.40 | 310.28 |
| 15 | SEP 11-45 | REST'R | * | 4.40 | 314.68 |
| 16 | SEP 11-45 | REST'R | * | 4.40 | 319.08 |
| 17 | SEP 11-45 | REST'R | * | 3.12 | 322.20 |
| 18 | SEP 11-45 | REST'R | * | 11.63 | 333.83 |
| 19 | SEP 11-45 | REST'R | * | 11.63 | 345.46 |
| 20 | SEP 11-45 | COND. REST'R | (+) | 8.78 | 354.24 |
| 21 | SEP 11-45 | REST'R | * | 6.00 | 360.24 |
| 22 | SEP 11-45 | ROOMS | * | 8.40 | 368.64 |
| 23 | SEP 12-45 | PHONE | * | 1.88 | 370.52 |
| 24 | SEP 12-45 | PHONE | * | 1.88 | 372.40 |

We appreciate your patronage and trust your stay with us has been entirely satisfactory.

Last Balance's Amount Due United States Dollars

1800.00





PROOF
PRINTED BY THE
U.S. GOVERNMENT

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We appreciate your patronage and trust your stay with us has been entirely satisfactory.

Respectfully,
The Manager



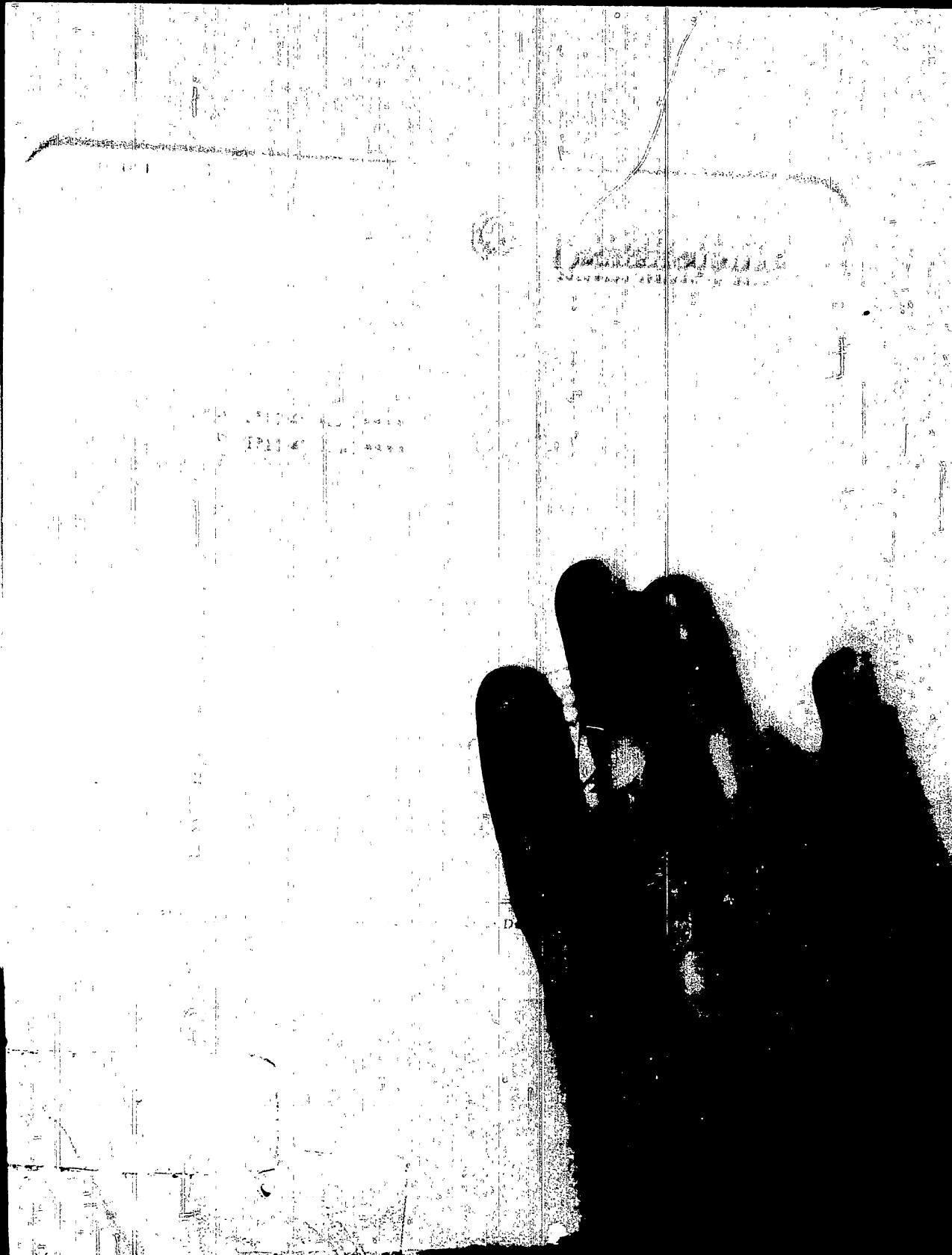
BACK-DOOR HOTEL

| Date | Description | Am't | Balance |
|--------------|-------------|-------|---------|
| 1 SEP 9 45 | ***** | 10.00 | 10.00 |
| 2 SEP 10 45 | PHONE | 1.8 | 8.20 |
| 3 SEP 10 45 | PHONE | 1.00 | 7.20 |
| 4 SEP 10 45 | CAR | 7.2 | 0.00 |
| 5 SEP 10 45 | ***** | 10.00 | 10.00 |
| 6 SEP 11 45 | REST'R | 1.21 | 8.79 |
| 7 SEP 11 45 | PHONE | 9.00 | 33.78 |
| 8 SEP 11 45 | PHONE CORR. | | |
| 9 SEP 11 45 | PHONE | 5.94 | 30.03 |
| 10 SEP 11 45 | REST'R | 1.00 | 31.09 |
| 11 SEP 11 45 | REST'R | 2.72 | 33.81 |
| 12 SEP 11 45 | ***** | 10.00 | 43.81 |

We appreciate your patronage and trust your stay with us has been entirely satisfactory.

Let Balance is Amount Due On 15th June 1929







BROADMOOR
BATH HOTEL

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We appreciate your patronage and trust your stay with us has been entirely satisfactory.

Best Beloved Account D



GIRIN COL PAUL 1129 5-10
11 AVENUE W CHICAGO ILL 60606
9/15 AT 9/15 B WBS E-5 68

SEP13-45 10:00 —
SEP13-45 10:00 —
SEP14-45 — 10:00

1 100
2 5.00

100

100

Follow the Manager and the Federal Tax
and the Manager and the Federal Tax
and the Manager and the Federal Tax

E 5868

We require the your passport and that you
follow the Manager and the Federal Tax
and the Manager and the Federal Tax
and the Manager and the Federal Tax



1801-2 JONOVAN GENERAL 7 J 1/15.00
WASHINGTON D C
A21740 PH

NY 137369

| DATE | DESCRIPTION | AMOUNT | AMOUNT DUE |
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| 1 SEP-1-45 | NEWS | 0.10 | 0.10 |
| 2 SEP-1-45 | TALET | 1.00 | 1.10 |
| 3 SEP-1-45 | RESTR | 2.67 | |
| 4 SEP-1-45 | ROOM | 16.00 | 19.77 |
| 5 SEP-2-45 | RESTR | 3.37 | 23.14 |
| 6 SEP-2-45 | DIST | 1.31 | 24.45 |
| 7 SEP-2-45 | DIST | 0.30 | 24.75 |
| 8 SEP-2-45 | TALET | 1.50 | 26.25 |
| 9 SEP-2-45 | RESTR | 21.40 | 47.65 |
| 10 SEP-2-45 | ROOM | 16.00 | |
| 11 SEP-2-45 | PHONE | 2.76 | 66.41 |
| 12 SEP-3-45 | DIST | 0.36 | 66.77 |
| 13 SEP-3-45 | RESTR | 3.37 | 70.14 |
| 14 SEP-3-45 | RESTR | 14.14 | 84.28 |
| 15 SEP-3-45 | NEWS | 3.80 | 88.08 |
| 16 SEP-3-45 | TALET | 1.00 | 89.08 |
| 17 SEP-3-45 | DIST | 0.30 | |
| 18 SEP-3-45 | DIST | 0.37 | 89.75 |
| 19 SEP-3-45 | DIST | 1.56 | 91.31 |
| 20 SEP-3-45 | RESTR | 79.72 | |
| 21 SEP-3-45 | RESTR | 1.65 | |
| 22 SEP-3-45 | ROOM | 16.00 | |
| 23 SEP-3-45 | PHONE | 5.29 | |
| 24 SEP-3-45 | PHONE | 0.00 | 193.97 |

ACCOUNTS PAYABLE WHEN RENDERED
PERSONS CHARGES
INDUCE FEDERAL TAX

Hotel Niagara

NIAGARA FALLS, N.Y.

FROM TO

NO. 7375

Time

Date

Forward

Transferred

Room

Restaurant

Telephone

Service Chg.

Valet

Baggage

Laundry

Cash

TOTAL

Rebates

Credits

7.31

731

11/17/70

Hotel Niagara
NIA GARA FALLS, N.Y.

No. 1577

FORM 101

| | |
|--------------|----------|
| Date | 11/17/70 |
| Forward | 717 |
| Transferred | |
| Room | 11 |
| Restaurant | |
| Telephone | 575 |
| Service Chg. | |
| Valet | |
| Baggage | |
| Laundry | |
| Cash | |
| TOTAL | 975 |
| Rebates | |
| Credits | |

975

Hotel Niagara

NIAGARA FALLS, N.Y.

NEW YORK

NEW YORK

No 7578

Room 111

Date

Forward

Transferred

Room

Restaurant

Telephone

Service Chg.

Valet

Baggage

Laundry

Cash

TOTAL

Rebate

Credits

11.00

9A 4.00

1807 D. OULTREMONT LT 1-4-25 SPLIT
9-3-45 OUT 9-6-45

WASH D.C.

CHGED FROM 1810-11 9-4-45

A 187558

Nº 187550

1 SEP-4-45 DIST —
2 SEP-4-45 100M —
3 SEP-5-45 DIST —
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ALL DUNTS PAYABLE WHEN RECEIVED
FOR THE NATIONAL
COUNCIL ON AERONAUTICS

1801-2

SIRIN COLONEL
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BORST MAJOR

2 TH A CONSTITUTIONAL
WASH DC 5-3-55 A 21313 C

NR 13753

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| 1 SEP-3-45 RESTR — | • 1.29 | • 1.29 |
| 2 SEP-3-45 RESTR — | • 2.00 | • 1.29 |
| 3 SEP-3-45 RESTR — | • 1.29 | • 1.58 |
| 4 SEP-3-45 ROOM *** | • 15.00 | |
| 5 SEP-3-45 PHONE *** | • 0.60 | • 21.27 |
| 6 SEP-4-45 RESTR — | • 2.63 | • 23.90 |
| 7 SEP-4-45 RESTR — | • 1.11 | • 25.01 |
| 8 SEP-4-45 DIST — | • 1.87 | |
| 9 SEP-4-45 DIST — | • 1.31 | • 28.19 |
| 10 SEP-4-45 RESTR — | • 0.80 | • 29.99 |
| 11 SEP-4-45 DIST — | • 2.98 | • 31.97 |
| 12 SEP-4-45 RESTR — | • 5.94 | • 37.91 |
| 13 SEP-4-45 PHONE *** | • 1.61 | • 39.52 |
| 14 SEP-5-45 PHONE *** | • 0.23 | • 39.75 |
| 15 SEP-6-45 DIST — | • 25.00 | • 64.75 |
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SEP 6 10 12 AM '45

1407 HORST MAJOR 1-4-25 SPLIT NET
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 WASH D.C.
 CHGED FROM 1810-11 9-4-45
 FROM 187558

MOBILE SERVICE

Nº 187840

| DATE | DESCRIPTION | AMOUNT | BALANCE |
|-------------|-------------|--------|---------|
| 1 SEP-4-45 | RESTR | 10.94 | 10.94 |
| 2 SEP-4-45 | RESTR | 1.48 | 12.42 |
| 3 SEP-4-45 | VALET | 1.00 | 13.42 |
| 4 SEP-4-45 | PO'OUT | 0.25 | 13.67 |
| 5 SEP-4-45 | ROOM | 4.25 | 18.15 |
| 6 SEP-4-45 | PHONE | 0.23 | 21.74 |
| 7 SEP-5-45 | RESTR | 1.67 | 24.41 |
| 8 SEP-5-45 | RESTR | 1.92 | 25.41 |
| 9 SEP-5-45 | RESTR | 2.67 | 35.51 |
| 10 SEP-5-45 | VALET | 1.00 | 36.87 |
| 11 SEP-5-45 | VISC. | 10.10 | 37.97 |
| 12 SEP-5-45 | RESTR | 1.36 | 38.22 |
| 13 SEP-5-45 | DIST | 1.10 | |
| 14 SEP-5-45 | RESTR | 0.25 | |
| 15 SEP-5-45 | RESTR | 26.85 | |
| 16 SEP-5-45 | ROOM | 4.25 | |
| 17 SEP-5-45 | PHONE | 1.38 | |
| 18 SEP-5-45 | RESTR | 5.36 | 76.06 |
| 19 SEP-6-45 | DIST | 1.48 | 77.54 |
| 20 SEP-6-45 | RESTR | 4.99 | 82.53 |
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SEP 6 10 12 AM '45

ACCOUNTS PAYABLE WHEN RENDERED
 TELEPHONE CHARGE
 INCLUDE FEDERAL TAX

887

601

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1600

4090

Name

Date

| | | | |
|----|----------|------------|-------|
| 1 | SEP-7-45 | PAID OUT | 2.300 |
| 2 | SEP-7-45 | TELEPHONE | 0.11 |
| 3 | SEP-7-45 | ROOM | 1.528 |
| 4 | SEP-8-45 | RESTAURANT | 1.714 |
| 5 | SEP-8-45 | RESTAURANT | 3.08 |
| 6 | SEP-8-45 | RESTAURANT | 1.148 |
| 7 | SEP-8-45 | PAID OUT | 3.00 |
| 8 | SEP-8-45 | PAID OUT | 14.00 |
| 9 | SEP-8-45 | RESTAURANT | 1.43 |
| 10 | SEP-8-45 | VALET | 1.00 |
| 11 | SEP-8-45 | TELEPHONE | 0.22 |
| 12 | SEP-8-45 | ROOM | 5.28 |
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AMBASSADOR

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THANK YOU WE APPRECIATE YOUR PATRONAGE AND
 WE WILL RECOMMEND THE HOTEL AMBASSADOR
 THE MANAGEMENT

LAST BALANCE
 UNLESS OTHER
 BILLS ARE PAYABLE
 RETAIN THIS

| MEMO | | DATE | | DESCRIPTION | | AMOUNT | | BALANCE | |
|------|----------|-----------|---------|-------------|------|--------|--|---------|--|
| 1 | SEP-7-45 | ROOM | • • • • | • | 7.00 | | | | |
| 2 | SEP-8-45 | THE HOTEL | • • • • | • | 0.67 | | | 7.04 | |
| 3 | SEP-8-45 | ROOM | • • • • | • | 7.00 | | | | |
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THANK YOU WE APPRECIATE YOUR PATRONAGE AND
HOPE YOU WILL RECOMMEND THE HOTEL AMBASSADOR
THE MANAGEMENT

LAST BALANCE IS AMOUNT DUE
UNLESS OTHERWISE INDICATED
BILLS ARE PAYABLE WHEN PRESENTED
RETAIN THIS RECEIPT

Main

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THANK YOU WE APPRECIATE YOUR PATRONAGE AND
HOPE YOU WILL RECOMMEND THE HOTEL AMBASSADOR
THE MANAGEMENT

LAST BALANCE IS AMOUNT DUE
UNLESS OTHERWISE INDICATED
BILLS ARE PAYABLE WHEN PRESENTED.
RETAIN THIS RECEIPT

-11

M. J. Garvino

HOTEL AMBASSADOR

HOTEL AMBASSADOR

HOTEL AMBASSADOR

| Month | Date | Description | Am | Debit | Credit | Balance |
|-------|-----------|-------------|---------|-------|--------|---------|
| 1 | SEP-7-45 | ROOM | • • • • | 10.50 | | 10.50 |
| 2 | SEP-8-45 | RESTAURANT | • • • • | 1.00 | | 11.50 |
| 3 | SEP-15-45 | TELEPHONE | • • • • | 1.00 | | 12.50 |
| 4 | SEP-15-45 | ROOM | • • • • | 10.50 | | 23.00 |
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THANK YOU. WE APPRECIATE YOUR PATRONAGE AND
 HOPE YOU WILL RECOMMEND THE HOTEL AMBASSADOR
 TO THE MANAGEMENT

LAST BALANCE \$ 23.00
 UNLESS OTHERWISE INDICATED
 THIS IS THE FINAL BALANCE WHEN PRESENTED
 RETAIN THIS RECEIPT

HOTEL AMBASSADOR

NORTH STATE STREET AT THE MAR

CHICAGO

Memo

| | Date | Explanation | Amount Charged | Amount Credited | Balance Due |
|----|----------|-------------|----------------|-----------------|-------------|
| 1 | SEP-7-45 | RESTAURANT | \$ 12.07 | | |
| 2 | SEP-7-45 | LONGEST | \$ 11.40 | | |
| 3 | SEP-7-45 | LONGEST | \$ 11.23 | | |
| 4 | SEP-7-45 | RESTAURANT | \$ 11.78 | | 7.01 |
| 5 | SEP-7-45 | RESTAURANT | \$ 11.22 | | |
| 6 | SEP-7-45 | TELEPHONE | \$ 11.05 | | 17.05 |
| 7 | SEP-7-45 | ROOM | \$ 11.35 | | |
| 8 | SEP-8-45 | RESTAURANT | \$ 11.14 | | 21.12 |
| 9 | SEP-8-45 | RESTAURANT | \$ 11.32 | | 22.61 |
| 10 | SEP-8-45 | VALET | \$ 11.10 | | 25.87 |
| 11 | SEP-8-45 | RESTAURANT | \$ 11.61 | | |
| 12 | SEP-8-45 | PAID OUT | \$ 11.03 | | 33.03 |
| 13 | SEP-8-45 | RESTAURANT | \$ 11.14 | | 33.38 |
| 14 | SEP-8-45 | RESTAURANT | \$ 11.73 | | 34.87 |
| 15 | SEP-8-45 | RESTAURANT | \$ 11.26 | | 42.24 |
| 16 | SEP-8-45 | TELEPHONE | \$ 11.01 | | 44.86 |
| 17 | SEP-8-45 | ROOM | \$ 11.35 | | 48.49 |
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THANK YOU. WE APPRECIATE YOUR PATRONAGE AND
HOPE YOU WILL RECOMMEND THE HOTEL AMBASSADOR
TO THE MANAGEMENT.

LAST BALANCE IS AMOUNT DUE
UNLESS OTHERWISE INDICATED.
BILLS ARE PAYABLE WHEN PRESENTED.
RETAIN THIS RECEIPT

01017REMO T LIT 1647
 501101 10/29/57
 2/29/57

Hotel Statler, Washington

| Month | Date | Room | Rate | Tax | Tip | Total |
|-------|-----------|------|------|-----|-----|-------|
| | SEP-1-57 | 101 | 6.25 | | | 6.25 |
| | SEP-2-57 | 101 | 5.00 | | | 5.00 |
| | SEP-3-57 | 101 | 5.00 | | | 5.00 |
| | SEP-4-57 | 101 | 0.15 | | | 0.15 |
| | SEP-5-57 | 101 | 1.75 | | | 1.75 |
| | SEP-6-57 | 101 | 1.75 | | | 1.75 |
| | SEP-7-57 | 101 | 0.00 | | | 0.00 |
| | SEP-8-57 | 101 | 0.00 | | | 0.00 |
| | SEP-9-57 | 101 | 0.60 | | | 0.60 |
| | SEP-10-57 | 101 | 5.00 | | | 5.00 |
| | SEP-11-57 | 101 | 0.00 | | | 0.00 |
| | SEP-12-57 | 101 | 0.00 | | | 0.00 |
| | SEP-13-57 | 101 | 0.00 | | | 0.00 |
| | SEP-14-57 | 101 | 0.00 | | | 0.00 |
| | SEP-15-57 | 101 | 0.00 | | | 0.00 |
| | SEP-16-57 | 101 | 0.00 | | | 0.00 |
| | SEP-17-57 | 101 | 0.00 | | | 0.00 |
| | SEP-18-57 | 101 | 0.00 | | | 0.00 |
| | SEP-19-57 | 101 | 0.00 | | | 0.00 |
| | SEP-20-57 | 101 | 0.00 | | | 0.00 |
| | SEP-21-57 | 101 | 0.00 | | | 0.00 |
| | SEP-22-57 | 101 | 0.00 | | | 0.00 |
| | SEP-23-57 | 101 | 0.00 | | | 0.00 |
| | SEP-24-57 | 101 | 0.00 | | | 0.00 |

Telephone Charges, Include Federal Tax
 If required, we suggest you retain this
 statement for Income Tax purposes

E

25

We appreciate your patronage, and trust you
 found our service entirely satisfactory. If
 not, please favor us by telling the Assistant
 Manager before you leave.

THE PULLMAN COMPANY — Passenger's
Check, to identify accommodations purchased.
WASHINGTON to NEW YORK, N. Y.

| ACCOM. | CAR | DATE |
|--------|-----|--------|
| A | 322 | 9-3-10 |

Property taken into car will be entirely at owner's risk

11-2-C (13) \$4.50 102

123 5163

OFFICE OF STRATEGIC SERVICES

WASHINGTON, D.C.

The following is a summary of the expenses incurred by the

United States Government during the period from

January 1, 1961, to December 31, 1961, for the

expenses of the Office of Strategic Services.

Hotel bills

The following is a summary of the expenses incurred by the

United States Government during the period from

January 1, 1961, to December 31, 1961, for the

expenses of the Office of Strategic Services.

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United States Government during the period from

January 1, 1961, to December 31, 1961, for the

expenses of the Office of Strategic Services.

The following is a summary of the expenses incurred by the

United States Government during the period from

January 1, 1961, to December 31, 1961, for the

expenses of the Office of Strategic Services.

The following is a summary of the expenses incurred by the

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W. B. Brown - Major Gen.

12 September 1955

MEMORANDUM

TO: Mr. Martin J. McHugh
Procurement and Supply Division

FROM: Director

Please issue six shoe ration coupons to
Lieutenant D'Onofrio, son of the Belgian Government, for
who is engaged in special work with our military mission.

William J. Donovan

U. S. DEPARTMENT OF JUSTICE
Immigration and Naturalization Service
Philadelphia 2

C O P Y

December 8, 1943

Address copy to
Special Assistant
to Attorney General
in charge Immigration
and Naturalization
and refer
to file number

CV 111507
GCH

William J. Donovan, Director
Office of Strategic Services
Washington, D. C.

My dear Mr. Donovan:

This will acknowledge the receipt of your letter
dated November 20, 1943, concerning your interest
in the naturalization case of Dr. Rudolf A. Bernhard.

Records regarding pending naturalization applications
are maintained in the respective field offices to
which those applications are submitted. Accordingly,
copies of your letter and of this response are being
forwarded to the District Director of this Service at
Philadelphia, Pennsylvania, who will communicate with
you regarding Dr. Bernhard's naturalization.

Sincerely yours,

Earl G. Harrison, Commissioner

By

/s/ T. B. Shoemaker, Assistant Commis-
sioner

C O P Y

U. S. DEPARTMENT OF JUSTICE
 Immigration and Naturalization Service
 Naturalization Division
 Philadelphia 7, Pa.

C O P Y

Office of the District Director

RECEIVED
 NOV 11 1941

NOV 11 1941
 11/11/41

CONFIDENTIAL

November 11, 1941

Mr. H. J. Condon,
 Office of Strategic Services
 Washington, D. C.

My dear Mr. Condon:

In further response to my letter of
 November 9, 1941, regarding the case of
 Dr. Rudolf K. Bernhart, on the basis of the
 Bernhart is an alien enemy detained in custody
 who was, on August 27, 1941, released by order
 of the Attorney General.

Pursuant to Section 126 of the War Relocation
 Act of 1940, an objection is interposed to the natural-
 ization of an alien enemy. It is not the policy of
 this Service to remove this objection in the case of
 an alien enemy who has been paroled by order of the
 Attorney General, the reason being that the action of
 the Attorney General in ordering parole presumes a
 finding that there is no question with respect to
 loyalty to the United States.

Very truly yours,

/s/ Karl I. Zimmerman
 District Director

JFC/cg

C O P Y

[illegible]

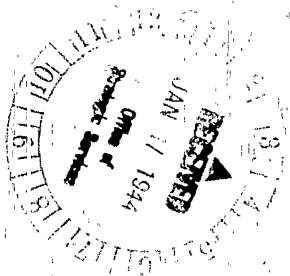
SECRET

INTER-OFFICE MEMO

TO: Colonel Buxton
 FROM: Lt. Colonel Boerling
 SUBJECT: Mr. Bernard

1. With reference to the attached memorandum dated 3 January 1944 from Mr. Chapman to Mr. Hughes: Mr. Hughes called me on 3 January to say that after further discussion with Mr. Bernard, he and Chapman had arranged with Bernard to use less of his time for MR. and that it would not be necessary to press at this time for Mr. Bernard's release from parole. I believe this is very wise in view of our current discussions with the Department of Justice, Alvin Karpis Unit, regarding Mr. Paul Schoffer. Mr. Hughes did state to me in the near future he might ask me to follow General Donovan's letter asking that Mr. Bernard's citizenship papers be expedited. It was felt that Mr. Hughes would get in touch with me when he wanted us to act further in the matter, but for the moment it was not necessary for us to do anything.

Copy to: Mr. Howland
 Major Lee

**SECRET**

SECRET

OFFICE OF STRATEGIC SERVICES

INTEROFFICE MEMO

TO : Colonel Nathan

DATE: 15 April 1944

FROM : Mr. Robert

SUBJECT: Mr. Rudolph E. Bernhard

Attached for your signature is a letter to Mr. Edward J. Conis, Director, Alien Enemy Control Unit, Department of Justice, concerning the naturalization case of Mr. Rudolph E. Bernhard, who is an alien enemy paroled by the Attorney General and employed by the U.S. Army.

The file on Mr. Bernhard was submitted to General Donovan prior to his departure and General Donovan approved the sending of a letter along the lines of the attached.

Both Mr. John Hughes and Mr. Irving Sherman of the New York Office who are in continual contact with Mr. Bernhard are very anxious for OSS to do all it can to expedite Bernhard's admission to citizenship.

A. J. Sulloway
A. J. Sulloway

SECRET

Secret

17 April 1944

Mr. Edward J. Buxton, Director
 Alien Enemy Control Unit
 Department of Justice
 Washington, D. C.

Dear Mr. Buxton:

Dr. Rudolph K. Bernhard
 File 7144-15-1-55-23

Although we have previously written on 29 November 1943 to the Bureau of Immigration concerning the naturalization case of Dr. Rudolph K. Bernhard, we think it proper, in view of the excellent work performed by him since that time, to bring to your attention certain additional details which you may wish for your records in dealing upon his case.

We cannot, of course, speak with any authority concerning his activities prior to his employment by OSI approximately eleven months ago. However, during this time he has been engaged in the preparation of reports and target studies dealing principally with bridges, railways, electrical communication systems and dams located in Germany and various other countries of Western Europe. By reason of his background as a consulting engineer for the German State Railways, he possesses an unusual knowledge of these subjects and we understand that his reports have been of considerable value to the Army and the Air Corps.

On the basis of the contribution to the war effort which Dr. Bernhard has made while in our employ we believe that he has earned a release from parole and admission to citizenship. Any appropriate action which you may take on his behalf will be greatly appreciated.

Very truly yours,

E. Edward Buxton
 Acting Director

Secret

15 April 1944

Mr. Edward J. Connel, Director
 Alien Enemy Control Unit
 Department of Justice
 Washington, D. C.

Dear Mr. Connel:

cc: Rudolph K. Bernhard
 File # 7146-15-2-43-28

Although we have previously written on 20 November 1943 to the Bureau of Immigration concerning the naturalization case of Dr. Rudolph K. Bernhard, we think it proper, in view of the excellent work performed by him since that date, to bring to your attention certain additional details which you may wish for your records as bearing upon his case.

We cannot, of course, speak with any authority concerning his activities prior to his employment by OSS approximately eleven months ago. However, during this time he has been engaged in the preparation of reports and target studies dealing principally with bridges, railways, electrical communication systems and dams located in Germany and various other countries of western Europe. By reason of his background as a consulting engineer for the German State Railways, he possesses an unusual knowledge of these subjects and we understand that his reports have been of considerable value to the Army and the Air Corps.

On the basis of the contribution to the war effort which Dr. Bernhard has made while in our employ we believe that he has earned a release from parole and admission to citizenship. Any appropriate action which you may take on his behalf will be greatly appreciated.

Very truly yours,

G. Edward Buxton
 Acting Director

Board of Review 14,948

SECRET

Board of Review
Attention: Colonel Sears, Chairman
General Counsel

*Post Mercury Co.
Western Continents, Inc.
1 August 1944*

Post Mercury Co., Inc.
Western Continents, Inc.
Metropolitan Motors Overseas

1. I have discussed the above today with General Donovan, who directed that at this time the Board of Review need not review their affairs.

2. He stated, however, that I should review the matter in another month or so and see whether these matters would then be continuing in existence and would be "projects". If so, he stated, he would wish their affairs reviewed by the Board.

James B. Donovan

cc: Col. Doering - Maj. Lee
Mr. Thrun

JBD/jtt

OSS Form #0010

DATE 8/1/44

TO: *EJP*
MR. THRUN

For your information & files.

J. B. D.

Office of the General Counsel

(#2934)

Mr. Lonnihan
Mrs. O'Donnell (Files)

JED:jtt

\$5,000 per annum, including Army or Navy pay. The Committee unanimously recommended approval of this request.

082

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10 24

of G-2 or any other comparable Army or Navy service. It was suggested that Colonel REHM obtain through Colonel McDonnell the existing regulations of MIS in this connection.

(c). Enlisted Men in Washington.

Colonel REHM stated that in some cases, such as the case of Field Photographic Units in travel status in the United States and certain enlisted men who are required to work in Washington, it was very difficult to live and to properly perform their duties on the allowances provided by the Army or Navy. The Committee recommended that Colonel REHM ascertain the maximum allowances made available by any service of the Army or Navy and conform to such regulations. It was suggested that Colonel REHM ascertain through Commander Smith what allowances were made by the Bureau of Motion Pictures, Navy Department.

Note:- At this point Colonel Richards left the meeting.

(d). Undercover Agents, Commissioned or Enlisted.

Colonel REHM pointed out that undercover agents were sent to various places abroad, including enemy-occupied territory. He stated that the draft status of those men varied, some being subject to draft and some not. Colonel REHM requested authority to pay such agents special allowances up to but not exceeding

14967
EXCERPT FROM MINUTES OF EXECUTIVE COMMITTEE MEETING HELD IN
COL BUXTON'S OFFICE, ROOM 119, ADMINISTRATION BLDG., 25TH
& E STS., N.W., ON WEDNESDAY, MARCH 3, 1943, AT 2:30 P.M.

PRESENT:

Col. G. Edward Buxton, Chairman

Mr. George K. Bowden
Col. M. Preston Goodfellow
Brig. Gen. John Magruder

Lt. Col. Atherton Richards
Mr. Elmo Roper
Comdr. Wm. H. Vanderbilt

Major O. C. Doering, Jr., Secretary

Colonel Lane Rehm and Lieutenant Duncan C. Lee
present for Item #2.

2. COMPENSATION AND PER DIEM ALLOWANCE TO
COMMISSIONED OFFICERS AND ENLISTED PERSONNEL.

This subject was presented by Colonel REHM and
recommendations made by the Committee as follows:

(a). Commissioned Officers on Duty in the U. S.

Colonel REHM stated that no problem arose with
respect to this category since there never had been
occasion to pay such officers more than their regular
Army allowances or salaries.

(b). Commissioned Officers Abroad.

Colonel REHM stated that MIS paid their officers
up to and including \$10 per diem, plus not exceeding
\$400 per month for expense allowances. The Committee
recommended that the same per diem and allowances
should be paid to OSS officers abroad, with the pro-
viso that the payments and regulations to be put into
effect by OSS should not be more liberal than that

CONFIDENTIAL

The Director

- 2 -

13 July 1944

B. (1) Military or Naval personnel should receive no extra compensation while in the Continental U. S.

(2) In cases where military personnel is assigned to missions, designed to operate behind enemy lines, originating in the Continental U. S., extra compensation may commence when they are ordered to the POE for transportation and cease upon the termination of the mission.

(3) In cases where military personnel is assigned to duty in theaters abroad, extra compensation would commence only when they are assigned to a mission designed to operate behind enemy lines and cease upon the termination of the mission.

5. The Board feels that in some cases extra compensation has been paid which is in fact allowance for expenses.

It believes that compensation should be kept completely separate from such allowances. Expense allowances are provided for under existing rules.

Furthermore, it recognizes that there may be in existence contractual arrangements contrary to the above recommendations. In this event, we recommend that the proper authority be instructed to adjust or rewrite such contracts at the earliest practicable time.

For the Board of Review:



C. M. SEARS, JR.
Lt. Colonel, AUS
Chairman

CMSJr/jlh

CONFIDENTIAL

CONFIDENTIAL *Branch Log Book 14, 1967*

OFFICE OF STRATEGIC SERVICES
Washington, D. C.

13 July 1944 *16 August*
10 August 1944

TO: The Director

SUBJECT: Additional compensation of Military and Naval Personnel
attached or assigned to OSS.

1. It has come to the attention of the Board of Review that a custom exists in OSS of making payments to certain members of the military services on duty with OSS as additional compensation over and above their military pay and allowance.

2. Authority for this procedure seems to be derived from a meeting of the Executive Committee held on 3 March 1943, though it appears to have existed previously. The minutes of the meeting indicate that the Committee made certain recommendations which seem to the Board to be reasonable. It recognizes the fact that any other procedure may lend itself to abuse, that it may be of doubtful legality, and that it is difficult to defend as a matter of policy.

As examples of policy regarding extra compensation for dangerous employment of military personnel, the Army provides that in a Parachute Troop Organization, officers will receive \$100 per month and enlisted men \$50 per month in addition to their regular pay from the time of enrollment in the parachute training course and to continue as long as the man is in an organization where he may be called upon to jump as a paratrooper.

In the Navy an officer or man in the submarine service receives his base pay plus 50% as long as he is attached to a submarine in commission.

3. According to present records, there appear to be approximately 3 officers and 97 enlisted men who are receiving extra compensation. Determining whether or not they are properly receiving such compensation is not within the scope of the Board of Review's activities, but it recommends that these cases be investigated by the Office or Branch Chiefs (in Washington or abroad) concerned, with a view to bringing these payments within the policy which the Board recommends below.

4. This policy is as follows:

A. In cases involving such military personnel as may do the work of agents, additional compensation may be paid to raise the pay of these men to the same amount as that paid American civilian agents for similar work.

CONFIDENTIAL

CAS Form 40015

DATE 19 July 1944

TO: The Director

There is no legal objection
to our adopting such policies, so
long as the "agents" are expected
to do extra-hazardous work, behind
enemy lines, etc.

✓ 80.
J.B.D.

✓ cc: Mr. Thrun

Office of the General Counsel

(12934)

General Donovan

-2-

25 July 1944

question whether it should not have the approved original in its files in cases where it is asked to pay out money on this authority. I stated my opinion that it would be best if we had in this Agency the general rule which is now being followed in the White House, i.e., to collect in the Director's file all authorizations and approvals which the General has signed, so that these can be readily located in one place at any future time. Until such a policy is established, however, I can see no objection to the approved originals of this series being lodged with the Board of Review. It was the agreement of the meeting that with your approval this should be done and that the Board of Review would notify Special Funds Branch of all pertinent recommendations which you have approved. Both Colonel Rehm and Mr. Goddard will be satisfied with this procedure if you will first authorize Special Funds Branch to make payments on such notification. Colonel Sears expressed the willingness of the Board of Review to return its file of approved originals to the Director if at any time it should be decided as a matter of policy to collect this type of document in the Director's file.

Notification to the branches concerned of action taken by the Director is, of course, normally made by the Director's Office. The Board of Review feels, however, that in the case of its recommendations it would be best for notification to be made by the Board, since it knows all of the parties concerned and has discussed the matter with them. This seems to me to be reasonable, and it is proposed in such cases that the Executive Office, in notifying the Board of Review of action taken, will request it in turn to notify others in the Agency who are concerned.

5. Will you kindly indicate whether the foregoing procedure has your approval.

D.C.S.

Recommendations of the Board of Review.

I met this morning with the members of the Board of Review to discuss several questions relating to the form in which recommendations of the Board should be issued and the procedure for handling them. Our conclusions were as follows:

1. That approved recommendations should be issued in the form of a letter.

Board of Review 14, 296
CONFIDENTIAL
OFFICE OF STRATEGIC SERVICES
WASHINGTON, D. C.

Approved
25 July 1944

MEMORANDUM TO: General Donovan

SUBJECT: Recommendations of the Board of Review.

I met this morning with the members of the Board of Review to discuss several questions relating to the form in which approved recommendations of the Board should be issued and the procedure for handling them. Our conclusions were as follows:

1. That approved recommendations of general application should be issued as general orders in a designated number series signed by the Director and not, as at present, as administrative bulletins. This will eliminate any doubt as to the status of such directives and will conform to our established system of general and special orders. Administrative bulletins of this character which have already been issued will be redesignated general orders in this series.

2. Administrative bulletins of the Board of Review will be either (a) announcements relating to the organization and procedures of the Board, or (b) opinions or background discussions supporting recommendations of the Board which, it is felt, should be given general circulation.

3. Where general orders are to be issued, proposed orders will normally be submitted by the Board together with its detailed recommendations. In appropriate cases the detailed recommendations will be issued simultaneously with the order as an administrative bulletin. The order will normally begin with the following sentence:

"The following recommendations of the Board of Review are hereby approved."

4. Some discussion was also held on the procedure to be followed for notifying those concerned of action taken by the Director on recommendations of the Board of Review which are not to be circulated to the Agency, but of which notice is to be given to the particular branches concerned, e.g., SI and Special Funds. It is now the practice to return to the Board of Review the original document which it has submitted to the Director with his written decision noted thereon. This is accompanied by a memorandum of action taken from the Executive Office to the Board of Review, with copies to the General Counsel's Office, the Secretariat, and the Director's files. Special Funds Branch has recently raised the

CONFIDENTIAL

29 July 1944

Bd. Rev. Memo 7/28/44 ~~Sears~~
to Director, "Special Funds,
OSS, Honolulu"--Comdr.
Halliwell's Mission ~~ARIAT~~

DIRECTOR

Recommended

MBD
James D. Donovan

1944 JUL 29 PM 6 06

4 6/24 *ALUT*
OSS

✓ cc: Mr. Thrun

4 August

DIRECTOR

Bd Rev. Memo 7/28/44 Sears to
Director re Special Funds, OSS,
Honolulu, resubmitted

1. Resubmitted per your
request.

J. ...

cc: Thrun

ew
Lt. (C
OSS, H
We are returning herewith
1944 entitled Special Funds, OSS,
commendation of the General
the Acting Director

SECRET

Board of Review

9 August 1944

E. J. Putzell, Lt. (j.g.) USNR

Special Fund., OCS, Honolulu

We are returning herewith your memorandum of 28 July 1944 entitled Special Fund., OCS, Honolulu, together with recommendation of the General Counsel and initial approval of the Acting Director. The original request of Comdr. Halliwell of 24 July 1944 is also attached.

Please take appropriate steps to notify Comdr. Halliwell of the above.

E. J. PUTZELL,
Lt. (j.g.) USNR

SECRET

7 August 1947

Board of Review
E. J. Putzell, Lt. (J.G.) USNR
Special Fund, OES, Honolulu

We are returning herewith your memorandum of 28 July 1944 entitled Special Fund, DCS, Honolulu, together with recommendation of the General Counsel and initial approval of the Acting Director. The original request of Comdr. Millwell of 24 July 1944 is also attached.

1. Hence take appropriate steps to notify Comdr. Halliwell of the approval.

Mr. J. PUTZL,
Lt. (j.g.) USN

~~SECRET~~

OFFICE OF STRATEGIC SERVICES

GENERAL ORDER
NUMBER: 9, Revised
SUPPLEMENT NO.
ISSUED:
EFFECTIVE

TO: List S
SUBJECT: Board of Review

General Order No. 9, revised, effective 26 May 1944,
is hereby amended by deleting all present reference to the
Board of Review and substituting the following:

"9. Board of Review

The Board of Review shall advise the
Director with respect to the formulation of
policies for, and the direction of, all
OSS finances both in Washington and in the
field. It shall study, review and make
recommendations with respect to:

- (1) All financial controls, records
and accountings, as it may deem necessary;
- (2) All proposed expenditures of un-
vouchered OSS funds requiring the approval of
the Director or Assistant Director; and
- (3) Such other matters pertaining to
OSS finances as the Director may approve.

The Board of Review shall consist of
three members, to be assisted by the General
Counsel."

Charles M. Cheston
Acting Director

C SERVICES

D. C.

28 August 1944

SUBJECT: Board of Review

1. Basic Directive of the Board of Review, dated 31 May 1944, approved by the Director, stated, in part, as follows:

"..... this basic directive will be revised and resubmitted for your approval whenever, in the judgment of the Director or the Board, such revision becomes necessary."

2. Pursuant to the foregoing and oral discussions with the Director, we recommend that the following action be taken:

(a) That the attached revision to General Order No. 9, revised, be approved.

(b) That subparagraphs 3(d) and 4(d) of the basic directive of the Board of Review be amended by deleting the word "shall" in the first lines thereof, and substituting therefor the word "may".

3. The Board believes that the above changes will enable it to retain sufficient authority to perform its proper functions and yet will be a more realistic statement of its objectives.

For the Board of Review:

C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

/s/ ok CSC

Attachment
CMSJr/jlh

Board of Review
Attention: Lt. Col. C. M. Sears, Jr.,
Chairman
Executive Office

31 August 1944

Basic Directive of Board of Review

1. Reference is made to your Memorandum of 28 August 1944, relating to the above subject.

2. There is attached copy of supplement to General Order No. 9, revised, which has today been signed by the Acting Director. The original copy of this supplement has been sent direct to Budget and Procedures for issuance.

3. The original copy of your Memorandum dated 28 August 1944, on the face of which the Acting Director has noted his approval, is returned herewith.

Robert F. Run
Lt. (jg) USNR
Asst. to the Executive Officer

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

GENERAL ORDER
NUMBER: 75 -
ISSUED
EFFECTIVE

TO LIST S.

SUBJECT: Expenditures for New Activities.

The following recommendations of the Board of Review is hereby approved:

Pursuant to General Order No. 9:

1. Commitment or expenditure of OSS funds, in the following categories, prior to specific approval of the Director or Assistant Directors, is prohibited.
 - a. Not clearly included in a Planning Group over-all or special program approved by the Director.
 - b. Inter-agency agreement or Joint Committee not now in existence.
 - c. Establishment of an office, headquarters, operation or sphere of activity in any of the following areas:

- (1) Present Nimitz Theater
- (2) Present MacArthur Theater
- (3) Germany, Denmark, Norway, Finland, Russia
- (4) Central America, South America or Canada

2. The Deputy Director, Administrative Services, the Deputy Director Personnel and the Chief, Special Funds Branch are directed not to honor requisitions for materiel, personnel or funds if such requisitions are not in accord with this order.

William J. Donovan
Director

SECRET

SECRET

- 3 -

The Director

8 December 1944

Office or Branch Chiefs, who occupy key control points such as: -

Chief, Special Funds Branch
Deputy Director, Administrative Services
Deputy Director, Personnel

should be instructed not to honor requisitions for funds, personnel or materiel unless the new activity requiring them had been duly approved.

A draft of a suggested order implementing the above recommendations is attached hereto. We recommend that the order be approved and issued.

For the Board of Review

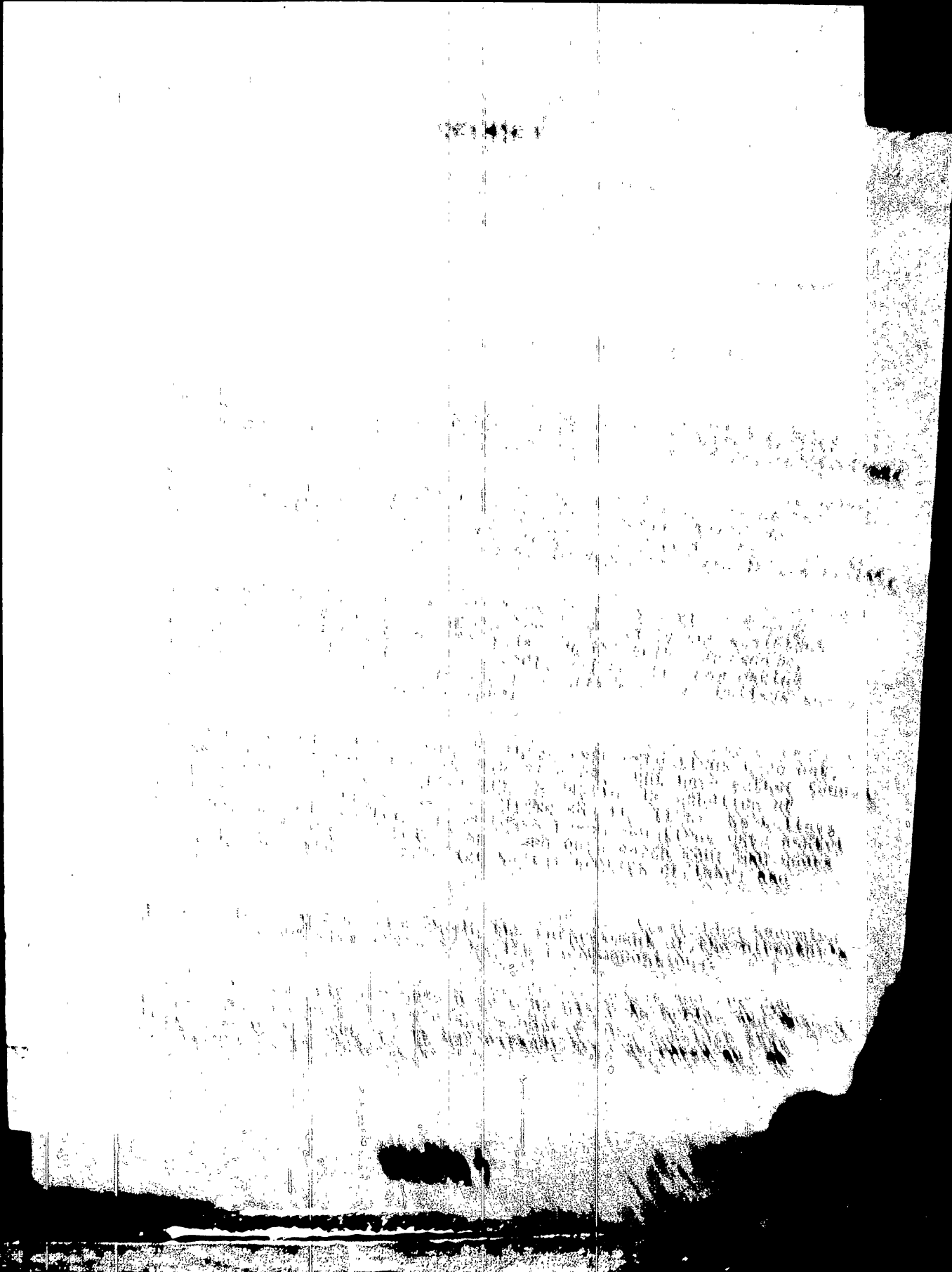


C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

12/2/44
No legal objection
WSD

SECRET

[Faint, illegible handwritten text, possibly bleed-through from the reverse side of the page]



SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

GENERAL ORDER
NUMBER: 75 -
ISSUED
EFFECTIVE

TO LIST S.

SUBJECT: Expenditures for New Activities.

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William J. Donovan
Director

SECRET

SECRET

- 3 -

The Director

8 December 1944

Office or Branch Chiefs, who occupy key control points such as: -

Chief, Special Funds Branch
Deputy Director, Administrative Services
Deputy Director, Personnel

should be instructed not to honor requisitions for funds, personnel or materiel unless the new activity requiring them had been duly approved.

A draft of a suggested order implementing the above recommendations is attached hereto. We recommend that the order be approved and issued.

For the Board of Review


C. M. Sears, Jr.
Lt. Colonel, AUS
Chairman

12/27/44

No legal objection
JHS

SECRET

SECRET

The Director

The budget submitted for the year 1964 is a very good one. It has been prepared with the utmost care and attention. It is a very good budget in many respects, at least, an intelligent one.

It should be noted that the budget for new types of aircraft has been requested. It is a very good budget for new types of aircraft, or new operational operations, and it should be noted in the absence of specific request of review in the financial and approval by the Director.

The actual operations and the actual results of the operations for the purpose of operational and operational operations is clearly the responsibility of the Deputy Director. The services and the results of the operations should be divided.

In our opinion, the operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory.

We believe that the operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory.

We are not sure that the operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory.

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9. The operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory. The operations and the results of the operations are satisfactory.

OSO Form 955

DATE 28 August 1944

to. Ensign Donovan

Will you please see this
through?

C. M. S., Jr.

BOARD OF REVIEW

(4'50')

045 Form 10840

DATE 28 Aug. 1944

TO: 1) Major Lee
2) Acting Director

This embodies changes approved
in substance by the Director
before his departure.

J.B.D.
J.B.D.

cc: Mr. Thrun

*Recommended:
J.B.D.*

FROM: _____

(32416)

EXT. _____

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

8 December 1944

TO: The Director

SUBJECT: Functions and Duties of the Board of Review

At the end of approximately six months of operation, the Board has taken stock of its position relative to your basic directive and respectfully submits the following comments and recommendations.

Your basic directive, creating the Board of Review (General Order No. 9, Revised, 26 May 1944) stated the broad purposes of the Board as follows: - "The Board of Review shall advise the Director with respect to the formulation of policies for, and the direction of, all OSS finances both in Washington and in the field".

Subsequently, in an attempt to bring to Office and Branch Chiefs an understanding of the Board's functions and duties, a memorandum was prepared by the Board and approved by the Assistant Director under date of 20 June 1944. Under this memorandum, Theater Boards of Review were established and are now making recommendations to Strategic Services Officers. We believe these Theater Boards are proving helpful.

The Board in Washington has, to date, made over seventy recommendations to the Director. Many of these recommendations have not, in themselves, involved large sums of money, but have rather tended to bring uniformity throughout the agency in the handling of problems of pay, allowances, per diems and the like. We believe that your orders resulting from these recommendations have contributed to the morale of this agency and have saved many man hours by setting a pattern under which administrative officers can operate.

As instructed by you, the Board has scrupulously avoided becoming involved in administration or in the enforcement of the Director's orders resulting from Board of Review recommendations.

The purpose and significance of our annual budget and our Congressional appropriation should be made clear to Office and Branch Chiefs, many of whom, quite understandably, now consider that "if it was in the Budget, it has already been approved and no further action is necessary".

SECRET

23 December 1944

MEMORANDUM

TO: Board of Review
FROM: General Donovan
SUBJECT: Functions and Duties of the Board of Review

I have read and agree with your memorandum dated 8 December 1944. I think the Board has performed an invaluable service during the past six months.

As to the Order which you propose, I agree with all that is expressed in it, but I do not believe that it goes far enough. I want the Board to have the over-all jurisdiction and control contemplated by your Basic Directive. This we cannot accomplish by specifying a limited number of matters which the Board is to consider.

I believe that the Board should have an understanding with every Office and Branch of O.C. as to the types of its operations requiring the preparation of specific budgets for submission to the Board of Review. I should like to have the Board discuss this matter with each Office and Branch head and keep me advised of the arrangements which are worked out.

After this has been done we will consider whether any further Orders are necessary.

A. J. D.

1-29324

Office of the General Counsel

OK

from the

in

Memorandum to the Director

of the Bd. of Review

make the proper decision

of Review today.

attached reply to the

Gave the original

8

27 Dec. 1944

SECRET

- 3 -

The Director

16 February 1945

(d) Records:

We believe that the financial records now maintained are adequate for the purposes of this Agency.

Partially because of the lack of complete cost accounting, but principally because of security and the intangibles involved we believe that any considerable amount of work done in trying to correlate OSS activities with the ascertainable cost thereof would be difficult to justify and that the results would be inconclusive.

It seems to the Board that a different approach is needed to make it function along the lines it believes you want and makes the following suggestion for your consideration: -

That the Board be more thoroughly integrated with the Director's office so that it will be in the situation of constant association with those charged with making decisions about OSS operations and policies. To accomplish this the Board suggests that you reconstitute the Board to include one of the Assistant Directors or the Executive Officer, - and the Deputy Director, Administrative Services and Deputy Director, Personnel.

The Board earnestly hopes that it will have an opportunity to discuss this memorandum with you before your departure.

R. H. D. Goddard

Wm. S. Lenz

Chas. E. Lenz

SECRET

SECRET

The following information was obtained from a review of the records of the Central Intelligence Agency, Office of the Director of Intelligence, regarding the activities of the [redacted] in the [redacted] area.

The [redacted] has been identified as a [redacted] and has been found to be [redacted] in the [redacted] area.

The [redacted] has been identified as a [redacted] and has been found to be [redacted] in the [redacted] area.

The [redacted] has been identified as a [redacted] and has been found to be [redacted] in the [redacted] area.

The [redacted] has been identified as a [redacted] and has been found to be [redacted] in the [redacted] area.

The [redacted] has been identified as a [redacted] and has been found to be [redacted] in the [redacted] area.

SECRET

SECRET

OFFICE OF STRATEGIC SERVICES

Washington, D. C.

14 February 1945

TO: The Director

SUBJECT: Functions and Duties of the Board of Review

Pursuant to the instructions contained in your memorandum to the Board of Review dated 23 December 1944, the Board has consulted approximately twenty of the Office and Branch Chiefs with a view to determining how the functions of the Board could be of greater service in the OSS organization.

As might be expected, those consulted were uniformly cooperative in their approach to the problem, but the difficulty of making certain definitions constitutes a serious obstacle to the working of the Board and it is being convinced that it cannot carry out the intent of its mission as laid down by the terms of its present set up.

It is quite clear that one Office and Branch Chief has a different idea of what is a project, which is not surprising considering the differences in their activities. Furthermore, their activities in many cases do not lend themselves to being set up in project form. The question also arises as to what extent the normal operations of a Branch could come before the Board for recommendation to you. These questions are illustrative of the subject matter of the discussions we have had. We report here with our own experience and conclusions.

With specific reference to paragraph 3, Domestic Finances, of the memorandum of 17 December 1944: -

(a) olicies:

Items (i), (ii) and (iii) have been completed and orders issued for such recommendation of the Board.

With reference to item (iv), the Board has not agreed to any such saving expenditures.

A few more have come under (v), but these must of necessity have individual consideration depending upon the circumstances in each case.

SECRET

16 Feb.

4 PM

EJP -

Col. Sears brought in the attached.
Said he did not want it held up by sending
it thru channels and wanted Col. Doering
to see it, ~~XXXXXXXX~~ but he also wanted
the General to see it as soon as possible.
I am keeping the carbon of it for OCD
to see.

LMcG

WTS

Please let me know
Tells me you are before
yourself. Sears,
Doering or Goddard
CSE

SECRET

- 3 -

The Director

16 February 1945

(d) Records:

We believe that the financial records now maintained are adequate for the purposes of this Agency.

Partially because of the lack of complete cost accounting, but principally because of security and the intangibles involved we believe that any considerable amount of work done in trying to correlate OSS activities with the ascertainable cost thereof would be difficult to justify and that the results would be inconclusive.

It seems to the Board that a different approach is needed to make it function along the lines it believes you want and makes the following suggestion for your consideration: -

That the Board be more thoroughly integrated with the Director's office so that it will be in the situation of constant association with those charged with making decisions about OSS operations and policies. To accomplish this the Board suggests that you reconstitute the Board to include one of the Assistant Directors or the Executive Officer, - and the Deputy Director, Administrative Services and Deputy Director, Personnel.

The Board earnestly hopes that it will have an opportunity to discuss this memorandum with you before your departure.

SECRET

SECRET

- 2 -

The Director

18 February 1948

(b) Projects:

See General Question
Did the Board tell them No?
What are they doing?
That's why the Board

Almost without exception, the Office and Branch Chiefs with whom we talked said that it would rarely occur to them that their activities fall into categories which are identifiable under the phrase "involving \$5000.00 or more for any one project or purpose". Most of their plans are continuations or extensions of activities which have been going on for a long time, or are considered to be included in approved Planning Group programs or are new activities originating in the Director's office.

We do not believe that a cost accounting system which makes it possible to relate expenditures in detail to specific so-called projects should be set up, having in mind the time, effort and manpower which would be involved and being convinced that the net result would make no substantial contribution to the success of this Agency or to the winning of the war.

(c) Controls:

We have studied existing controls and are satisfied that they provide reasonable safeguards for the funds allocated to OSS, but that, at the present time, commitments may be made without prior approval of the Director.

What?
Kind of
later March

The fact that the Bureau of the Budget allocates funds to us on a quarterly basis is a definite restrictive measure since money is made available only when the Bureau is satisfied that we are operating in a prudent manner.

The control exercised by the Deputy Director, Administrative Services as to numbers of employees in the Agency and as to contractual commitments or materiel purchases, makes it highly improbable that funds will be improperly spent in these categories.

The control exercised by the Deputy Director, Personnel, is a further safeguard.

The Special Funds Branch operates detailed controls to make certain that expenditures are in accord with Agency orders, approvals or policies. Control of Special Funds is further strengthened by audits made by a reputable public accountant.

SECRET

SECRET

Pursuant to the Department's decision in the case of the Board of Review, dated 22 April 1944, the Board has considered approximately 1,000 cases in the past year with a view to determining the effect of the Board's decision on the Department's policy.

As might be expected, these cases have been handled in their application to the problem, and the Board has certain recommendations which have been made to the working of the Board and it is to be noted that it is to carry out the Board's decision as laid down by the Board.

It is quite clear that one of the main objectives of what is a project, which is not a simple one, has a number of differences in their activities. Furthermore, the project form, in many cases do not lend themselves to being set up in normal operations of a branch should come before the Board for recommendation to you. These questions are illustrative of the subject matter of the discussions we have had. We report here with an eye to your guidance and development.

With special reference to paragraph 3, Domestic Branches, of the memorandum of 22 June 1944.

(a) Policies

Items (i), (ii) and (iii) have been completed and orders issued by you upon recommendation of the Board.

With reference to Item (iv), the Board has had attempted to arrange in addition expenditures.

A few cases have come up under (v), but these must of necessity have individual consideration depending upon the circumstances in each case.

Files

CONFIDENTIAL

23 Feb. 1945

4. General Donovan stated that he would talk with the other members of the Board and report accordingly.

5. The same afternoon General Donovan met with Mr. Preston, Captain Morgan, Mr. Goddard and Lt. Colonel Doering. The General related the substance of the talk with Colonel Seitz. He further stated that he felt that the work the Board had done at the present time had been invaluable, that he believed that it should be continued and expanded, and that the only problem in his mind was as to the best method for channelling the information and the reports to the Board so that they could function fully and effectively. He asked Captain Morgan and Mr. Goddard to consider from this standpoint who would be their choice for a third member of the Board and to consider how the work of the Board could be made more effective. Captain Morgan and Mr. Goddard indicated their agreement and undertook to advise the General who they desired as a third member of the Board.

O. C. P., Jr.

CONFIDENTIAL